

# 24/25 Regional Arts Touring Round 2

## Form Preview

### Eligibility

\* indicates a required field

#### Eligibility Questions

To check if you are eligible to apply for this funding round, complete the questions below:

**Are you applying as? \***

- ☐ Group/Cooperative/Ensemble (does not have legal status)
- ☐ Individual
- ☐ Local Government Authority (must be a distinct business unit)
- ☐ Organisation (has legal status and ABN)
- ☐ Partnership (has legal status and partnership ABN)
- ☐ Unincorporated Association (does not have legal status)
- ☐ None of the above

If you are an organisation based outside NSW, preference may be given to NSW based organisations. For more information on applicant types please read the fact sheet [here](#).

**Has the applicant been located in NSW for the past 12 months? \***

- ☐ Yes
- ☐ No

**Is the applicant 18 years old and above? \***

- ☐ Yes
- ☐ No

This is at the time of application.

**Is your tour a clearly defined arts and cultural activity that benefits regional NSW artists and audiences? \***

- ☐ Yes
- ☐ No

**Is the applicant submitting another application to this grant round? \***

- ☐ Yes
- ☐ No

**Will your tour take place between 1/8/2025 and 30/6/2027? \***

- ☐ Yes
- ☐ No

**Does your tour include Regional NSW destinations?**

- ☐ Yes
- ☐ No

If you are a Regional NSW based applicant then you are also eligible to include a Sydney and Western Sydney component in your tour. For the Regional NSW definition, please [click here](#).

**Is your tour for contemporary music, filmmaking, screen production, mainstream animation, digital games, or film festivals? \***

- ☐ Yes
- ☐ No

The definition of contemporary music can be found [here](#). For filmmaking opportunities, please click [here](#).

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**Has the applicant received Create NSW or Sound NSW funding for the same stage/phase of this tour? \***

☐ Yes ☐ No

Funding for a new stage of the tour will be considered. For Sound NSW opportunities, please click [here](#)

**Is the applicant receiving 2024/25 Regional Arts Touring Round 1 funding from Create NSW? \***

☐ Yes ☐ No

### Unable to continue

Based on your response to the above eligibility question, you are unable to continue. Refer to the guidelines for more details.

Create NSW staff are here to help you and can be contacted between 9am and 5pm Monday to Friday (excluding public holidays) via:

- Telephone: (02) 9228 4578
- Scheduling an online meeting to speak to Create NSW staff using the link to [Microsoft Bookings](#)
- Email: [arts.funding@create.nsw.gov.au](mailto:arts.funding@create.nsw.gov.au)

### Eligibility Confirmation

Please declare that this application meets the eligibility criteria:

**I confirm that I've read the guidelines and the information supporting my/our eligibility is accurate \***

☐ Yes

### Applicant Details

\* indicates a required field

#### Applying as an Organisation or Local Government Authority

You have indicated that you are applying as an **Organisation**. Your Organisation Name must be the same as the Entity Name as per the Australian Business Register (ABN).

If you are applying on behalf of a Local Government Authority (Council) please input the Council's name below. You will have an opportunity on the next page to input Business Unit information.

Please select the applicant type below as 'Organisation'.

#### Applying as an Individual

You have indicated that you are applying as an **Individual**. Your Individual Name must be the same as the Entity Name as per the Australian Business Register (ABN).

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Please select the applicant type below as 'Individual'.

### Applying as a Unincorporated Association

You have indicated that you are an **Unincorporated Association**.

Please select the applicant type below as 'Individual'. This is because if successful, an individual from the unincorporated association will be asked to sign the contract on the entity's behalf. Please input this individual's details below.

### Applying as a Group/Cooperative/Ensemble

You have indicated that you are a **Group/Cooperative/Ensemble**.

Please select the applicant type below as 'Individual'. This is because if successful, an individual from the Group/Cooperative/Ensemble will be asked to sign the contract on the entity's behalf. Please input this individual's details below.

