

2020 COVID-19 Rescue and Restart Form Preview

Page 1 of 4

* indicates a required field

COVID-19 Rescue and Restart Package

The Rescue and Restart package is intended to support not-for-profit arts and cultural organisations across NSW.

The NSW Government recognises the important contribution the arts and cultural sector makes to the NSW economy, as well as to the community's wellbeing, particularly during challenging times.

There are two funding avenues for this package:

1. Continuous assessment for Rescue and Restart funding for organisations with turnover* greater than \$100,000 per annum.
2. A one-off \$5,000 support package designed for small organisations (such as voluntary groups, community associations, etc) with turnover of less than \$100,000.

*Turnover is the total amount of income generated by the organisation per annum.

Please fill and submit the following form to apply.

Contact and Support

Refer to [Create NSW Website](#) for more details.

Email: sector.support@create.nsw.gov.au

Funding Avenue

Which funding avenue are you applying for? *

- Continuous assessment for a not-for-profit arts organisation with turnover of greater than \$100,000?
- One-off funding for a not-for-profit arts organisation with turnover of less than \$100,000?

Unable to continue

Based on your response to the Funding Avenue you are unable to continue. Applications for Stage 1 and 2 Rescue Restart have now closed. A new competitive funding round will open in the new year, with \$1.75 million available to not-for-profit NSW arts and cultural organisations not otherwise eligible for funding under this package or submitted to date. More information, including guidelines and details on how to apply will be available on the Create NSW website in early 2021.

To support smaller organisations during this challenging time, \$1.5 million from Stage 1 funding has been allocated to help volunteer, community-based arts and cultural organisations with a turnover of less than \$100k remain operational with one-off grants of up to \$5,000. To apply, please amend your response to the above question to 'One-off funding for a not-for-profit arts organisation with turnover of less than \$100,000'.

Please contact a staff member if you need any advice between 9am and 5pm Monday to Friday:

2020 COVID-19 Rescue and Restart Form Preview

Telephone: (02) 8289 6520 Email: arts.funding@create.nsw.gov.au

Organisation Details

Name *

Organisation Name

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Street Address *

Address

Postal Address *

Address

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Website *

Must be a URL.
In case you don't have a website please type the

2020 COVID-19 Rescue and Restart Form Preview

following website address not
including the quotation marks:
"www.nowebsite.com.au"

Applicant Contact Details

Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Phone Number *

Must be an Australian phone number.

Position *

Email *

Must be an email address.

Are you currently receiving annual or multiyear funding from Create NSW? *

Yes No

Responding "Yes" does not prevent you from applying to this round.

Please attach your latest program or documents to support your application *

Attach a file:

Page 2 of 4

* indicates a required field

If you expect to run out of cash this year please provide the month you estimate this will occur *

Income

Please provide a summary of your income for 2019 (or 18/19 if financial year) and a forecast for 2020 (or 19/20 if financial year) based on your best estimate of the impact of COVID-19.

2019

All 2019 government funding *

2020

All 2020 government funding (exclude COVID-19 subsidy) *

2020 COVID-19 Rescue and Restart Form Preview

Must be a dollar amount.

All other 2019 income (including ticket sales, donations, interest, commercial income, workshops, fees etc) *

\$

Must be a dollar amount.

\$

Must be a dollar amount.

All other 2020 income (including ticket sales, donations, interest, commercial income, workshops, fees, etc) *

\$

Must be a dollar amount.

COVID-19 subsidy (e.g. JobKeeper allowance) *

\$

Must be a dollar amount.

2019 Income Total

\$

This number/amount is calculated.

2020 Income Total

\$

This number/amount is calculated.

Expenditure

Please provide a summary of your expenses for 2019 (or 18/19 if financial year) and a forecast for 2020 (or 19/20 if financial year) based on your best estimate of the impact of COVID-19.

2019

All 2019 employee related costs (include wages, superannuation, workers compensation etc. Exclude anyone paid on invoice) *

\$

Must be a dollar amount.

2020

All 2020 employee related costs (include wages, superannuation, workers compensation etc. Exclude anyone paid on invoice) *

\$

Must be a dollar amount.

All 2019 other costs *

\$

Must be a dollar amount.

All 2020 other costs *

\$

Must be a dollar amount.

2019 Expenditure Total

\$

This number/amount is calculated.

2020 Expenditure Total

\$

This number/amount is calculated.

Net Result

2019 Net Result

\$

This number/amount is calculated.

2020 Net Result

\$

This number/amount is calculated.

Estimated Monthly Results

Please provide a summary of your estimated monthly results considering:

- January 2020 to May 2020: Actual results.
- June 2020 to December 2020: Forecast results.

This information is required for all organisations, including those on financial year reporting.

