

Touring and Travel Fund 2024-25

Form Preview

About the Grant

* indicates a required field

Grant Information

This quick response funding program supports domestic and international touring and travel activity for NSW contemporary music artists, acts and music industry professionals.

Funding supports domestic and international travel and accommodation costs only, up to:

- \$2,500 per person for domestic activity
- \$5,000 per person for international activity.

Travel and accommodation costs can include flights, trains, buses, car hire, petrol, tolls, baggage, airport transfers, travel insurance, per diems and accommodation.

Artists, acts and industry professionals from regional and remote NSW will automatically qualify for an extra \$500 per person to help support additional travel costs.

Funding can support:

Artists and Acts

- tours by artists and acts performing new and original contemporary music
- performance at significant contemporary music industry events by artists and acts performing new and original contemporary music.

Funding can support up to six people per touring party. This includes the artists and a maximum of two people with roles that support the artists to undertake the tour. These support roles include:

- **one** operational crew member (e.g. manager/tour manager or key technical production crew)
- **one** support person for people with disability, family or cultural needs.

Sound NSW may consider supporting travel and accommodation costs for more than six people for larger groups or those with additional support needs. Please speak to Sound NSW staff for further advice.

Music Industry Professionals

- music industry professionals working with contemporary music artists and acts to attend significant music industry events and/or identified business opportunities.

Applications must include:

- **for touring support** - confirmation of at least three performances, in different locations, outside of the performer's resident city/town
- **for a performance at a significant event** - an invitation to perform at the significant music industry event outside of the performer's resident city/town
- **for artist manager travel support** - an invitation to an industry event or evidence of business opportunity outside of the manager's resident city.

Sound NSW Support

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Find the answers to frequently asked questions [here](#).

Sound NSW staff are here to help you and can be contacted between 9am and 5pm Monday to Friday (excluding public holidays) via:

- Telephone: Sophie McComish, (02) 9372 8662
- Email: soundnsw@create.nsw.gov.au
- Schedule an online meeting to speak to Sound NSW staff using the link to [Microsoft Bookings](#)

Sound NSW Updates

Do you wish to receive updates about other grant opportunities, initiatives or events from Sound NSW?

*

☐ Yes

☐ No

Eligibility

* indicates a required field

Eligibility Requirements

The fund is open to artists, acts and music industry professionals, as well as music businesses applying on behalf of an artist or act.

Funding recipients must be:

- 18 years or older
- currently living in NSW (minimum 12 months)
- performing or working in contemporary music.

Note: For the purpose of this program contemporary music refers to artists and acts performing new and original music.

Artforms not supported through this program are:

- experimental music and sound art
- contemporary classical, opera, choral and ensembles
- music theatre
- working in and with community music groups

These applicants should refer to [Create NSW's Arts and Cultural Funding Program \(ACFP\) guidelines](#).

Who is your application for? *

- ☐ an artist or act to tour
- ☐ an artist or act to perform at a key music industry event
- ☐ a music industry professional to attend an industry event or business opportunity

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What are you applying as? *

- ☐ Act ☐ Artist

What role best describes your industry experience? *

- | | |
|---|--|
| <input type="checkbox"/> Artist manager | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Studio (producer, engineer, mixing, mastering) | <input type="checkbox"/> Content creator |
| <input type="checkbox"/> Live music programmer | <input type="checkbox"/> Radio or podcast |
| <input type="checkbox"/> Booking agent | <input type="checkbox"/> Journalist |
| <input type="checkbox"/> Venue owner or operator | <input type="checkbox"/> Researcher |
| <input type="checkbox"/> Technical support | <input type="checkbox"/> Industry service organisation |
| <input type="checkbox"/> Label staff | <input type="checkbox"/> Government |
| <input type="checkbox"/> Publishing | <input type="checkbox"/> Tour Manager |
| <input type="checkbox"/> Publicist | <input type="checkbox"/> Other: <input type="text"/> |

No more than 1 choice may be selected.

Is the activity domestic or international? *

- ☐ Domestic ☐ International

Are you/members of the act 18 years or older? *

- ☐ Yes ☐ No

This is at the time of application.

