

2026 Creative Steps - New Work

Form Preview

Eligibility

* indicates a required field

Eligibility Questions

To check if you/the group are eligible to apply for this funding round, complete the questions below:

What are you applying as? *

- Group/Cooperative/Ensemble (does not have legal status)
- Individual
- Unincorporated Association (does not have legal status)
- None of the above

For more information on applicant types please read the fact sheet [here](#).

Are you/majority of the members in your group located in NSW and have been for the past 12 months? *

- Yes
- No

Are you/ the lead applicant of your group 18 years old and above? *

- Yes
- No

Is your project a clearly defined arts and cultural activity? *

- Yes
- No

Are you submitting an application to any other program in the current ACFP Projects funding round? *

- Yes
- No

You can only submit one application in this Project Funding round to Cultural Access, Creative Nations, Professional Development - Next Steps or Creative Steps - New work. If you submit more than one application, you will be asked to choose one for assessment.

Will your project take place after 1 September 2026 and be completed by 31 December 2027? *

- Yes
- No

Is your project for contemporary music, filmmaking, screen production, mainstream animation or film festivals? *

- Yes
- No

The definition of contemporary music can be found in glossary, please click [here](#). For Sound NSW opportunities, please click [here](#). For filmmaking opportunities, see Screen NSW, please click [here](#).

Have you/the group received Create NSW or Sound NSW funding for the same stage/phase of this project? *

- Yes
- No

Unable to continue

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Based on your response to the above eligibility question, you are unable to continue. Refer to the guidelines for more details.

Create NSW staff are here to help you and can be contacted between 9am and 5pm Monday to Friday (excluding public holidays) via:

- Telephone: (02) 9228 4578
- Email: arts.funding@create.nsw.gov.au

Eligibility Confirmation

Please declare that this application meets the eligibility criteria:

I confirm that I've read the guidelines and the information supporting my/our eligibility is accurate. *

Yes

Applicant Details

* indicates a required field

Applying as an Individual

You have indicated that you are applying as an **Individual**.

If you will use a sole trader ABN, your individual name must match the entity name listed on the Australian Business Register (ABR).

Please select '**Individual**' as the applicant type below.

Applying as a Group/Cooperative/Ensemble or Unincorporated Association without Legal Status

You have indicated that you are a **Group/Cooperative/Ensemble** or **Unincorporated Association**.

Please select '**Individual**' as the applicant type below.

This is because if successful, an individual from the Group/Cooperative/Ensemble or Unincorporated Association will be asked to sign the contract on the entity's behalf. Please input this individual's details.

Applicant Details

Applicant Name *

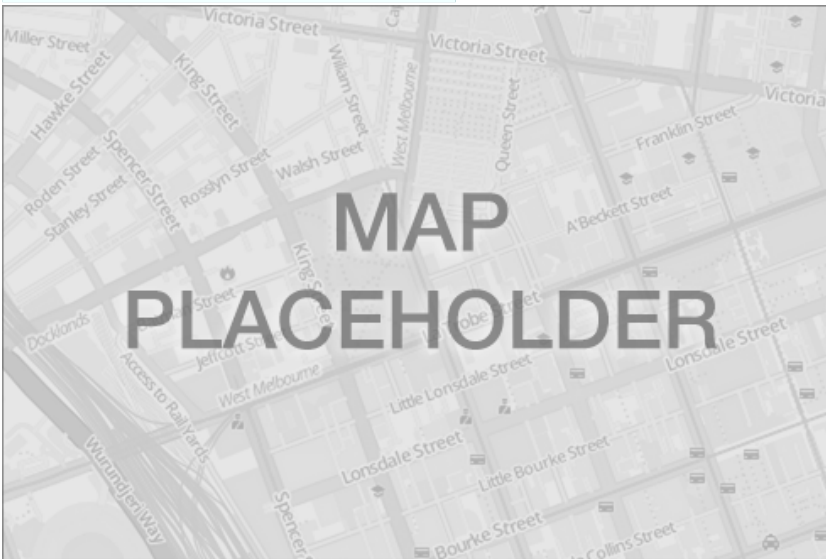
Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

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For organisations: please use the organisations full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Applicant Primary Address

Address



Applicant Postal Address

Address

Applicant Primary Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Applicant Email Address *

Must be an email address.

Applicant Website

Must be a URL.

Entity Name

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Please enter the name of your Unincorporated Association or Group/Cooperative/Ensemble below.

Entity Name *

Word count:

Must be no more than 15 words.

Unincorporated groups must have a written/ signed agreement between all members outlining roles and responsibilities, and their acceptance of the proposed project.

Attach your signed agreement here: *

Attach a file:

A maximum of 1 file may be attached.

Group Details

This section is for the names of all individuals in the group, **except** the individual applying on behalf of the group.