### Applying as a Partnership

You have indicated that you are a **Partnership**.

Please select the applicant type below as 'Individual'. This is because if successful, one of the partners from the partnership will be asked to sign the contract on the entity's behalf. Please input this individual's details below.

### Applicant Details

#### Applicant \*

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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For organisations: please use the organisations full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

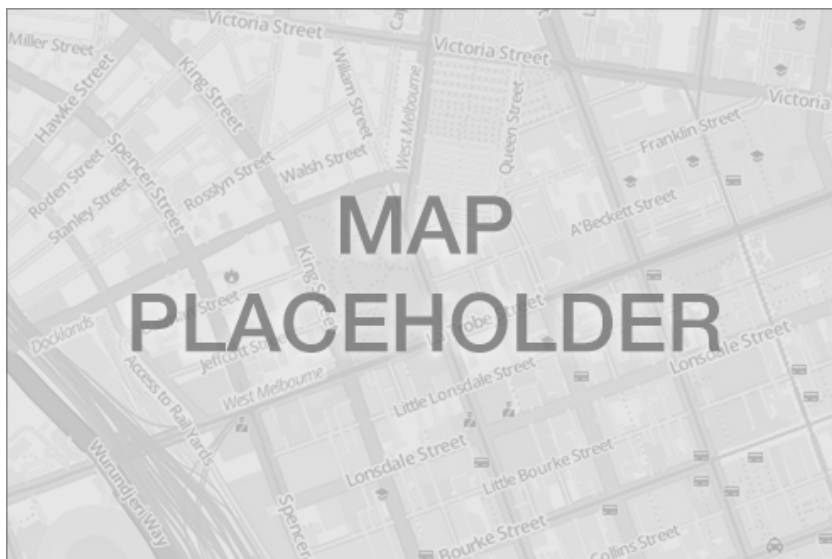
#### Applicant Primary Address

Address

<input type="text"/>
<input type="text"/>

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### Applicant Postal Address

Address

### Applicant Primary Phone Number \*

Must be an Australian phone number.  
Country code not required, area code for landlines is required.

### Applicant Email Address \*

Must be an email address.

### Applicant Website

Must be a URL.

## Wrong Selection

On the eligibility page you selected that you were applying as one of the following:

- Individual
- Partnership
- Unincorporated Association
- Group/Cooperative/Ensemble

However, you have selected you are applying as an *Organisation* above.

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To continue select **Applicant** as **Individual** and ensure that you fill in the **Title, First Name and Last Name**.

### Wrong Selection

On the eligibility page you selected that you were applying as one of the following:

- Organisation
- Local Government Authority but you have selected you are applying as an *Individual*.

To continue select **Applicant** as **Organisation** and ensure that the **Applicant Name** you provide is the name of your Organisation.

### Australian Business Number (ABN) Details

**For organisations or LGAs who are successful, they will require the following:**

- An ABN which matches their entity name
- A nominated bank account

For more information on applicant types and ABNs please consult the [factsheet](#).

Note: The Nominated Bank Account must be a separate account at a financial institution used solely for the Grant, or an existing general account at a financial institution where adequate internal financial controls are in place to identify the Grant.

The following question is asking if you already have an Organisation or Local Government Authority ABN. As you are applying as an Organisation or LGA you should already have an ABN with legal status.

### Australian Business Number (ABN) Details

**For individuals who are successful, you will need the following:**

- An active ABN (that's your Australian Business Number) of either an Individual/Sole Trader or private company (only if you're the sole director)
- A nominated bank account

Or

- a Funds Administrator to assist you

For more information on applicant types and ABNs please consult the [factsheet](#).

Note: The Nominated Bank Account must be a separate account at a financial institution used solely for the Grant, or an existing general account at a financial institution where adequate internal financial controls are in place to identify the Grant.