Do you have confirmation of at least three performances, in different locations, outside of the performer's resident city/town? *

- ☐ Yes ☐ No

You will be required to upload the confirmations at the Supporting Documentation page

Do you have an invitation to perform at a music industry event, outside of the performer's resident city/town? *

- ☐ Yes ☐ No

You will be required to upload the confirmations at the Supporting Documentation page

Do you have an invitation to attend an industry event or evidence of a business opportunity, outside of your resident city/town? *

- ☐ Yes ☐ No

You will be required to upload the confirmations at the Supporting Documentation page

Unable to continue

Based on your response to the above Eligibility question, you are unable to continue and apply. Refer to the guidelines for more details.

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Sound NSW staff are here to help you and can be contacted between 9am and 5pm Monday to Friday (excluding public holidays) via:

- Telephone: Sophie McComish, (02) 9372 8662
- Email: soundnsw@create.nsw.gov.au

Eligibility Confirmation

Please declare that this application meets the eligibility criteria:

I confirm that I've read the guidelines and the information supporting my/our eligibility is accurate *

☐ Yes

Applicant Details

* indicates a required field

Does the applicant organisation have an Australian Business Number (ABN)? *

☐ Yes

☐ No

If you don't currently have an ABN you have two options:

- you can engage a Funds Administrator to administer the grant on your behalf; **OR**
- apply for an ABN now, and if successful you will need to let us know the ABN at the point of contracting.

Funds Administrator

A funds administrator is an external organisation that will manage the funding (contract and payment) for you. This could be a manager or a record label.

You will need a Funds Administrator if:

- you don't currently have an ABN, OR
- you want us to contract and make payment to another organisation (eg a manager or record label).

Do you need to engage a Funds Administrator to administer the grant on your behalf? *

☐ Yes

☐ No

Applying with a Funds Administrator

We don't need the details of the Funds Administrator now, but if your application is successful, you will be required to provide their name, ABN, address and contact details prior to contracting and release of funds.

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Please select 'No' to the question above - Does the applicant organisation have an Australian Business Number (ABN)?

In the Applicant Details section:

- select Individual
- enter the details of the applicant lead/contact:
 - Title, First name and Last name
 - address and contact details.

What is your entity type as per your ABN?

Please select the entity type as per the ABN you are applying with, and if successful, we will contract with *

- ☐ Individual / Sole Trader
- ☐ Partnership
- ☐ Trust
- ☐ Other Incorporated entity
- ☐ Australian Private Company (Pty Ltd)
- ☐ Australian Public Company (Ltd)

Applying as an individual/sole trader

You have selected you are applying with an individual/sole trader ABN. If successful, we will contract with this ABN name and pay the funds to a bank account in the same name.

Please enter your ABN in the space below.

In the Applicant Details section:

- select Individual
- enter your Title, First name and Last name
- enter your address and contact details.

Applying as a partnership

You have selected you are applying with a partnership ABN. If successful, we will contract with this ABN name and pay the funds to the bank account of the applicant lead (someone clearly listed in the partnership).

Please enter your ABN in the space below.

In the Applicant Details section:

- select Individual
- enter the details of the applicant lead - this person needs to be listed in the partnership:
 - Title, First name and Last name
 - address and contact details.

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Applying as an organisation

You have selected you are applying with an organisation's ABN. If successful, we will contract with this ABN name and pay the funds to a bank account in the same name.

Please enter your ABN in the space below.

In the Applicant Details section:

- select Organisation
- enter the Organisation name (as per the entity name on your ABN)
- enter the address and contact details of the organisation.

In the Primary Contact Details section:

- enter the name and contact details of the primary contact for this application.

