

### Eligibility

\* indicates a required field

### Eligibility Questions

To apply for the Createability Internship program applicants must:

- be an individual
- identify as a person with disability or who is d/Deaf (see definition below)
- be over 18 years of age
- be residing in NSW over the last 12 months and;
- have some experience in the arts, screen, sound or culture sector. This could include being new to the workforce or seeking a career opportunity in the arts, screen, sound and culture sector.

The [NSW Disability Inclusion Act 2014 \(DIA\)](#) defines disability as: “The long-term physical, mental, intellectual or sensory impairment which in interaction with various barriers may hinder the full and effective participation in society on an equal basis with others”. The term ‘disability’ can also include d/Deaf or hard of hearing people and people with mental health conditions.

Create NSW uses the Social Model of disability. This identifies the barriers in society as being the disabling factors that prevent or limit opportunities. Disability may be permanent or temporary and may not be visible. Mental health and Neurodivergence is included in this definition. This definition is different to using the condition, illness, or loss/lack of function as the way of defining people. d/Deaf and hard of hearing people are eligible to apply as artists living with disability.

**Do you meet all the above eligibility requirements? \***

☐ Yes ☐ No

### Unable to continue

Based on your response to the above eligibility question, you are unable to continue. Refer to the guidelines for more details.

Create NSW staff are here to help you and can be contacted between 9am and 5pm Monday to Friday (excluding public holidays) via:

- Telephone: (02) 9228 4578
- Scheduling an online meeting to speak to Create NSW staff using the link to [Microsoft Bookings](#)
- Email: [arts.funding@create.nsw.gov.au](mailto:arts.funding@create.nsw.gov.au)

### Eligibility Confirmation

Please declare that this application meets the eligibility criteria:

# Createability Internship

## Form Preview

I confirm that I have read the guidelines and that the information supporting my eligibility is accurate. \*

☐ Yes

### Contact Details

\* indicates a required field

### Applicant Details

#### Applicant \*

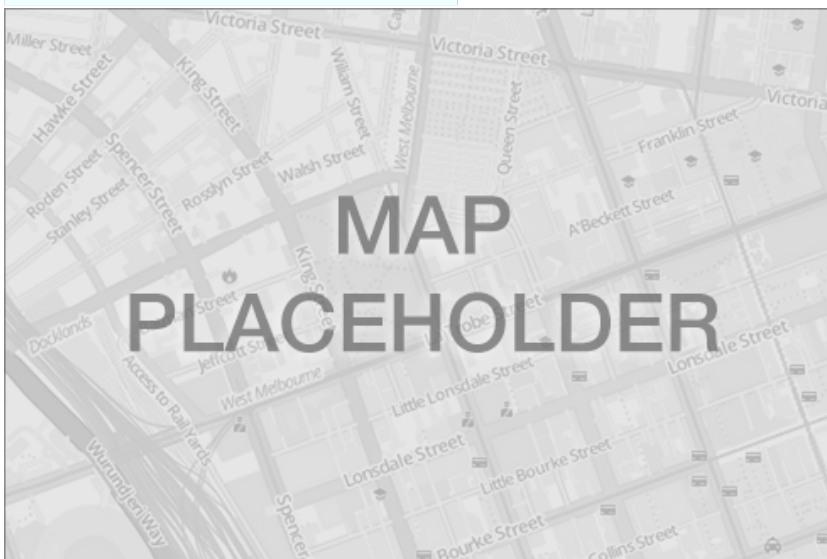
Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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#### Applicant Primary Address

Address

<input type="text"/>
<input type="text"/>



<input type="text"/>	<input type="text"/>
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#### Applicant Postal Address

Address

<input type="text"/>
<input type="text"/>

#### Applicant Primary Phone Number \*

<input type="text"/>
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# Createability Internship

## Form Preview

Must be an Australian phone number.  
Country code not required, area code for landlines is required.

### Applicant Other Phone Number

Must be an Australian phone number.  
Country code not required, area code for landlines is required.