The following question is asking if you already have a Sole Trader or Private Company ABN. **If you do not have an ABN yet or will use a Funds Administrator if successful, please select 'no' to the next question.** If successful, we will collect these details from you then.

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### Australian Business Number (ABN) Details

**For Unincorporated Associations or Group/Cooperative/Ensembles who are successful, you will need the following:**

- An active ABN of the individual applying on behalf of the entity. This can be either an Individual/Sole Trader or Private Company ABN (only if they are the sole director).
- A nominated bank account

Or

- a Funds Administrator to assist you

For more information on applicant types and ABNs please consult the [factsheet](#).

Note: The Nominated Bank Account must be a separate account at a financial institution used solely for the Grant, or an existing general account at a financial institution where adequate internal financial controls are in place to identify the Grant.

The following question is asking if the individual who is applying on behalf of the entity already has a Sole Trader or Private Company ABN. **If you do not have this ABN yet or will use a Funds Administrator if successful, please select 'no' to the next question.** If successful, we will collect these details from you then.

### Australian Business Number (ABN) Details

**For partnerships who are successful, you will need the following:**

- An active registered partnership ABN (that's your Australian Business Number)
- A nominated bank account

Or

- a Funds Administrator to assist you

For more information on applicant types and ABNs please consult the [factsheet](#).

Note: The Nominated Bank Account must be a separate account at a financial institution used solely for the Grant, or an existing general account at a financial institution where adequate internal financial controls are in place to identify the Grant.

The following question is asking if you already have a partnership ABN. **If you do not have this ABN yet or will use a Funds Administrator if successful, please select 'no' to the next question.** If successful, we will collect these details from you then.

**Does the applicant organisation have an Australian Business Number (ABN)? \***

☐ Yes

☐ No

**Applicant Organisation ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

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Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

### Entity Name

Please enter the name of either your Unincorporated Association, Group/Cooperative/Ensemble or Partnership below.

#### Entity Name \*

### Organisation Details

\* indicates a required field

#### Primary Contact Details

##### Primary Contact \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

This is the person we will correspond with about this grant.

##### Primary Contact Position \*

e.g., Manager, Board Member or Fundraising Coordinator.

##### Primary Contact Phone Number \*

Must be an Australian phone number.

Country code not required, area code for landlines is required.

##### Primary Contact Other Phone Number

Must be an Australian phone number.

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Country code not required, area code for landlines is required.

### Primary Contact Email \*

This is the address we will use to correspond with you about this grant.

### Head of Organisation

Must be the **Chair, President** (Arts Organisation), **General Manager** or equivalent (Local Council).

#### Name \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

#### Position \*

#### Phone Number \*

Must be an Australian phone number.

#### Email \*

Must be an email address.

### Business Unit Contact Information

Complete these details for the LGA Business Unit. The LGA Business Unit can be a local gallery or museum or team with a focus on arts and culture.

#### Name of Business Unit \*

Organisation Name
<input type="text"/>

#### Business Unit Address \*

Address
<input type="text"/>
<input type="text"/>

#### Business Unit Postal Address \*

Address
<input type="text"/>
<input type="text"/>

#### Phone Number \*

Must be an Australian phone number.

#### Email \*

Must be an email address.



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**Website**

Must be a URL.

### Business Unit Contact Person

**Name \***

Title

First Name

Last Name

**Position \***

**Phone Number \***

Must be an Australian phone number.

**Email \***

Must be an email address.

### About your Organisation

**Is your organisation a NSW First Nations organisation? \***

☐ Yes

☐ No

For a definition of this please see the [glossary](#).

## Application Details

**\* indicates a required field**

### Instructions

Please note the following regarding tour dates:

- Tour **start date must be after:** 01/08/2025
- Tour **end date must be before:** 30/06/2027

Note: If you are successful and your tour runs over 12 months you will need to provide a progress report at the half-way point in the timeline.

In the field below for the **Primary location of your initiative** (tour). Please add 'NSW' as location.

