

4 Year Funding Form Preview

Your Application

* indicates a required field

Instructions for applicants

We recommend you save all information included in this form on a separate Word Document as well.

Before completing this application form, you should have read the program guidelines and the [Frequently Asked Question's](#) available on the website.

Other documents you will need to complete this application are:

- A strategic plan for 2025-2028 OR 2026-2028
- A detailed artistic/service plan of activities for 2025 and 2026 using the [template](#)
- Audited Accounts for 2023 or 2023/2024
- Balance Sheet as at 30 June 2024
- Detailed budget for 2025 and 2026.

You may choose to use the following templates:

- [Strategic Plan template](#)
- [Budget Template](#)

For further information please also see other resources such as:

- [Strategic plan help guide](#)
- [Resource Hub](#)

Privacy Notice

Create NSW (part of the Department of Creative Industries, Tourism, Hospitality and Sport (The Department)) is collecting your personal information for the following purposes:

- To assess your application against the eligibility criteria for the 4 Year Multi-Year Arts and Cultural Funding Program (the Program);
- If your application is deemed eligible, for Create NSW to subsequently administer the Program;
- For Create NSW to publish your personal information in a way it deems necessary in order to publicise your connection to the Program; and
- For Create NSW to monitor and evaluate the Program.

Create NSW will not use your personal information for any other purposes. Providing your personal information to Create NSW is voluntary, however Create NSW may not be able to assess your suitability for the Program if you choose not to provide it.

4 Year Funding Form Preview

Create NSW will not disclose your personal information to anybody else unless you have given your consent, or Create NSW is required or authorised to by law, such as by court order or under the *Government Information Public Access Act 2009* (NSW) (GIPA Act).

You have the right to access your personal information and/or correct your personal information held by Create NSW without excessive delay or expense.

If you would like to know more about how Create NSW meets its regulatory obligations in collecting, using, sharing, and storing personal information, you can read the Department's complete Privacy Policy [here](#).

If you have any questions about this Privacy Notice, or you would like to access or correct your personal information, please contact the Department on the details below:

Legal Officer (Privacy)

Department of Creative Industries, Tourism, Hospitality and Sport

GPO Box 5341

Sydney NSW 2000

information@dciths.nsw.gov.au

Create NSW updates

These updates will be about other grant opportunities, initiatives or events.

Do you wish to receive updates from Create NSW? *

Yes

No

Your response will not affect your application

Disclaimer

The applicant acknowledges and agrees that:

- Changes to the application and any additional materials cannot be submitted after the advertised closing date and time.
- Create NSW has the right to investigate any information provided in this application and/or to request additional information where Create NSW deems it necessary for the purpose of assessing your application or administering the Program.
- Create NSW may re-open an application after the closing date, provided it doesn't give the applicant an advantage over other applicants.
- Create NSW staff are not able to provide advice on content or choices required within an application.

Use of Information

4 Year Funding

Form Preview

Subject to privacy legislation, if Create NSW assesses your application as successful, the information contained in this application form may be used for media and communication purposes by Create NSW and/or the NSW Government.

Eligibility

* indicates a required field

Eligibility Questions

To check if your organisation is eligible to apply for this grant round, complete the questions below:

Is your organisation located in NSW? *

Yes No

What best describes your organisation? *

If you are not located in NSW, have you received approval from the Director of Arts at Create NSW to apply for this 4 Year funding? *

Yes No

If you are located in NSW, you do not need to receive approval from Director of Arts at Create NSW to apply for 4-Year funding. If you are located outside of NSW, please email multiyear@create.nsw.gov.au

Please attach the email approval below *

Attach a file:

Can you confirm, that at the time of application, your organisation has: *

- operated as a legally constituted entity for a minimum of two years at time of application
- delivered arts, cultural or creative programs or services for a minimum of two consecutive years (note: this should also be demonstrated in your Strategic Plan).

Is your organisation's annual turn-over for its most recent financial year (2023/24 or 2023) greater than \$100,000? *

Yes No

This can include Create NSW Grant/s but excludes Create Infrastructure and COVID funding.

Does your organisation support First Nations self-determination principles and adhere to relevant Indigenous Cultural and Intellectual Property (ICIP), NSW Aboriginal protocols and cultural safety in the workplace? *

Yes No

4 Year Funding Form Preview

If successful, you may need to provide evidence of this at contracting stage. This may include letters of support from communities, evidence of ICIP policies and procedures and acknowledgement of [NSW Aboriginal protocols](#).

