

Special Entertainment Precinct Round 2 Application Form

Form Preview

About the grant

Before you begin

The SEP Kickstart Grant Program (the 'Program') is a non-competitive, demand-driven, 'first in first served' grant program. It provides a total funding pool of total funding of up to \$1.25 million (excluding GST), and is open to eligible NSW councils for the purpose of establishing a SEP. Only one complete application per council will be accepted. However, each application can comprise more than one SEP (to be consolidated in a maximum of one (1) planning proposal). Please read the [SEP Kickstart Grant Guidelines Round 2](#) before you continue in this application form.

Funding available (ex GST):

- **\$20,000-\$200,000** to establish the SEP/s and
- **Optional \$10,000-\$50,000** to investigate Purple Flag accreditation.

to the total maximum value of \$250,000 (ex GST) per council.

Note: All councils (without an existing Purple Flag accreditation) must prepare a Purple Flag precinct self-assessment report within 6 months of execution of the funding agreement

Timing: SEP trials must **start by 31 Dec 2026** and **finish by 30 Jun 2028**. (unless otherwise agreed)

Purple Flag accreditation will be subject to a separate assessment and process.

Have these ready to upload

- Council resolution **to establish the SEP/s** and identify boundary/location including **boundary map(s)** for the proposed SEP/s
- Council resolution **to establish a Special Entertainment Precinct Working Group (PWG)**
- Council resolution **to investigate Purple Flag accreditation** for the same boundary (unless there is an existing accredited Purple Flag precinct within the boundary of the proposed SEP/s) *Note: One council resolution may be used to satisfy all the requirements above.*
- **Strategic alignment evidence** (such as a Night-Time Economy Strategy - refer Appendix B of the [SEP Kickstart Grant Guidelines Round 2](#))
- **Engagement outcomes report** referencing the proposed) SEP/s (generic or past engagement not specific to a SEP will not be sufficient)
- Summary of the SEP/s intended **objectives and outcomes**
- **Timeframe** for the SEP establishment noting the requirements of the [SEP Kickstart Grant Guidelines Round 2](#)
- Budget estimate and requested grant funding of the SEP/s and Purple Flag accreditation including written quotes for budgeted line items
- **Job titles** of council officers involved from at least 2 different departments
- **Proposed approach** to investigating Purple Flag accreditation

Privacy, probity and publication

Your information will be managed in line with NSW privacy legislation. Grant outcomes and key details will be published in accordance with the **NSW Grants Administration Guide** and may be subject to access under relevant legislation.

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Need help? If you have questions about eligibility or evidence requirements, contact the Program Team before submitting your application at SEPs@24houreconomy.nsw.gov.au.

Application Number

This field is read only.

Eligibility

* indicates a required field

Eligibility Questions

To check if you are eligible to apply for this grant round, complete the questions below:

Are you a NSW local council that has not previously received NSW Government funding to establish a SEP? *

- Yes
- No

Do you have a Council resolution to establish SEP/s, which identifies a specific location or boundary of the SEP/s? *

- Yes
- No

A resolution to establish a SEP is required.

Will your proposed SEP trial start no later than 31 December 2026 and end no later than 30 June 2028? *

- Yes
- No

Do you have a Council resolution to establish a Special Entertainment Precinct Working Group (PWG)? *

- Yes
- No

A resolution to establish a PWG is required to guide SEP establishment.

Do you either (a) hold an existing Purple Flag accreditation for an area within the proposed SEP boundary, or (b) have a Council resolution to investigate Purple Flag accreditation for the same boundary? *

- Yes (existing accreditation)
- Yes (resolution to investigate)
- No

Please note: the grant requires all funded councils establishing SEPs (without an existing Purple Flag accreditation) to prepare a Purple Flag self-assessment report, even if a council does not request the additional funding. However, if a council requires additional resources to prepare the self-assessment report, it may request the optional Purple Flag funding.

Is your council outside the Sydney Metropolitan Area (per Program definitions)? *

- Yes
- No

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Up to \$250,000 of the total fund is reserved for eligible regional councils; remaining funds are available to all until exhausted.