**Title \***

Word count:

Must be no more than 25 words.

Provide a name for your initiative. Your title should be short but descriptive.

**Brief description \***

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Word count:

Must be no more than 50 words.

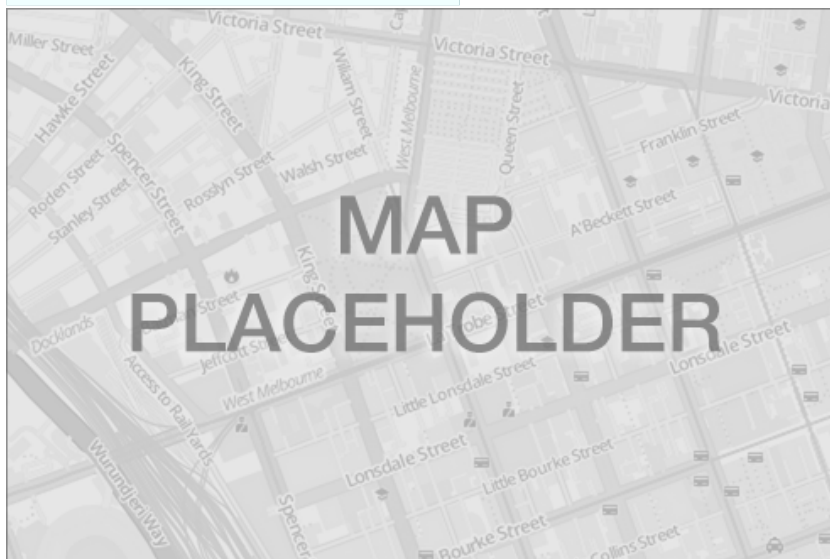
Include a brief summary of who will benefit from this initiative, what activities you will do and what outcomes you expect from your activities.

**Anticipated start date \***

**Anticipated end date \***

**Primary location of your initiative**

Address



Any, but at least one field is required.

Primary location does not need to be a specific address, and can be postcode, suburb, state, etc. If delivered online, please specify the area of focus for delivery.

### Ineligible anticipated start/end dates

The tour start date must be after 01/08/2025 and the tour end date must be before 30/06/2027.

Please update the details above to ensure your dates fit within these timeframes or your application will be deemed **ineligible**.

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### Artform

**What is your primary artform? \***

### First Nations Engagement

*\* indicates a required field*

#### First Nations Engagement

**On which First Nations Country/Countries is the majority of your tour taking place on? Please select all that apply \***

#### Disclaimer and Respectful Notice:

This list serves as a general guide, indicating the locations of larger communities, which may encompass smaller subsets such as groups, dialects, or individual languages. The list of Nations and boundaries provided are not intended to be precise or definitive, but rather inclusive and respectful of First Nations languages.

If you're uncertain about the First Nations community or Nation, explore the [AIATSIS map](#) of Indigenous Australia to find the First Nations region.

For more information please see the [glossary](#).

#### First Nations Cultural Elements

**Does your tour engage with First Nations arts and culture? \***

☐ Yes ☐ No

If successful, you may need to provide evidence of this at contracting stage. This may include: letters of support from communities, evidence of ICIP policies and procedures and acknowledgement of [NSW Aboriginal Arts & Culture protocols](#). For more information, please read the [Indigenous Cultural and Intellectual Property \(ICIP\)](#).

**Are you adhering to the NSW Aboriginal Arts & Culture Protocols? \***

☐ Yes ☐ No

Refer to the [NSW Aboriginal Arts & Culture Protocols here](#).

**Provide a rationale for why you are not referring to the principles of the NSW Aboriginal Arts & Culture Protocols \***

Word count:

Must be no more than 250 words.

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### Assessment Criteria - Page One

\* indicates a required field

#### 1. Idea (30%)

A vision for your tour that clearly summarises the ideas, its aims and purpose.