For more information, please click on this link to read about the [Indigenous Cultural and Intellectual Property \(ICIP\)](#).

Unable to continue

Based on your response to the above Eligibility question, you are unable to continue. Refer to the Multiyear Program Guidelines for details.

Create NSW staff are here to help you and can be contacted between 9am and 5pm Monday to Friday (excluding public holidays) via:

- multiyear@create.nsw.gov.au
- Scheduling an appointment with a staff member by clicking on this [link](#)

Eligibility Confirmation

Please declare that this application meets the program eligibility criteria and confirm:

- I have read the guidelines on behalf of my organisation prior to preparing this application
- the above information provided to support the organisation's eligibility is correct
- confirm that the application will be prepared and submitted by an eligible organisation
- acknowledge that the program commences 1 January 2026 and will be delivered on a calendar year basis (1 January 2026 to 31 December 2028) for each year of funding

I can confirm that I have read the guidelines and the above information provided to support the organisation's eligibility is correct *

Yes

Your Full Name *

Organisation Contact Details

* indicates a required field

Organisation Details

Organisation Name *

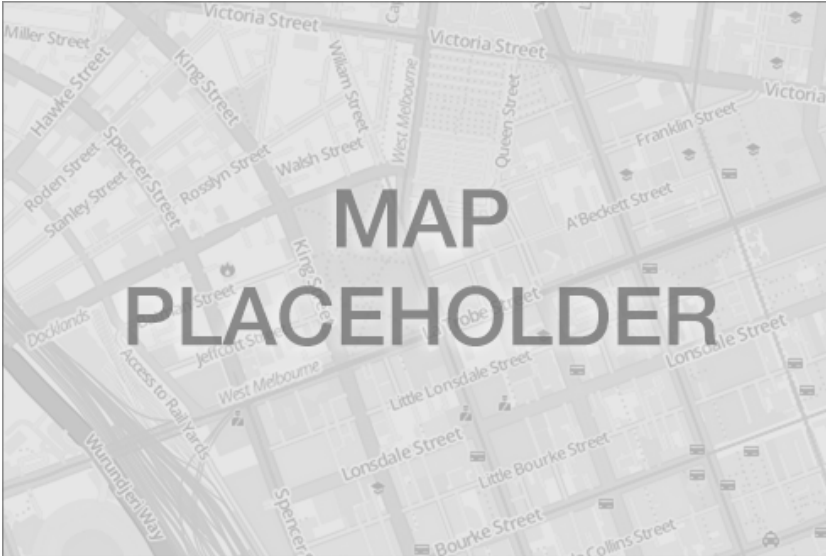
Organisation Name

Please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

4 Year Funding Form Preview

Primary Address

Address



Postal Address

Address

Primary Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Other Phone Number

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Email Address *

Must be an email address.

Website

Must be a URL.

4 Year Funding Form Preview

Does the applicant organisation have an Australian Business Number (ABN)? *

Yes

No

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Applicant Organisation ACN or AIN

Contact Details

This is the person we will correspond with about this grant and should be the individual who is filling out this application form.

Name *

Title

First Name

Last Name

Position *

Phone Number *

Must be an Australian phone number.

Country code not required, area code for landlines is required.

Email *

Must be an email address.

This is the address we will use to correspond with you about this grant.

4 Year Funding Form Preview

Head of Organisation/LGA

Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position *

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Business Unit Details

Complete these details for the LGA Business Unit.

Name of Business Unit *

Organisation Name

Business Unit Address *

Address

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Website

Will the contact person from the Business Unit be the same as the contact person identified above? *

Yes

No

Business Unit Contact

Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

4 Year Funding Form Preview

Position *

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

About your Organisation/LGA

Are you applying as a Service Organisation? *

Yes No

Are you a NSW First Nations organisation? *

Yes No

For a definition of this please see the [glossary](#).

Do you intend to deliver a devolved funding program? *

Yes No

Application Details

* indicates a required field

When entering the primary location of your initiative below, it refers to the where your program will be mostly taking place.

Please note the following:

- **Start date:** 1 January 2026
- **End date:** 31 December 2028

Title *

Word count:

Must be no more than 25 words.