### Applicant Email Address \*

Must be an email address.

### Applicant Website

Must be a URL.

## Internship Details

\* indicates a required field

### Internship Information Instructions

The following questions need to be answered for administrative reasons. Please follow the instructions.

**Total amount Requested:** Please enter '0'. If successful, you will not be receiving any direct funding from Create NSW, Screen NSW or Sound NSW.

Instead, you will be employed and paid by the host organisation.

**Title:** Please enter 'Createability Internship'.

**Brief Description:** Please enter 'Internship with host organisation'.

**Anticipated Start/End Dates:** Internships can take place between **07/04/2025** and **31/12/2025**. If successful, these dates can change. Final dates for internships will be worked out with you and the host organisation.

**Primary location of your initiative:** Please enter the suburb of your first preference for a Host Organisation. The list of host organisations and their location (suburb) can be found [here](#).

### Total Amount Requested

\*

What is the total financial support you are requesting under this grant?

### Incorrect Total Amount Requested

The amount listed in the "Total Amount Requested" section is not \$0.

Please update this section to reflect the correct amount of \$0.

# Createability Internship

## Form Preview

### Title \*

#### Word count:

Must be no more than 25 words.

Provide a name for your initiative. Your title should be short but descriptive.

### Brief description \*

#### Word count:

Must be no more than 50 words.

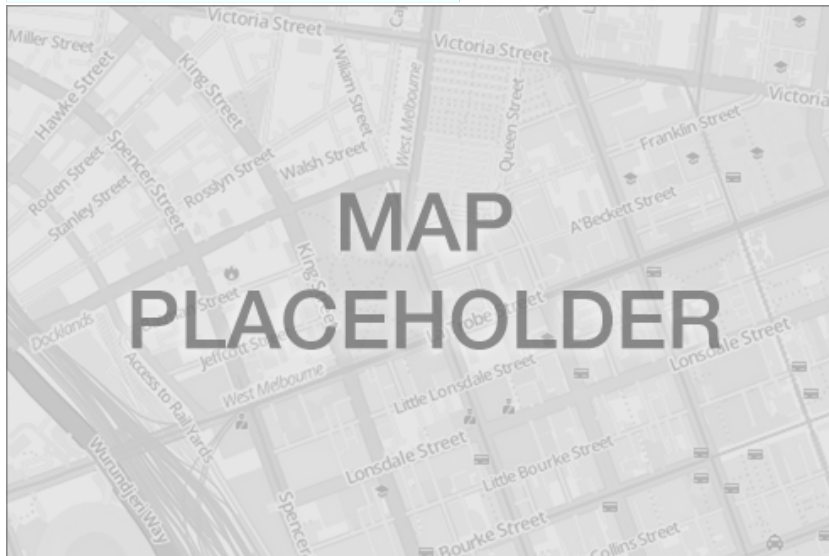
Include a brief summary of who will benefit from this initiative, what activities you will do and what outcomes you expect from your activities.

### Anticipated start date \*

### Anticipated end date \*

### Primary location of your initiative

Address

Primary location does not need to be a specific address, and can be postcode, suburb, state, etc. If delivered online, please specify the area of focus for delivery.

### Incorrect Start or End Date

You have indicated above that your internship starts **before 07/04/2025** or ends **after 31/12/2025**. Please update the details to ensure your dates fit within the eligible timeframe.

### Host Organisation Preference

\* indicates a required field

Please review the [Host Organisations List](#) available for a Createability Internship. The link provides:

- a brief description of the organisation
- the title of the internship role
- the role description
- key duties of the successful intern

Applicants may choose up to two internship roles.