You may want to consider the following:

- What is your idea for this tour?
- What do you want to achieve?
- What is interesting about it?
- What will you communicate to other artists, communities and /or audiences?

**What do you want to do? \***

Word count:

Must be no more than 300 words.

#### 2. Diversity and Participation (20%)

##### Strategic Priority Areas:

The NSW Government is committed to ensuring fair access by all communities and individuals across the state.

The definitions for the strategic priority areas can be located [here](#).

##### Are you engaging with any people from the priority areas?

Note: it is not compulsory that your tour engages with people from the following strategic priority areas.

**First Nations stories and communities \***

☐ Yes

☐ No

**Western Sydney \***

☐ Yes

☐ No

**Broad and inclusive communities and content \***

☐ Yes

☐ No

**Accessibility and equity \***

☐ Yes

☐ No

**Regional NSW \***

☐ Yes

☐ No

**Next generation of creatives and audiences \***

☐ Yes

☐ No

Demonstrate how your tour is relevant to/or will benefit, regional NSW artists, arts and cultural workers, or communities.

You may want to consider the following:

- Who is the tour relevant to?
- Who will it benefit e.g. artists, communities and/or audiences?
- How does the tour reflect the diversity of regional NSW?

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- *What are the results you want to see at the completion of your tour?*

### Why do you want to do it? \*

Word count:

Must be no more than 300 words.

### 3. Experience (20%)

List the artistic experience of those involved in the tour.

*You may want to consider the following:*

- *What experience do the individuals or organisations involved bring to this tour?*
- *What skills and expertise do the artists/arts and cultural workers or organisations involved have that will ensure the tour is a success?*
- *How will those involved help build sustainable careers and professional skills for regional NSW individuals and communities?*

### Who is involved and why are they the right people for this activity?

Name:	What is their role?	Describe their experience relevant to this tour
<input type="radio"/> Individual <input type="radio"/> Organisation Organisation Name First Name      Last Name		
	Must be no more than 60 characters.	Must be no more than 100 words.

### 4. Connection to Country (10%)

Details of the location/s for the proposed tour.

*You may want to consider the following:*


- *Where will the tour activities take place?*
- *Why are these the most appropriate places for the tour?*
- *How will the tour create meaningful connection with artists, communities and/or audiences?*
- *Who is your audience?*

For the definition of activity and examples please refer to the [glossary here](#). **How does the location provide access to the intended audience or benefit the regional NSW communities involved?**

Brief description of Activity	Activity Location	In which Local Government Area does this activity take place?	Expected start date	Expected end date

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<p>One per row. Add more rows if you want to list additional activities. Must be no more than 100 words.</p>	<p>Where will your activity occur? Can be a address, suburb or postcode.</p>		<p>Must be a date and between 1/8/2025 and 30/6/2027.</p>	<p>Must be a date and between 1/8/2025 and 30/6/2027.</p>

## Assessment Criteria - Page Two

\* indicates a required field

### 5. Sustainability (20%)

Detail how your budget will support and sustain your tour. The budget must show how funds are used.

*You may want to consider the following:*

- How your budget reflects efficient use of funds to achieve the tour's goals?
- What other sources of funding are there for your tour?

### Sustainability Information

Create NSW **does not** fund 100% of your tour. You must contribute at least 5% of the total tour income through other cash or in-kind support. The definition of in-kind can be seen in the [glossary](#).

Applicants can apply for either:

- Small tours from \$5,000 up to \$60,000
- Large tours from \$60,001 up to \$120,000

This is the amount of funding you are requesting from Create NSW.

These will be assessed separately to ensure equity and fairness.

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If successful, you may be required to provide a more detailed budget prior to contracting.

### What are you applying for? \*

☐ Small tour

☐ Large tour

### Total Project Cost \*

\$

What is the total budgeted cost (dollars) of your project?

### Total Amount Requested \*

\$

What is the total financial support you are requesting under this grant?