Provide a name for your initiative. Your title should be short but descriptive.

Brief description *

4 Year Funding Form Preview

Word count:

Must be no more than 50 words.

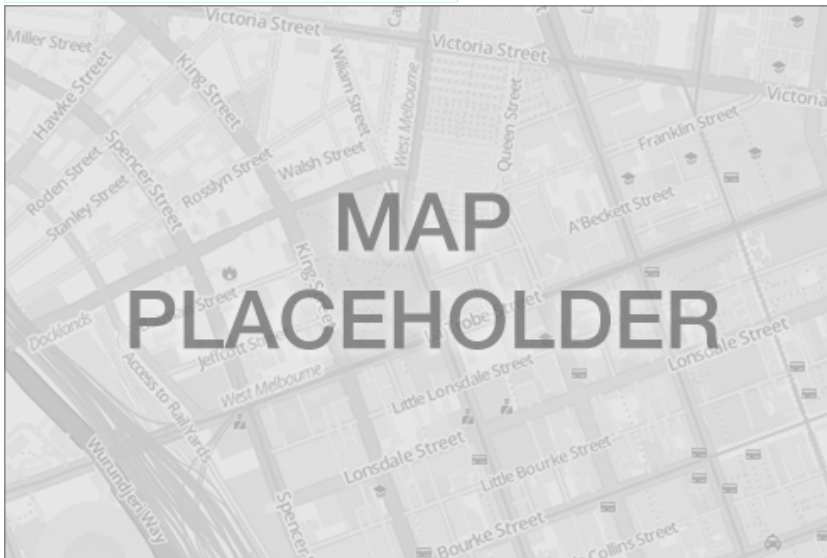
Include a brief summary of who will benefit from this initiative, what activities you will do and what outcomes you expect from your activities.

Anticipated start date *

Anticipated end date *

Primary location of your initiative

Address



Primary location does not need to be a specific address, and can be postcode, suburb, state, etc. If delivered online, please specify the area of focus for delivery.

Please update the start/end date

You have indicated above that your program either starts before or after 1 January 2026 or before or after 31 December 2028.

Please update the details to ensure your dates fit within these timeframes.

Service Organisation

4 Year Funding Form Preview

How does your Service Organisation address artform and sector development? *

Word count:
Must be no more than 300 words.

Devolved Program

Please outline your devolved program *

Word count:
Must be no more than 500 words.
You should include how many programs, who is eligible, what amounts applicants can apply for and what is the benefit of these programs.

How much are you receiving for your current devolved program? *

If you are not currently delivering a devolved program, please enter \$0.

Artform

What Artform Board would you like the application to be assessed under? *

- | | |
|---|---|
| <input type="radio"/> First Nations Arts & Culture | <input type="radio"/> Festivals |
| <input type="radio"/> Classical Music/Opera/Choral/Ensemble | <input type="radio"/> Literature/Writing |
| <input type="radio"/> Community Arts & Cultural Development | <input type="radio"/> Museums & History |
| <input type="radio"/> Dance & Physical Theatre | <input type="radio"/> Theatre & Musical Theatre |
| <input type="radio"/> Digital & Experimental, Immersive and Light Art | <input type="radio"/> Visual Arts |

What is the primary artform for your organisation? *

First Nations Engagement

* indicates a required field

Connection to Country

On which First Nations Country/Countries is the majority of your program taking place on? Please select all that apply *

Disclaimer and Respectful Notice:

4 Year Funding Form Preview

This list serves as a general guide, indicating the locations of larger communities, which may encompass smaller subsets such as groups, dialects, or individual languages. The list of Nations and boundaries provided are not intended to be precise or definitive.

We acknowledge and respect the potential variations in names and pronunciations across different communities and languages. We encourage applicants to approach this information with an understanding of these potential variations.

For comprehensive information about specific groups in a particular region, we recommend contacting the appropriate Local Aboriginal Land Councils.

If you're uncertain about the First Nations community or Nation, explore the [AIATSIS map](#) of Indigenous Australia to find the First Nations region.