### Host Organisation - First Preference

**Select your first preferred Host Organisation from the dropdown list: \***

**Internship Title \***

**Would you like to select a second internship opportunity? \***

☐ Yes

☐ No

### Host Organisation - Second Preference

**Select your second preferred Host Organisation from the dropdown list: \***

**Internship Title \***

### Assessment Criteria - Page One

\* indicates a required field

**How would you like to submit your responses to the below questions? \***

- ☐ I would like to submit text responses
- ☐ I would like to submit video/audio responses by uploading a short video or audio file
- ☐ I would like to submit video or audio responses by providing a URL

### 1. Idea

The reasons why you want to do the internship **Question: What impact will the internship have on your career?**

You may want to consider the following:

- What is your idea for the internship?
- What skills could you learn?
- What do you want to achieve?

**What impact will the internship have on your career? \***

Word count:

Must be no more than 300 words.

Tell us **what impact the internship will have on your career** by uploading a short video or audio file of **no more than 5 minutes**.

**Attach your answer to the idea criteria here \***

Attach a file:

A maximum of 1 file may be attached.

Tell us **what impact the internship will have on your career** by uploading a URL to a short video or audio of **no more than 5 minutes**.

**Paste your URL for the idea criteria here \***

Must be a URL.

### 2. Experience

Your previous experience **Question: What skills and experience do you have?**

You may want to consider the following:

- What education you have completed?
- What work experience you have?

# Createability Internship

## Form Preview

- What are your interests and hobbies?

### What skills and experience do you have? \*

Word count:

Must be no more than 300 words.

Tell us ***what skills and experience you have*** by uploading a short video or audio file of **no more than 5 minutes**.

### Attach your answer to the experience criteria here \*

Attach a file:

A maximum of 1 file may be attached.

Tell us ***what skills and experience you have*** by uploading a URL to a short video or audio of **no more than 5 minutes**.

### Paste your URL for the experience criteria here \*

Must be a URL.

## 3. Alignment

The suitability of your selected opportunity/opportunities ***Question: How do your skills and experience relate to the opportunity/opportunities?*** You may want to consider the following:

- How does the role description relate to your skills?
- Why is the Host Organisation of interest to you?
- How does the opportunity relate to your career direction?

### How do your skills and experience relate to the opportunity/opportunities? \*

Word count:

Must be no more than 300 words.

Tell us ***how your skills and experience relate to the opportunity/opportunities*** by uploading a short video or audio file of **no more than 5 minutes**.

# Createability Internship

## Form Preview

### **Attach your answer to the alignment criteria here \***

Attach a file:

A maximum of 1 file may be attached.

Tell us ***how your skills and experience relate to the opportunity/opportunities*** by uploading a URL to a short video or audio of **no more than 5 minutes**.

### **Paste your URL for the alignment criteria here \***

Must be a URL.

## Supporting Material

\* indicates a required field

### Letter of Support

Please provide a letter from an individual who can describe how you are suitable for this internship program.

### **Attach letter of support here: \***

Attach a file:

A maximum of 1 file may be attached.

### Biography/CV

Please include your CV or short bio including details of relevant work or volunteer experience and/or qualifications (no more than 2 pages).

### **Attach CV here: \***

Attach a file:

A maximum of 1 file may be attached.

### Support and access

### **What can we do to help you succeed during your internship? \***

This may include information about access barriers, interpreters, social worker support, technical adjustments to technology or equipment, low sensory environments etc.



### Declaration and Authorisation

\* indicates a required field

#### Create NSW updates

These updates will be about other grant opportunities, initiatives or events.

**Do you wish to receive updates from Create NSW? \***

- ☐ Yes ☐ No

**The information below will help us to understand and advocate for the arts and cultural sector.**

Your responses to the following questions will not affect your application.

To see definitions and examples of the terms below, please refer to the [glossary here](#).

#### First time applicant

**Have you applied for a previous Create NSW grant? \***

- ☐ Yes ☐ No

#### Stage of development/career

**Which of the following best describes your current stage of career development? \***

- ☐ Starting out - early career, beginning an arts and/or cultural practice  
☐ Emerging - working towards an on-going arts and/or cultural practice  
☐ Mid-career - have developed an ongoing arts and/or cultural practice  
☐ Established - have achieved a sustainable, ongoing arts and/or cultural practice

#### Diversity Data

The questions below are voluntary. Create NSW is committed to promoting equity and diversity in the arts industry.