Please update the amount requested

The amount you have requested is outside the range for the selected tour type.

Please update the total amount requested OR amend the type of tour you are applying for (small or large).

## Income

Tour income can be estimated and may include potential/unconfirmed support. **All income should be EXCLUSIVE of GST. (Does not include GST)** Add \$0 (zero) for any items that are not relevant. All costs are to be in whole numbers only.

If your tour lasts for the full 2 years, the budget needs to cover the entire tour.

### Create NSW (this application) \*

This number/amount is calculated.

Please ensure your Total Amount Requested fits within the range available for your selected Tour size (Small \$5,000-\$60,000, Large \$60,001-\$120,000).

### Other NSW Government funding \*

### Other non-NSW Government funding \*

This includes Commonwealth/Local Government funding (not NSW Government).

### Earned Income (Box Office/Entrance Fees/Sales) \*

This includes workshop fees, royalties, merchandise, sell-off fees and door deals.

### Donations and Sponsorship \*

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This includes philanthropic support and fundraising.

### **In-kind \***

This can include venue, materials and equipment. It should not include artist fees.

### **All other income \***

### **Total Income \***

This number/amount is calculated.

## Expenditure

**All expenditure should be EXCLUSIVE of GST. (Does not include GST)** Add \$0 (zero) for any items that are not relevant. All costs are to be in whole numbers only.

### **Wages and fees \***

This is for artists, arts and cultural workers. It can include remount costs.

### **Venue and Production Costs \***

This includes costs directly related to your tour such as administration, materials, equipment and lighting hire, freight and insurance.

### **Travel and Accommodation \***

This includes per diems and other allowances.

### **Promotion and Marketing \***

This must be directly related to the tour.

### **Aboriginal Protocols Expenses \***

This includes Indigenous Cultural and Intellectual Property (ICIP), Welcome to Country and Elders fees.

### **Accessibility Expenses \***

This is to enable increased accessibility and inclusion to a program.

### **Regional Freight and Transport Expenses \***



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This includes freighting and transport costs for proposals including regional activity

### **In-kind Expenses \***

This must equal the in-kind income indicated above.

### **All Other Expenses \***

This includes environmental impact reduction and wellbeing support.

### **Total Expenditure \***

This number/amount is calculated.

It should equal the same as the 'Total Project Cost' you entered above.

## Co-Contribution

### **Percentage of income from sources other than Create NSW, including in-kind contributions \***

This number/amount is calculated.

This figure cannot be less than 5%.

## Budget Comments

### **Surplus/Deficit \***

This number/amount is calculated.

Please provide information or comments related to your tour budget. You may want to tell us: • How have you calculated larger amounts? • Details of fees to artists, arts and cultural workers. • What your First Nations protocols costs will cover? • What your accessibility costs will be used to cover? • How have you calculated increased costs of transport, materials, energy etc? • How any surplus will be managed?

### **Please provide information or comments related to your tour budget \***

Word count:

Must be no more than 250 words.

## Health and Wellbeing

When answering the question below your response could include but is not limited to:

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- Proactive recognition of health and safety issues
- Strategies to identify the early stages of burnout and overload
- Resources and/or policies in place to support ongoing well being

### **Explain your organisation's good governance arrangements to ensure staff and artists' health and wellbeing \***

Word count:

Must be no more than 300 words.

### **Attach any documentation to support your organisation's wellbeing for staff and/or artists (optional)**

Attach a file:

A maximum of 2 files may be attached.

## Supporting Documentation

\* indicates a required field

### Support Material

Assessors have limited time to review support material, so please ensure you choose the most relevant and strongest works.

Provide samples of work as links or uploaded documents. All attachments must be submitted at the time your application is submitted.