You are not eligible

One or more of your answers indicates you **do not meet the Program's eligibility requirements** for this round. To maintain fairness and probity in a demand-driven process, **ineligible applications cannot progress to assessment.** **What to do next**

- Review the [SEP Kickstart Grant Guidelines Round 2](#), focusing on eligibility areas (applicant type, required evidence such as council resolution/strategy/engagement, timing limits, and eligible cost types).
- If you believe this is an error or you need clarification, **contact the Program Team at SEPs@24houreconomy.nsw.gov.au**
- Councils whose applications have been deemed ineligible may reapply, provided the new application is received before the application close date of **2:00PM 13 April 2026**, or earlier if the available funds are exhausted prior to this date.

Eligibility Confirmation

Please declare that this application meets the eligibility criteria:

I confirm that I have read the guidelines and that the information supporting our Council's eligibility is accurate. *

Yes

Applicant Details

* indicates a required field

Before you continue:

For where it says "Organisation", this specifically refers to the Council's information only.

Details about this application's best contact person and the Council's SEP/s will be requested in subsequent sections.

Organisation Details

Organisation Name *

Organisation Name

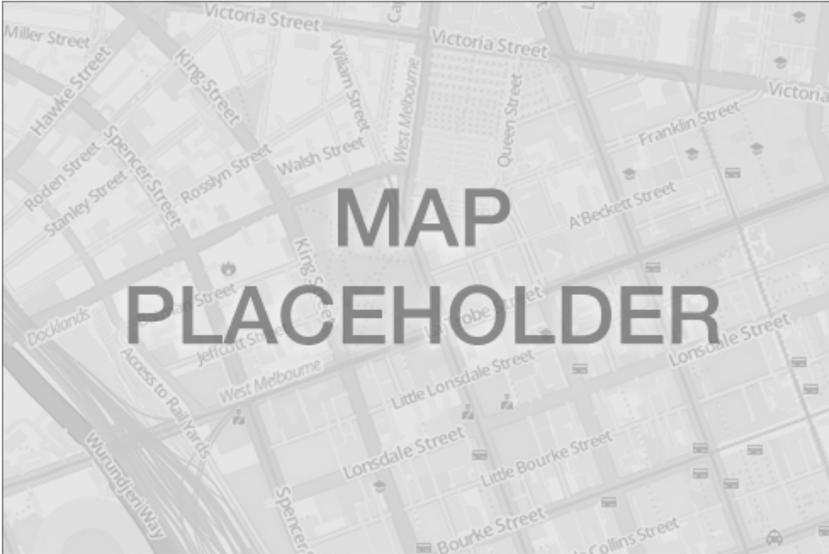
For organisations: please use the organisations full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

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Applicant Primary Address

Address



Applicant Postal Address

Address

Applicant Primary Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Applicant Email Address *

Must be an email address.

Applicant Website

Must be a URL.

For successful Councils, they will require the following:

- Their Local Government Entity ABN which matches their Council entity name
- A bank account that has the same name as their ABN.

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Does the applicant have an Australian Business Number (ABN)? *

Yes

No

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Contact Details

* indicates a required field

Primary Contact Details

Primary Contact *

Title First Name Last Name

This is the person we will correspond with about this grant.

Primary Contact Position *

e.g., Manager, Board Member or Fundraising Coordinator.

Primary Contact Phone Number *

Must be an Australian phone number.

Country code not required, area code for landlines is required.

Primary Contact Other Phone Number

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Must be an Australian phone number.
Country code not required, area code for landlines is required.

Primary Contact Email *

This is the address we will use to correspond with you about this grant.

Head of Organisation

Must be the **General Manager** or equivalent for the Council.

Name *

Title

First Name

Last Name

Head of Org Position *

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Project Overview

* indicates a required field

Title *

Word count:

Must be no more than 25 words.

Provide a name for your Special Entertainment Precinct. If you are proposing to establish more than one SEP, please include the names of all the precincts, e.g. "[Suburb 1] and [Suburb 2] Special Entertainment Precincts".