Name

Title	First Name	Last Name
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Australian Business Number (ABN) Details

For individuals or groups who are successful, you will need the following:

- An active ABN (that's your Australian Business Number) of either an Individual/Sole Trader or private company (only if you're the sole director)
- A bank account that has the same name as your ABN.

Or

- a Funds Administrator to help you out

The following question is asking if you already have a Sole Trader or Private Company ABN. **If you do not have an ABN yet or will use a Funds Administrator if successful, please select 'no' to the next question.**

If successful, we will collect these details from you then.

Do you have a sole trader or private company Australian Business Number (ABN)?

*

Yes

No

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

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Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Application Information

* indicates a required field

Title *

Word count:

Must be no more than 25 words.
What is the name of your project?

Brief description *

Word count:

Must be no more than 50 words.
Include a brief summary of your project and who is it for?

Anticipated start date *

Must be a date and between 1/9/2026 and 31/12/2027.

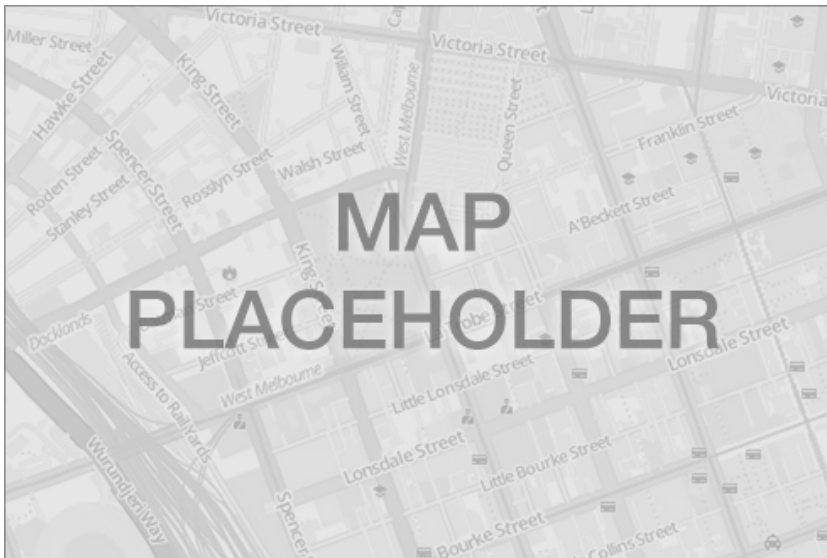
Anticipated end date *

Must be a date and between 1/9/2026 and 31/12/2027.

Primary location of your initiative

Address

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Primary location does not need to be a specific address, and can be postcode, suburb, state (NSW), etc. If delivered online, please specify the area of focus for delivery.

Create NSW First Nations acknowledgement

Create NSW acknowledges and respects First Nations peoples as the Traditional Custodians of the lands on which we walk, live, and work. We value their enduring connection to these lands and their rich cultural heritage. Create NSW encourages you to consider how your project connects to and honours the oldest continuing culture in human history. Reflect on the ways your project can engage with and support First Nations communities and their cultural practices.

On which First Nations Country/Countries is the majority of your project taking place on? *

Please select all that apply. If your activities do not take place within Australia, select the First Nations Country that you are located on.

Disclaimer and Respectful Notice:

This list serves as a general guide, indicating the locations of larger communities, which may encompass smaller subsets such as groups, dialects, or individual languages. The list of Nations and boundaries provided are not intended to be precise or definitive.

If you're uncertain about the First Nations community or Nation, explore the [AIATSIS map](#) of Indigenous Australia to find the First Nations region.

For more information please see the [glossary](#).

Artform

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It is very important you choose the most appropriate Artform Board to assess your application.

Information about the Artform Boards including artform definitions and who is on each board are [here](#).

What Artform Board would you like the application to be assessed under? *

- | | |
|---|---|
| <input type="radio"/> First Nations Arts & Culture | <input type="radio"/> Festivals |
| <input type="radio"/> Classical Music/Opera/Choral/Ensemble | <input type="radio"/> Literature/Writing |
| <input type="radio"/> Community Arts & Cultural Development | <input type="radio"/> Museums & History |
| <input type="radio"/> Dance & Physical Theatre | <input type="radio"/> Theatre & Musical Theatre |
| <input type="radio"/> Digital & Experimental, Immersive and Light Art | <input type="radio"/> Visual Arts |

Select the primary artform of your program: *

Assessment Criteria - Page One

* indicates a required field

Assessment Criteria Options

How would you like to submit your responses to Criteria One and Two? *

- Written responses
- Video/audio responses (upload files)

Choose the format that best suits your communication style, cultural practice or accessibility needs. You must respond to all 3 questions in the format you select. All formats are assessed equally.

Criteria One: Idea (50%)

In this section, describe what you want to do, why you want to do it and what you expect the results to be.

Question 1: What do you want to do and why?

Describe your project, clearly summarising what the activity is, its aims and purpose.