Applicant Organisation ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Applicant Details

Applicant *

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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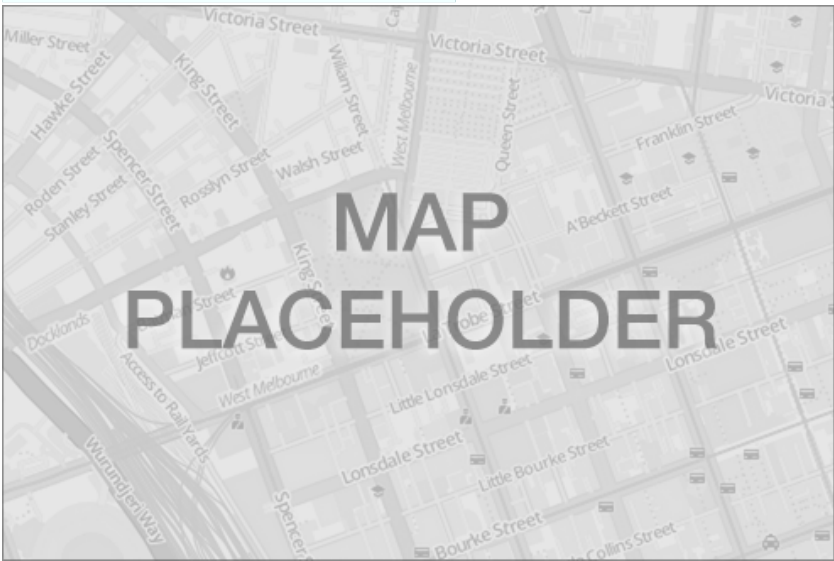
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For organisations: please use the organisations full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Applicant Primary Address

Address



Applicant Postal Address

Address

Applicant Primary Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Applicant Email Address *

Must be an email address.

Applicant Website

Must be a URL.

Primary Contact Details

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Primary Contact *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

This is the person we will correspond with about this grant.

Primary Contact Position *

e.g., Manager, Board Member or Fundraising Coordinator.

Primary Contact Phone Number *

Must be an Australian phone number.

Country code not required, area code for landlines is required.

Primary Contact Other Phone Number

Must be an Australian phone number.

Country code not required, area code for landlines is required.

Primary Contact Email *

This is the address we will use to correspond with you about this grant.

About You

* indicates a required field

Artist or Act Name

What is the name of the artist or act or industry professional undertaking the activity? *

How many people in your act? *

Must be a number.

If you are applying as an artist please enter 1.

Music Genre

What genre best describes your music? *

Word count:

Must be no more than 5 words.

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If you're applying as an industry professional, what genre best describes your experience?

Select a genre from the list below that best describes your music *

Tell us about you or your act, your music career to date, and previous achievements in touring or performing *

Word count:

Must be no more than 200 words.

Tell us about your industry experience, your current role, and some recent achievements *

Must be no more than 200 words.

A diverse contemporary music sector in NSW

Sound NSW is committed to a diverse contemporary music sector in NSW and encourages applications from First Nations people, people who identify as women and non-binary, people with disability, people from culturally and linguistically diverse backgrounds and people from Western Sydney and regional and remote communities.

The data will be used to help us understand the contemporary music industry and support future diversity initiatives. For more information, please refer to the Privacy Notice available [here](#).

Do you identify as: *

- ☐ Non-Binary ☐ Prefer not to say ☐ Female ☐ Male ☐ Option not listed

First Nations *

- ☐ Yes ☐ No

Living in Western Sydney *

- ☐ Yes ☐ No

A person with disability and/or who is d/Deaf *

- ☐ Yes ☐ No

Living in regional and remote communities *

- ☐ Yes ☐ No

Culturally and linguistically diverse *

- ☐ Yes ☐ No

Under 25 years of age *

- ☐ Yes ☐ No

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LGBTIQA+ *

☐ Yes

☐ No

Enter 0 if not applicable.

How many people in the act identify as:

Female *

Non-binary *

Option not listed *

Male *

Prefer not to say *

First Nations *

Living in Western Sydney *

A person with disability and/or who is d/Deaf *

Living in regional and remote communities *

Culturally and linguistically diverse *

Under 25 years of age *

Application Details

* indicates a required field

An example of a **Title** could be: *A six-date tour of regional NSW by (artist/act name).*

An example of a **Brief description** could be: *A six- date tour of NSW, including Marrickville, Penrith, Wollongong, Newcastle, Coffs Harbour and Byron Bay to support the new album by (artist/act name).*

In the **Primary location of your initiative** field please enter the State or Country where the majority of the activity is happening.

Anticipated start date - please see the frequently asked questions for a list of submission dates and activity start dates [here](#).