Brief description *

Word count:

Must be no more than 50 words.

Include a brief summary of who will benefit from this initiative, what activities you will do and what outcomes you expect from your activities.

Anticipated start date *

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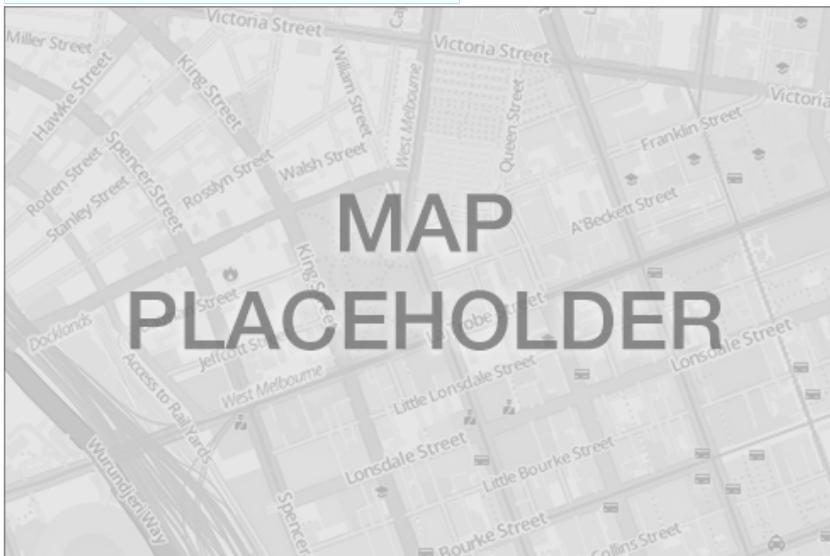
This date is the anticipated date of the funding agreement execution (note that the application assessment may take up to 6 weeks and then allow another 2 weeks for execution).

Anticipated end date *

This date is the anticipated date of the end of the SEP trial which must be no later than 30 June 2028.

Primary location of your initiative

Address



Any, but at least one field is required. Country must be Australia
Primary location does not need to be a specific address, and can be postcode, suburb, state (NSW), etc
If delivered online, please specify the area of focus for delivery.

Provide a **clear map showing the proposed SEP boundary and location**. Include street names/landmarks and a visible boundary line; a legend/scale is recommended. If applying for multiple SEPs in one planning proposal, upload **one file per SEP**.

If a map is not available, upload a **PDF with a written boundary description** (e.g., suburb and/or key roads) as permitted by the [SEP Kickstart Grant Guidelines Round 2](#). **Maps are preferred.**

Upload: SEP boundary map(s) *

Attach a file:

Council Resolution and Strategic Alignment

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* indicates a required field

Upload: Council resolution/s to

a) establish the SEP/s, which must identify a specific location and boundary for the SEP/s; and

b) establish a SEP Precinct Working Group; and

c) investigate Purple Flag accreditation of the same boundary as the proposed SEP, unless there is a council already has an existing Purple Flag accreditation that covers a boundary within the proposed SEP.

*

Attach a file:

A minimum of 1 file must be attached.
PDF of approved minutes

Evidence of Purple Flag pathway:

- **Council resolution to investigate achieving Purple Flag accreditation for the same boundary of a precinct where the SEP is proposed.**

Upload existing Purple Flag accreditation evidence *

Attach a file:

Name of Purple Flag accredited precinct *

Word count:

Must be no more than 50 words.