Assessment Criteria (Page 1)

* indicates a required field

Assessment Criteria

Essential Criteria & Weighting

Specific information or evidence to be provided

Information/ Source

Artistic and Cultural Leadership (40%)

- Demonstrate an understanding of your position within the NSW arts ecosystem
- Contribute to the artform or region your organisation is servicing
- Deliver programming and/or capacity building that provides social as well as cultural value OR for service organisations, devolved funding and/or development programs to build sector sustainability
- Drive collaboration across the NSW arts and cultural ecology
- Create and share NSW stories/content on a local, national and/or international stage

- Strategic plan
- Application form assessment questions
- Artistic and/or service program

Diversity and Participation (25%)

- Prioritise First Nations arts, culture, communities and self-determined practice
 - Ensure access to and engagement with arts and cultural activity for the NSW arts sector and/or audiences
 - Develop and deliver engagement strategies for growth, diversity and participation across NSW, including with strategic priority areas
 - Improve individual and/or community wellbeing through programming, skills development and engagement activities
- Strategic plan
 - Application form assessment questions
 - Artistic and/or service program

Career Pathways (10%)

4 Year Funding Form Preview

- Engage, support, develop and promote NSW arts and cultural workers, including creating pipelines for young workers and leaders
- Demonstrate First Nations self-determination by providing opportunities for First Nations creatives and arts and cultural workers
- Strategic plan
- Application form assessment questions
- Artistic and/or service program

Organisational Sustainability (25%)

- Organisations must demonstrate good governance, safe workplaces and strong financial management
- Demonstrate strong financial partnerships.
- Strategic plan
- Audited accounts
- Detailed budget

Describe the unique role your organisation plays in the NSW arts ecology *

Word count:

Must be no more than 300 words.

You may wish to consider: your role as a leader, the support you provide for NSW content, the programming that delivers social as well as cultural value and any unique services.

Successful applicants will be expected to deliver on at least one of the ACFP strategic priorities. Please select the priority area/s in which your organisation will deliver. *

- First Nations stories and communities
- Western Sydney and/or regional NSW
- Next generation of creatives and audiences
- Broad and inclusive communities and content
- Accessibility and equity

At least 1 choice and no more than 5 choices may be selected.

Explain how your organisation will deliver on at least one of the ACFP strategic priorities *

Word count:

Must be no more than 300 words.

4 Year Funding Form Preview

Outline the key financial partnerships that will support the sustainability of your organisation *

Word count:

Must be no more than 300 words.

See [FAQs](#) for more information about financial partnerships

Strategic and Artistic Plans

You can click the links below to download a strategic plan template as well as access the strategic plan support document:

- [Strategic plan template](#) (optional)
- [Strategic plan help guide](#) (optional)

Upload your strategic plan here *

Attach a file:

A maximum of 1 file may be attached.

Maximum 20 written pages and up to 35 pages with images

You can [click here](#) to download the template for an artistic/service plan.

Please upload both your 2025 artistic/service plan and 2026 artistic/service plan *

Attach a file:

There are to be 2 artistic/service plans attached. One for 2025 and one for 2026.

Assessment Criteria (Page 2)

* indicates a required field

Budget Information

Organisations can apply for a minimum of \$100,000 and a maximum of \$600,000 each year.

Here is a [template](#) that has been provided to assist you with calculating the below costs.

The amount entered should be the same as the "Create NSW Multi-Year Funding" which you will fill out in the budget section below.

The total amount requested below is **per annum and will be the same amount you are applying for each of the three years.**

Total Amount Requested

*

What is the total financial support you are requesting under this grant?

4 Year Funding Form Preview

Please update the amount requested

You have indicated that the total amount requested is not in line with the minimum or maximum amount available for this grant.

Please update the details to ensure that you are requesting the correct amount.

Income

2025

Create NSW Multi-year funding *

\$

This is your current funding.

Other NSW Government Funding including project and strategic funding *

\$

Non-NSW Government Funding including Creative Australia *

\$

Donation and Sponsorship *

\$

In-kind support *

\$

Performance / Exhibition / Core Activity *

\$

All Other income including any other comprehensive income *

\$

Total income (2025) *

\$

This number/amount is calculated.

2026 (Year 1 of funding)

Create NSW Multi-year funding *

\$

This is the amount you are requesting in this application.

Other NSW Government Funding including project and strategic funding *

\$

Non-NSW Government Funding including Creative Australia *

\$

Donation and Sponsorship *

\$

In-kind support *

\$

Performance / Exhibition / Core Activity *

\$

All Other income including any other comprehensive income *

\$

Total income (2026) *

\$

This number/amount is calculated.