Title *

Word count:

Must be no more than 25 words.

Provide a name for your initiative. Your title should be short but descriptive.

Brief description *

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Word count:

Must be no more than 50 words.

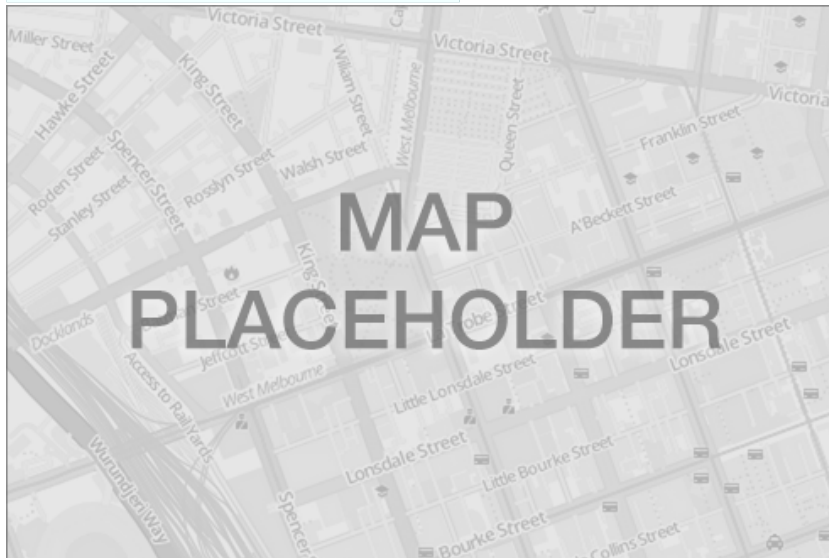
Include a brief summary of who will benefit from this initiative, what activities you will do and what outcomes you expect from your activities.

Anticipated start date *

Anticipated end date *

Primary location of your initiative

Address



Any, but at least one field is required.

Primary location does not need to be a specific address, and can be postcode, suburb, state, etc. If delivered online, please specify the area of focus for delivery.

About your tour

Tell us about your tour, your experience in touring these locations, and how the tour will benefit your music career *

Word count:

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Must be no more than 200 words.

About the significant music industry event

Tell us about the showcase opportunity, and how the showcase performance will benefit your music career *

Word count:
Must be no more than 200 words.

Outline your plan for promoting the tour or showcase performance *

Word count:
Must be no more than 100 words.

About the significant music industry event

Tell us about the significant music industry event, and how attending will benefit the career development of you and the artists you work with *

Word count:
Must be no more than 200 words.

Touring party

Please provide details for each person in the touring party, including their name and role.
The touring party can include artists, managers, tour managers, technical production, and additional support for people with disability, family or cultural needs.

Name	Role	Confirmed

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How many people are in the touring party? *

While the touring party may be larger than six, funding will support a maximum six people (including a max of one operational crew member and one support person).

If support people (e.g. additional support for people with disability, family or cultural needs) are part of the touring party, how will they be supporting you?

Word count:

Must be no more than 100 words.

Itinerary

* indicates a required field

Itinerary Breakdown

Please list the details of each performance or industry event, including the venue name, location and dates.

Venue/Event	Location	Expected start date	Expected end date
	What is the suburb, state or country?	Must be a date.	Must be a date.

Activities per Region

How many performances or events are planned to take place in the following regions?

Enter 0 (zero) for any that are not applicable.

Sydney *

Western Sydney *

Regional and remote NSW *

Outside NSW (excluding international) *

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International *

Expected attendance

How many people do you expect to attend your performances and events?

Enter 0 (zero) for any that are not applicable.

Audience *

Artists and Music Industry Professionals

How many artists or music industry professionals will be directly engaged in this project?

Enter 0 (zero) for any that are not applicable.

NSW Artists *

An artist is any musician, performer, group or producer who is recording or performing new and original music

Artists from outside NSW *

An artist is any musician, performer, group or producer who is recording or performing new and original music.

NSW music industry professionals *

A music industry professional includes (but is not limited to) artist managers, technical production crew, audio engineers, publicists, content creators, record label staff.