*

Attach a file:

PDF of approved minutes

Strategic alignment with the night-time economy – choose one evidence path *

- An adopted night-time economy strategy, or
- Another adopted strategy document or strategic planning statement in which the night-time economy is identified as a priority, objective, pillar or key action or
- A Council resolution to prepare a night-time economy strategy or plan and have other demonstrated strategic context including a visitor economy strategy or plan or economic development strategy or plan

An adopted night-time economy strategy. *

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Attach a file:

Adopted strategy document or strategic planning statement in which the night-time economy is identified as a priority, objective, pillar or key action. *

Attach a file:

Outline where the strategic alignment is within the document *

A Council resolution to prepare a night-time economy strategy or plan and have other demonstrated strategic context including a visitor economy strategy or plan or economic development strategy or plan. *

Attach a file:

PDF of approved minutes

Early Engagement and Deliverables

* indicates a required field

Early engagement with community & businesses

Upload: Engagement Outcomes Report *

Attach a file:

Must include details of consultation to test the principle of a SEP, including engagement methods, a summary of the content within the engagement material, and a summary of the feedback received. Inadequate early engagement includes engagement on a project such as a strategy or masterplan that does not reference the proposed SEP/s.

Objectives and outcomes

Outline your intended objectives and outcomes for each SEP. Provide evidence by uploading either a project plan or project scoping document that outlines the intended objectives of the SEP/s (strategic priorities) as well as the intended outcomes or goals for the SEP/s.

Upload project plan or project scoping document here: *

Attach a file:

Key project milestones

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For the SEP/s Planning Proposal, please refer to the [SEP Kickstart Grant Guidelines Round 2](#) for further information on timing. Please outline the following key project milestones:

Gateway lodgement *

Must be a date.

The proposed date of Gateway lodgement to the Department of Planning, Housing and Infrastructure (DPHI). After a Gateway Determination is received, please ensure you factor in time for public exhibition of the documents in accordance with the requirements of the Determination

Start of SEP Trial *

Must be a date and no later than 31/12/2026.

Please note that a SEP trial can only commence after council has exhibited the proposals, considered submissions and resolved to proceed, gazetted the precinct boundary in the Local Environmental Plan and published the precinct management plan on its website

End of SEP Trial *

Must be a date and no later than 30/6/2028.

Budget

* indicates a required field

Expenditure (SEP)

Please provide a detailed and itemised budget of the proposed activities to be undertaken during the funding period.

The funding period is defined as the duration from the execution of the funding agreement until the conclusion of the nominated SEP trial period, and no later than 30 June 2028 (unless otherwise agreed with the Department).

All grant funding is to be expended by 30 June 2028 (unless otherwise agreed with the Department).

Costs incurred before execution of the funding agreement are not eligible for funding under this program.

Please refer to the list of eligible and ineligible costs and activities in the [SEP Kickstart Grant Guidelines Round 2](#).

Funding can only be used for **eligible activities** delivered **within the project period**, must reflect **competitive market rates**, and be a **true and accurate** representation of required costs. Evidence of **written quotes** is required. SEP and Purple Flag funding limits apply. Marketing/communications for the SEP cannot be the only cost requested.

Funding available (ex GST):

- **\$20,000-\$200,000** to establish the SEP/s and
- **Optional \$10,000-\$50,000** to investigate Purple Flag accreditation.

To the total maximum value of \$250,000 (ex GST) per council.

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Note: All councils (without an existing Purple Flag accreditation) must prepare a Purple Flag precinct self-assessment report within 6 months of execution of the funding agreement

Expenditure Description	Expenditure Type	Amount Budgeted (ex. GST)	GST Budgeted	Amount Budgeted (inc. GST)	Quote
		Must be a dollar amount.	This number/ amount is calculated.	This number/ amount is calculated.	

Expenditure (Purple Flag)

Expenditure Description	Expenditure Type	Amount Budgeted (ex. GST)	GST Budgeted	Amount Budgeted (inc. GST)	Quote
		Must be a dollar amount.	This number/ amount is calculated.	This number/ amount is calculated.	

Budget Totals

SEP Expenditure Total

This number/amount is calculated.

Purple Flag Expenditure Total

This number/amount is calculated.

Total Project Cost *

This number/amount is calculated.

What is the total budgeted cost (dollars) of your project?

Total Amount Requested *

Total amount requested from DCITHS.

Project Team

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List the proposed project team job titles, which must include at least two Council teams/ departments to ensure a cross-collaborative approach.