Expenditure

2025

Wages, salaries and fees including on-costs and allowances *

\$

Direct program and production costs including travel and accomodation *

\$

Publication and Marketing *

\$

2026 (Year 1 of funding)

Wages, salaries and fees including on-costs and allowances *

\$

Direct program and production costs including travel and accomodation *

\$

Publication and Marketing *

\$

4 Year Funding Form Preview

Administration / venue / occupancy expenses *

\$

Aboriginal protocols *

\$

This includes Indigenous Cultural and Intellectual Property (ICIP), Welcome to Country and Elders fees.

Administration / venue / occupancy expenses *

\$

Aboriginal protocols *

\$

This includes Indigenous Cultural and Intellectual Property (ICIP), Welcome to Country and Elders fees.

Accessibility Expenses *

\$

Accessibility Expenses *

\$

In-kind Expenses *

\$

In-kind Expenses *

\$

Total expenditure (2025)

\$

This number/amount is calculated.

Total expenditure (2026)

\$

This number/amount is calculated.

Surplus (Deficit) 2025

\$

This number/amount is calculated.

Surplus (Deficit) 2026

\$

This number/amount is calculated.

Funding request as percentage of program cost must not be more than 80% *

This number/amount is calculated.

As detailed in the guidelines, your organisation's funding request must not be more than 80% of program costs. To continue your application, please adjust your funding request and/or budget.

In your 2026 budget, how much of your organisation's expenditure will support collaboration? *

Must be a number.

This should be a minimum of 10% and collaborative activity can include, but not limited to, two or more organisations or individuals working together to use the expertise and resources provided by each partner to develop and/or deliver a program.

Budget Upload

You can upload a copy of your budget here (optional)

Attach a file:

A maximum of 1 file may be attached.

Budget comments

Is there anything you wish to tell us about your budget? (optional)

4 Year Funding Form Preview

Word count:

Must be no more than 300 words.

For example, explain surplus/deficit and any other comments

Statement of financial position

When is your end of financial year? *

Must be either 30/6/2023 or 31/12/2023

Financial Statements

Please upload your most recent audited accounts (December 2023 or June 2024) here *

Attach a file:

If your audited accounts include other controlled entities, then the figures entered into SmartyGrants should include them rather than just the parent entity.

Please upload your balance sheet as at 30 June 2024 *

Attach a file:

Assets

Please provide the figures below as at 30 June 2024.

Cash and cash equivalent *

\$

Other current assets *

\$

Noncurrent assets *

\$

Total assets

\$

This number/amount is calculated.

Liabilities

Please provide the figures below as at 30 June 2024.

Current Liabilities *

\$

4 Year Funding Form Preview

Non current Liabilities *

Total Liabilities *

This number/amount is calculated.

Equity

Please provide the figures below as at 30 June 2024.

Unrestricted Reserves *

Restricted Reserves *

Outcomes

* indicates a required field

Your Organisation's Metrics

Is your organisation led by First Nations people of NSW? *

- Yes - NSW First Nations Led Organisation
- Yes - First Nations-led group
- Yes - First Nations Collective, or
- Yes - First Nations Institution that focuses on cultural expression, arts, and community development.
- No
- No - First Nations board members/directors only
- No - senior staff only

How many permanent staff (headcount) will you employ in 2025? *

How many permanent staff (headcount) will you employ in 2026? *

How many audiences/attendees do you project for 2025? *

How many audiences/attendees do you project for 2026? *

Declaration and Authorisation

* indicates a required field

4 Year Funding Form Preview

First time applicant

Are you a first time applicant to a Create NSW multi-year program? *

Yes No

Your response will not affect your application.

Declaration

Before you can complete and submit this application, you must accept the following conditions by declaring:

- I have the authority to complete and submit this application on the entity's behalf.
- All information supplied as part of this application will be true and accurate to the best of my knowledge.
- All activities proposed by this application will be conducted in accordance with current legislation, including but not limited to, complying with Working with Children legislation.
- I acknowledge funding will not be released if the entity has outstanding acquittals for this or other projects/programs across Create NSW (including Sound NSW).
- I acknowledge Create NSW has the right to withdraw any offer of funding or demand the return of funds already paid if my declaration is found to be incorrect or misleading.

Authorisation

I agree *

Yes

Name of authorised person *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number *

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Email *

Must be an email address.