2020 COVID-19 Rescue and Restart Form Preview

TOTAL INCOME

Jan-20 *
\$

Feb-20 *
\$

Mar-20 *
\$

Apr-20 *
\$

May-20 *
\$

Jun-20 *
\$

Jul-20 *
\$

Aug-20 *
\$

Sept-20 *
\$

Oct-20 *
\$

Nov-20 *
\$

Dec-20 *
\$

Total Forecast Income
\$

This number/amount is calculated.

TOTAL EXPENDITURE

Jan-20 *
\$

Feb-20 *
\$

Mar-20 *
\$

Apr-20 *
\$

May-20 *
\$

Jun-20 *
\$

Jul-20 *
\$

Aug-20 *
\$

Sept-20 *
\$

Oct-20 *
\$

Nov-20 *
\$

Dec-20 *
\$

Total Forecast Expenditure
\$

This number/amount is calculated.

NET RESULT

Jan-20 *
\$

Feb-20 *
\$

Mar-20 *
\$

Apr-20 *
\$

May-20 *
\$

Jun-20 *
\$

Jul-20 *
\$

Aug-20 *
\$

Sept-20 *
\$

Oct-20 *
\$

Nov-20 *
\$

Dec-20 *
\$

Total Forecast Net Result
\$

This number/amount is calculated.

Page 3 of 4

* indicates a required field

Financial Statement

Please attach your audited 2019 (or 18/19 if financial year) financial statements *

2020 COVID-19 Rescue and Restart Form Preview

Attach a file:

Raw data in Excel format preferred, please avoid PDF when possible. Note: if you are a small organisation and do not have audited or reviewed accounts, please submit your financial results for 2019 with a statutory declaration that the accounts represent a true and fair position signed by the Chair or Treasurer of your committee and verified by a Justice of the Peace.

Employees and Contractors

Please provide the number of employees and contractors engaged by your company pre COVID-19. Complete the following template available [here](#).

TOTAL FTEs as calculated by worksheet (i.e. Full-time equivalent employees) *

Must be a number.

Attach Worksheet here *

Attach a file:

PDFs cannot be accepted, uploads must be raw data (e.g. Excel).

Current Employee information

Please provide the number of employees and contractors you currently engaged by your company.

Currently Employed Headcount *

Must be a number.

Currently Stood Down Headcount *

Must be a number.

FTE Currently Employed *

Must be a number.

FTE Currently Stood Down *

Must be a number.

- Use the same FTE calculation applied for the March result. For currently employed - adjust for employees on reduced hours. For example if you staff are on 80% workload, include 80% of their time in the FTE Currently Employed box and 20% in the FTE Currently Stood Down box.

Assets

What are your current assets as of 31 March 2020? *

Must be a dollar amount.

- refer to your balance sheet and include all amounts listed as "Current Assets". For example, cash, cash equivalents, short-term investments, account receivables, stock inventory, etc.

2020 COVID-19 Rescue and Restart Form Preview

Please allocate your current assets as at 31 March 2020 into the following categories:

Cash and cash equivalent

\$

Must be a dollar amount.

Receivables and payables

\$

Must be a dollar amount.

Short term investments

\$

Must be a dollar amount.

All other current assets

\$

Must be a dollar amount.

Total Current Assets

\$

This number/amount is calculated.

Liabilities

What are your current liabilities as of 31 March 2020? *

\$

Must be a dollar amount.

- refer to your balance sheet and include all amounts listed as "Current Liabilities". For example, creditors, employee entitlements, income in advance, etc.

Please allocate your current liabilities as at 31 March 2020 into the following categories:

Employee entitlements (i.e. annual leave, long service leave, superannuation) *

\$

Must be a dollar amount.

Trade creditors (i.e. amounts you owe other businesses and people) *

\$

Must be a dollar amount.

Income in advance excluding all Government Grants *

\$

Must be a dollar amount.

Amounts owing to ATO (include PAYG, BAS, etc) *

2020 COVID-19 Rescue and Restart Form Preview

\$

Must be a dollar amount.

All Government Grants *

\$

Must be a dollar amount.

All other current liabilities *

\$

Must be a dollar amount.

Total Current Liabilities

\$

This number/amount is calculated.

Page 4 of 4 - Declaration

* indicates a required field

Before you can complete and your form you must accept the following conditions by declaring:

I certify that:

- **Authority:** I have the authority to complete and submit this application on the entity's behalf.
- **Valid information:** All information supplied as part of this application will be true and accurate to the best of my knowledge.

I acknowledge that:

- **Investigation:** Create NSW has the right to investigate any information provided in this application and/or to request for additional information.
- **Support:** Create NSW staff are available 9am-5pm Monday to Friday. Please contact sector.support@create.nsw.gov.au for assistance.
- **False declarations:** Create NSW has the right to withdraw any offer of funding or demand the return of funds already paid if my declaration is found to be incorrect or misleading.

I declare the above to be true *

Yes

No

Full Name *

Position *

Date *

2020 COVID-19 Rescue and Restart Form Preview

Must be a date.

Please attach any additional financial information you may feel relevant to this application

Attach a file:

Raw data in Excel format preferred, please avoid PDF when possible.