SEP Name	Job Position	Team within the Council	Capacity and suitability for project

Purple Flag

Outline the proposed approach to investigating Purple Flag accreditation and how the Purple Flag self-assessment will be completed. *

Word count:

Must be no more than 250 words.

The self-assessment report template will be provided to councils that are successful in receiving grant funding. It is not mandatory for grant recipients to achieve Purple Flag accreditation.

Declaration and Authorisation

* indicates a required field

Disclaimer

The Applicant acknowledges and agrees that:

- submission of this application does not guarantee funding will be granted for any project, and the Department expressly reserves its right to accept or reject this application at its discretion;
- it must bear the costs of preparing and submitting this application and the Department does not accept any liability for such costs, whether or not this application is ultimately accepted or rejected; and
- it has read the Funding Guidelines for the Program and has fully informed itself of the relevant program requirements.

Use of Information

By submitting this application form, the Applicant acknowledges and agrees that:

- if this project application is successful, the relevant details of the project will be made public, including details such as the names of the organisation (Applicant) and any

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partnering organisation (state government agency or non-government organisation), project title, project description, location, anticipated time for completion and amount awarded;

- the Department will use reasonable endeavours to ensure that any information received in or in respect of this application which is clearly marked 'Commercial-in-confidence' or 'Confidential' is treated as confidential, however, such documents will remain subject to the Government Information (Public Access) Act 2009 (NSW) (GIPA Act); and
- in some circumstances the Department may release information contained in this application form and other relevant information in relation to this application in response to a request lodged under the GIPA Act or otherwise as required or permitted by law.

Do you agree for Create NSW and or NSW Government to publish your name or organisation name, project title, project summary, location and amount of funding for media and communication purposes?

- Yes No

Department of Creative Industries, Tourism, Hospitality and Sport updates

Do you wish to receive updates from DCITHS in relation to funding opportunities, news, events, or initiatives? *

- Yes No

Do you agree to get a regular email newsletter from Create NSW? *

- Yes No

Privacy Notice

By submitting this Application form, the Applicant acknowledges and agrees that:

- the Department is required to comply with the Privacy and Personal Information Protection Act 1998 (NSW) (the Privacy Act) and that any personal information (as defined by the Privacy Act) collected by the Department in relation to the program will be handled in accordance with the Privacy Act and its privacy policy (available at: <https://www.dpc.nsw.gov.au/privacy>);
- the information it provides to the Department in connection with this application will be collected and stored on a database and will only be used for the purposes for which it was collected (including, where necessary, being disclosed to other Government agencies in connection with the assessment of the merits of an application) or as otherwise permitted by the Privacy Act;
- it has taken steps to ensure that any person whose personal information (as defined by the Privacy Act) is included in this application has consented to the fact that the Department and other Government agencies may be supplied with that personal information, and has been made aware of the purposes for which it has been collected and may be used.

Declaration

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The Applicant represents and warrants that this application has been submitted by an authorised representative of the Applicant (e.g. CEO, Chief Financial Officer, General Manager, Director, Chair of the Board, President, authorised manager etc).

Where this Application is submitted in the course of employment by a representative of any kind (e.g. authorised representative or agent) of the Applicant, you: (i) acknowledge and agree that the Applicant is deemed to be jointly and separately bound by this application; and (ii) represent and warrant that you have the authority to represent and bind the Applicant as contemplated by this provision.

By submitting this application form I hereby declare that:

- I agree for my project to be automatically considered in other NSW funding programs;
- I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct;
- All information provided including the responses to each question in the relevant sections of this application is true and correct to the best of my knowledge;
- Any information contained in this application may be disclosed to other Government agencies, staff administering the program, and to external stakeholders (including consultants, lawyers and other advisers) as part of the assessment of this application;
- I am authorised to submit this application on behalf of, and have the authority to represent and bind the Applicant;
- I understand that any false declaration may render this application ineligible/invalid; and
- All relevant conflicts of interest have been declared

Authorisation

I agree *

Yes

Name of authorised person *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number *

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Email *

Must be an email address.

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GMS-MGO/2025 v2.0