The data will be used to help us understand the industry and support future diversity initiatives. For more information, please refer to the Create NSW Privacy Notice available [here](#).

**Do you identify with one or more of the diversity areas below?**

**First Nations**

- ☐ Yes ☐ No

**Live and/or work in Regional NSW**

- ☐ Yes ☐ No

**LGBTIQA+**

- ☐ Yes ☐ No

**Live and/or work in Western Sydney**

- ☐ Yes ☐ No

**Young and emerging practitioner**

- ☐ Yes ☐ No

**Person with a Disability and/or who is d/Deaf**

- ☐ Yes ☐ No

**Culturally and linguistically diverse communities**

- ☐ Yes ☐ No

**Do you identify as:**

- ☐ Man or male

# Createability Internship

## Form Preview

- ☐ Woman or female
- ☐ Non-Binary
- ☐ Prefer not to disclose

## Disclaimer

The applicant acknowledges and agrees that:

- Changes to the application and any additional materials cannot be submitted after the advertised closing date and time.
- Create NSW has the right to investigate any information provided in this application and/or to request additional information where Create NSW deems it necessary for the purpose of assessing your application or administering the Program.
- Create NSW may re-open an application after the closing date, provided it doesn't give the applicant an advantage over other applicants.
- Create NSW staff are not able to provide advice on content or choices required within an application.

## Privacy Notice

Create NSW (part of the Department of Creative Industries, Tourism, Hospitality and Sport (The Department)) is collecting your personal information for the following purposes:

- To assess your application against the eligibility criteria for the - Arts and Cultural Funding Program (Createability Internship);
- If your application is deemed eligible, for Create NSW to subsequently administer the Program;
- For Create NSW to publish your personal information in a way it deems necessary in order to publicise your connection to the Program; and
- For Create NSW to monitor and evaluate the Program.

Create NSW will not use your personal information for any other purposes. Providing your personal information to Create NSW is voluntary, however Create NSW may not be able to assess your suitability for the Program if you choose not to provide it.

Create NSW will not disclose your personal information to anybody else unless you have given your consent, or Create NSW is required or authorised to by law, such as by court order or under the *Government Information Public Access Act 2009* (NSW) (GIPA Act).

You have the right to access your personal information and/or correct your personal information held by Create NSW without excessive delay or expense.

If you would like to know more about how Create NSW meets its regulatory obligations in collecting, using, sharing, and storing personal information, you can read the Department's complete Privacy Policy [here](#).

If you have any questions about this Privacy Notice, or you would like to access or correct your personal information, please contact the Department on the details below:

Legal Officer (Privacy) Department of Creative Industries, Tourism, Hospitality and Sport  
GPO Box 5341 Sydney NSW 2000 [information@dciths.nsw.gov.au](mailto:information@dciths.nsw.gov.au)

### Use of Information

**Do you agree that subject to privacy legislation and if successful, the information provided in the application will be used for media and communication purposes by Create NSW and/or the NSW Government? \***

☐ Yes ☐ No

### Declaration

Before you can complete and submit this application, you must accept the following conditions by declaring:

- I have the authority to complete and submit this application on the entity's behalf.
- All information supplied as part of this application will be true and accurate to the best of my knowledge.
- All activities proposed by this application will be conducted in accordance with current legislation, including but not limited to, complying with Working with Children legislation.
- I acknowledge funding will not be released if the entity has outstanding acquittals for this or other projects/programs across Create NSW (including Sound NSW and Screen NSW).
- I acknowledge Create NSW has the right to withdraw any offer of funding or demand the return of funds already paid if my declaration is found to be incorrect or misleading.

### Authorisation

**I agree \***

☐ Yes

**Name of authorised person \***

Title First Name Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

Position held in applicant organisation (e.g. CEO, Treasurer)

**Phone number \***

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Email \*

Must be an email address.