Samples can be submitted as:

- Written material - limit: 10 pages (provided as one document)
- Still images - limit: 10 images (provided as one document)
- Audio/visual - limit: maximum 5 minutes in one file, in electronic format

### **Restrictions on Attachments**

- Each file uploaded must not exceed 25MB
- Please provide attachments in .pdf format where possible
- Zip files cannot be accepted

### **How would you like to submit your samples of work? \***

- ☐ Links/URLs
- ☐ Uploading files
- ☐ Both of the above

### Link/URL Upload

Provide links and passwords to any externally hosted work samples that best reflect your experience and the proposed tour.

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**Note:** Make sure the link/URL works and passwords are correct and remain accessible for the next 6 months during the assessment period.

Link/URL	Password	Description
Must be a URL.		

### File Upload

#### **Attach your samples of work here \***

Attach a file:

A maximum of 2 files may be attached.

### Letters of invitation/collaboration or partnership where applicable

This may include letters/emails of invitation/collaboration or partnership from:

- Artist/s
- Organisations and/or
- Communities

#### **Attach letters/emails here**

Attach a file:

A maximum of 3 files may be attached.

## Outcomes

\* indicates a required field

### Outcomes Instructions

**This information will help us to understand and advocate for the arts and cultural sector.**

Your responses to the following questions will not affect your application.

To see definitions and examples of the terms below, please refer to the [glossary here](#).

**Enter 0 (zero) for any that are not applicable.**

### Breakdown of Activities

#### **Estimate the number of activities in regions below.**

An activity is defined as the creative outcome that the applicant is seeking funding for in a specific location, suburb or postcode. (This means there is only one activity per postcode). If the outcomes are over several days and are in same location (exhibition, performance, workshop) it is counted as one activity.

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**Estimated number of activities in Sydney (excluding Western Sydney) \***

**Estimated number of activities in Western Sydney \***

**Estimated number of activities in Regional NSW \***

**Estimated total number of activities \***

This number/amount is calculated.

**Estimated number of new works created as part of this tour \***

Only count works that have not been previously presented or toured.

**Estimated number of paid audiences \***

People who pay money to access content or experiences.

**Estimated number of unpaid audiences \***

People who access content or experiences for free.

**Estimated number of digital audiences \***

This is the number of people who log into standalone digital activities which may include online presentations, workshops, live streaming events for NSW artists/audiences.

**Estimated number of participants \***

People who actively engage in workshops/forums/seminars/artist talks (paid and unpaid). This does not include audiences (above) or artists and arts and cultural workers employed for this tour.

**Estimated number of permanent artists, arts and cultural workers employed (headcount) - includes permanent full-time and part-time \***

Artists, arts and cultural workers must have a commitment to arts/cultural work as a major aspect of their working life, even if this work is not the main source of their income.

**Estimated number of non-permanent artists, arts and cultural workers employed (headcount) - includes non-permanent part-time, casual, temporary or contracted \***

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### Create NSW Updates

These updates will be about other grant opportunities, initiatives or events.

**Do you wish to receive updates from Create NSW? \***

- ☐ Yes ☐ No

### First Time Applicant

**Has the applicant applied for a previous Create NSW grant? \***

- ☐ Yes ☐ No

### Stage of Development/Career

**Which of the following best describes the applicant's current stage of development? \***

- ☐ Starting out - early career, beginning an arts and/or cultural practice  
☐ Emerging - working towards an on-going arts and/or cultural practice  
☐ Mid-career - have developed an ongoing arts and/or cultural practice  
☐ Established - have achieved a sustainable, ongoing arts and/or cultural practice

### Diversity Data

The questions below are voluntary. Create NSW is committed to promoting equity and diversity in the arts industry.

The data will be used to help us understand the industry and support future diversity initiatives. For more information, please refer to the Create NSW Privacy Notice available [here](#).