Music industry professionals from outside NSW *

A music industry professional includes (but is not limited to) artist managers, technical production crew, audio engineers, publicists, content creators, record label staff.

Budget

* indicates a required field

Budget Information

Funding can support domestic travel and accommodation costs up to \$2,500 per person.

Travel and accommodation costs can include flights, trains, bus, car hire, petrol, tolls, baggage, airport transfers, insurance, per diems and accommodation.

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Funding can support up to six people per touring party (eg artists, operational crew, additional support for people with disability, family or cultural needs).

Funding can support only one operational crew member and one support person per application.

Please note: Funding cannot support artist fees or performance fees. We can fund per diems but not artist fees.

Artists and acts from regional and remote NSW will automatically qualify for an extra \$500 per person to help support additional travel costs.

Budget Information

Funding can support domestic travel and accommodation costs up to \$2,500 per person.

Travel and accommodation costs can include flights, trains, bus, car hire, petrol, tolls, baggage, airport transfers, insurance, per diems and accommodation.

Industry professionals from regional and remote NSW will automatically qualify for an extra \$500 per person to help support additional travel costs.

Budget Information

Funding can support international travel and accommodation costs up to \$5,000 per person.

Travel and accommodation costs can include flights, trains, bus, car hire, petrol, tolls, baggage, airport transfers, insurance, per diems and accommodation.

Funding can support up to six people per touring party (eg artists, operational crew, additional support for people with disability, family or cultural needs).

Funding can support only one operational crew member and one support person per application.

Please note: Funding cannot support artist fees or performance fees. We can fund per diems but not artist fees.

Artists and acts from regional and remote NSW will automatically qualify for an extra \$500 per person to help support additional travel costs.

Budget Information

Funding can support international travel and accommodation costs up to \$5,000 per person.

Travel and accommodation costs can include flights, trains, bus, car hire, petrol, tolls, baggage, airport transfers, insurance, per diems and accommodation.

Industry professionals from regional and remote NSW will automatically qualify for an extra \$500 per person to help support additional travel costs.

Total Project Cost *

\$

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What is the total budgeted cost (dollars) of your project?

Total Amount Requested

*

\$

What is the total financial support you are requesting under this grant?

Income

In the table below list all of the income associated with your application, including cash and in-kind.

Include the amount requested from this grant program, and ensure it matches the Total Amount Requested included above.

All amounts should be GST exclusive.

Income type	Income amount (ex GST)	Status	Notes
This Grant	\$		
Government Grants			
Earned Income			
Other Income			
Cash co-contribution			
In-kind contribution			
	\$		

Total Income Amount (ex GST)

\$

This number/amount is calculated.

Expenditure

In the table below list total costs associated with your application, including if the cost will be covered by the Sound NSW funding request.

This table should include other costs not covered by Sound NSW, such as promotion.

All items should be GST exclusive.

Expenditure type	Expenditure amount (ex. GST)	Funding Source	Notes
Project and Production	\$		
Advertising and Promotion			
Travel and Accommodation			
Other Expenditure			
	\$		
	Must be a dollar amount.		

Project Cost Calculations

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Total Project Cost (ex. GST) *

\$

This number/amount is calculated.
Enter this amount into the Total Project Cost field above.

Applicant Co-contribution *

\$

This number/amount is calculated.

Project Quotes

Please attach quotes for the travel and accommodation costs *

Attach a file:

This might be a quote from a travel agent or screen shots of flight costs, car hire, accommodation, etc.

Supporting Documentation

* indicates a required field

Support Material

You can provide additional material that helps support your application, including:

- required support material - links to examples of your music, social media and confirmation of the touring or industry event activity
- optional support material - other material you feel is relevant to the project.

Please note all attachments must be provided at the time your application is submitted.

Support material can be submitted as:

- audio/visual - maximum 1 example, up to 5 minutes, sent as a link
- written material - maximum 10 pages (provided as one document).

Restrictions on Attachments

- files must not exceed 25MB
- please provide attachments in .pdf format where possible.
- zip files cannot be accepted.

Note: Assessors will not view or consider support materials that exceed the above limits.

An example of your music

Provide a link to a recent example of your music (or of an artist you work with).