**Do you or any of the entity members identify with one or more of the diversity areas below?**

**First Nations**

- ☐ Yes ☐ No

**Live and/or work in Regional NSW**

- ☐ Yes ☐ No

**LGBTIQA+**

- ☐ Yes ☐ No

**Live and/or work in Western Sydney**

- ☐ Yes ☐ No

**Young and emerging practitioner**

- ☐ Yes ☐ No

**Person with a Disability and/or who is d/Deaf**

- ☐ Yes ☐ No

**Culturally and linguistically diverse communities**

- ☐ Yes ☐ No

**Do you identify as:**

- ☐ Man or male  
☐ Woman or female  
☐ Non-Binary  
☐ Prefer not to disclose

### Declaration and Authorisation

\* indicates a required field

### Disclaimer

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The applicant acknowledges and agrees that:

- Changes to the application and any additional materials cannot be submitted after the advertised closing date and time.
- Create NSW has the right to investigate any information provided in this application and/or to request additional information where Create NSW deems it necessary for the purpose of assessing your application or administering the Program.
- Create NSW may re-open an application after the closing date, provided it doesn't give the applicant an advantage over other applicants.
- Create NSW staff are not able to provide advice on content or choices required within an application.

## Privacy Notice

Create NSW (part of the Department of Creative Industries, Tourism, Hospitality and Sport (The Department)) is collecting your personal information for the following purposes:

- To assess your application against the eligibility criteria for the Arts and Cultural Funding Program (Regional Arts Touring Funding);
- If your application is deemed eligible, for Create NSW to subsequently administer the Program;
- For Create NSW to publish your personal information in a way it deems necessary in order to publicise your connection to the Program; and
- For Create NSW to monitor and evaluate the Program.

Create NSW will not use your personal information for any other purposes. Providing your personal information to Create NSW is voluntary, however Create NSW may not be able to assess your suitability for the Program if you choose not to provide it.

Create NSW will not disclose your personal information to anybody else unless you have given your consent, or Create NSW is required or authorised to by law, such as by court order or under the *Government Information Public Access Act 2009* (NSW) (GIPA Act).

You have the right to access your personal information and/or correct your personal information held by Create NSW without excessive delay or expense.

If you would like to know more about how Create NSW meets its regulatory obligations in collecting, using, sharing, and storing personal information, you can read the Department's complete Privacy Policy [here](#).

If you have any questions about this Privacy Notice, or you would like to access or correct your personal information, please contact the Department on the details below:

Legal Officer (Privacy) Department of Creative Industries, Tourism, Hospitality and Sport  
GPO Box 5341 Sydney NSW 2000 [information@dciths.nsw.gov.au](mailto:information@dciths.nsw.gov.au)

## Use of Information

# 24/25 Regional Arts Touring Round 2

## Form Preview

The applicant acknowledges and agrees that:

- Subject to privacy legislation, if Create NSW assesses your application as successful, the information contained in this application form may be used for media and communication purposes by Create NSW and/or the NSW Government.

**Do you agree that subject to privacy legislation and if Create NSW assesses your application as successful, the information provided in the application will be used for media and communication purposes by Create NSW and/or the NSW Government? \***

☐ Yes

☐ No

## Declaration

Before you can complete and submit this application, you must accept the following conditions by declaring:

- I have the authority to complete and submit this application on the entity's behalf.
- All information supplied as part of this application will be true and accurate to the best of my knowledge.
- All activities proposed by this application will be conducted in accordance with current legislation, including but not limited to, complying with Working with Children legislation.
- I acknowledge funding will not be released if the entity has outstanding acquittals for this or other projects/programs across Create NSW (including Sound NSW).
- I acknowledge Create NSW has the right to withdraw any offer of funding or demand the return of funds already paid if my declaration is found to be incorrect or misleading.

## Authorisation

**I agree \***

☐ Yes

**Name of authorised person \***

Title

First Name

Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

Position held in applicant organisation (e.g. CEO, Treasurer)

**Phone number \***

Must be an Australian phone number.

# 24/25 Regional Arts Touring Round 2

## Form Preview

We may contact you to verify that this application is authorised by the applicant organisation

**Email \***

Must be an email address.