Note: Make sure the link/URL works and the password is correct and remains accessible for the next month during the assessment period. Assessors will only be able to spend a limited time listening to music, so please ensure you choose the most relevant and strongest example.

Website	Password	Description
<input type="text" value="Must be a URL."/>	<input type="text"/>	<input type="text"/>

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Social media

Provide a link to any of your social media platforms.

Note: Make sure the link/URL works and remains accessible for the next month during the assessment period.

Social media	Description

Confirmation of your tour

Provide confirmation of at least three performances outside your resident city/town *

Attach a file:

This could be an itinerary or letter from a booking agent or email confirmation from the venues.

Confirmation of your performance at a significant music industry event

Provide confirmation of the performance opportunity outside your resident city/town *

Attach a file:

This would be an invitation from the music industry event.

Confirmation of the business opportunity or invitation to attend a significant music industry event

Provide confirmation of the invitation or business opportunity outside your resident city/town *

Attach a file:

This could be an invitation from the music industry event, or evidence of the opportunity and key meetings you will undertake.

Declaration and Authorisation

* indicates a required field

Disclaimer

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The applicant acknowledges and agrees that:

- Changes to the application and any additional materials cannot be submitted after the advertised closing date and time.
- Sound NSW has the right to investigate any information provided in this application and/or to request additional information where Sound NSW deems it necessary for the purpose of assessing your application or administering the Program.
- Sound NSW may re-open an application after the closing date, provided it doesn't give the applicant an advantage over other applicants.
- Sound NSW staff are not able to provide advice on content or choices required within an application.

Privacy Notice

Sound NSW (part of the Department of Creative Industries, Tourism, Hospitality and Sport (The Department)) is collecting your personal information for the following purposes:

- To assess your application against the eligibility criteria for the Sound NSW Touring and Travel Fund
- If your application is deemed eligible, for Sound NSW to subsequently administer the Program;
- For Sound NSW to publish your personal information in a way it deems necessary in order to publicise your connection to the Program; and
- For Sound NSW to monitor and evaluate the Program.

Sound NSW will not use your personal information for any other purposes. Providing your personal information to Sound NSW is voluntary, however Sound NSW may not be able to assess your suitability for the Program if you choose not to provide it.

Sound NSW will not disclose your personal information to anybody else unless you have given your consent, or Sound NSW is required or authorised to by law, such as by court order or under the *Government Information Public Access Act 2009* (NSW) (GIPA Act).

You have the right to access your personal information and/or correct your personal information held by Sound NSW without excessive delay or expense.

If you would like to know more about how Sound NSW meets its regulatory obligations in collecting, using, sharing, and storing personal information, you can read the Department's complete Privacy Policy [here](#).

If you have any questions about this Privacy Notice, or you would like to access or correct your personal information, please contact the Department on the details below:

Legal Officer (Privacy) Department of Creative Industries, Tourism, Hospitality and Sport
GPO Box 5341 Sydney NSW 2000 information@dciths.nsw.gov.au

Use of Information

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The applicant acknowledges and agrees that:

- Subject to privacy legislation, if Sound NSW assesses your application as successful, the information contained in this application form may be used for media and communication purposes by Sound NSW and/or the NSW Government.

Do you agree that subject to privacy legislation and if Sound NSW assesses your application as successful, the information provided in the application will be used for media and communication purposes by Sound NSW and/or the NSW Government? *

☐ Yes ☐ No

Declaration

Before you can complete and submit this application, you must accept the following conditions by declaring:

- I have the authority to complete and submit this application on the entity's behalf.
- All information supplied as part of this application will be true and accurate to the best of my knowledge.
- All activities proposed by this application will be conducted in accordance with current legislation, including but not limited to, complying with Working with Children legislation.
- I acknowledge funding will not be released if the entity has outstanding acquittals for this or other projects/programs across Sound NSW (including Create NSW).
- I acknowledge Sound NSW has the right to withdraw any offer of funding or demand the return of funds already paid if my declaration is found to be incorrect or misleading.

Authorisation

I agree * ☐ Yes

Name of authorised person *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number *

Must be an Australian phone number.

We may contact you to verify that this application is authorised
by the applicant organisation

Email *

Must be an email address.