You may want to consider the following:

- What will your project involve?
- Who is it for and why is it important?
- What impact or benefit will the project have for the artist/s, arts and cultural workers, community and/or audience?
- Why now?

Question 1: What you want to do and why? *

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Word count:
Must be no more than 500 words.

Tell us **what you want to do and why** by uploading a short video or audio file of **no more than 3 minutes**.

Attach your answer to Criteria One, Question 1: What you want to do and why? *

Attach a file:

A maximum of 1 file may be attached.

Criteria Two: Diversity, Participation & Connection to Place (25%)

Strategic Priority Areas:

The NSW Government is committed to ensuring fair access by all communities and individuals across the state. If the project engages with the needs of a community or has outcomes that **significantly** benefits Strategic Priority Areas. See the [glossary](#) for definitions of the Strategic Priority Areas please select them below.

Will your project be led by or significantly support people from any of the below Strategic Priority Areas?

First Nations stories and communities *

Yes No

Western Sydney *

Yes No

Broad and inclusive communities and content *

Yes No

Accessibility and Equity *

Yes No

Regional NSW *

Yes No

Next generation of creatives and audiences *

Yes No

First Nations Cultural Elements

Does your project involve First Nations arts and culture? *

Yes No

If successful, you may need to provide more information later. This could include letters from artists, elders and communities, details about ICIP policies and procedures, and acknowledgement of [NSW Aboriginal Arts & Culture protocols](#). For more information, please read the [Indigenous Cultural and Intellectual Property \(ICIP\)](#).

Are you following the NSW Aboriginal Arts & Culture Protocols? *

Yes No

Refer to the [NSW Aboriginal Arts & Culture Protocols here](#). If yes please include details in your answers to the assessment criteria.

If no, why you are not following the NSW Aboriginal Arts & Culture Protocols. *

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Word count:

Must be no more than 250 words.

In this section, describe who the project is for and what the impact will be.

If your project includes working with First Nations communities or content, you must describe how your project is relevant, connected and appropriate.

Question 2: Who is the project for, and who will benefit from it?

You may want to consider the following:

- Who is the project relevant to?
- Who will it benefit? For example artists, communities and/or audiences?
- How does the project reflect perspectives of diverse communities in NSW?
- What results do you want to see at the completion of your project?
- Will your project increase access and participation in arts and cultural experiences?
- Does the project have connection to First Nations people/communities?
- How is it connected to the place where it will happen?

The NSW Government is committed to ensuring fair access by all communities and individuals across the state. If the project engages with the needs of a community or has outcomes that **significantly** benefits Strategic Priority Areas, please include these details. The Strategic Priority Areas are listed above.

Question 2: Who is the project for, and who will benefit from it? *

Word count:

Must be no more than 300 words.

Tell us **who is the project for, and who will benefit from it** by uploading a short video or audio file of **no more than 3 minutes**.

Attach your answer to Criteria Two, Question 2: Who is the project for, and who will benefit from it? *

Attach a file:

A maximum of 1 file may be attached.

In this section, describe how the project has meaningful connection to the place where it will happen.

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If your project includes working with First Nations communities or content, you must describe how your project is relevant, connected and appropriate.

Question 3: Connection to Place:

Why is this the right place for the project, and how is it connected to the local community or environment?

Please read the information about 'Connection to Place' [here](#).

You may want to consider the following:

- Where will the project take place?
- Why did you choose this location (or these locations)?
- Have you engaged with the local community? Do they support the activity?
- How is the project meaningfully connected to the place where it will happen?
- If you are working with First Nations artists or communities:
 - How are you connecting with First Nations people/communities?
 - What connections have you already established?
 - How do you understand and use the protocols for First Nations engagement and [ICIP](#)?
 - You may be asked to provide a [Cultural Artform Affirmation statement](#) and/or your approach to [Aboriginal Protocols](#) and [ICIP](#) if the Artform Board wants more information.

Connection to Place

Question 3: Why is this the right place for the project, and how is it connected to the local community or environment? *

Word count:

Must be no more than 300 words.

Tell us **why is this is the right place for the project, and how is it connected to the local community or environment** by uploading a short video or audio file of **no more than 3 minutes**.

Attach your answer to Criteria Two, Question 3: Tell us where will the project take place, why is this the right place for the project and how is it connected to the local community or environment? *

Attach a file:

A maximum of 1 file may be attached.

Assessment Criteria - Page Two

* indicates a required field

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Criteria Three: Planning, Experience & Financial Management (25%)

In this section, demonstrate how you have planned to do the project, who will be involved and how you will manage any risks, including financial risks.

Assessment Criteria Options

How would you like to submit your responses to Criteria Three? *

- Written responses
- Video/audio responses (upload files)

Choose the format that best suits your communication style, cultural practice or accessibility needs. You must respond to both Question 4 and 5 in the format you select. All formats are assessed equally.

Planning

Briefly outline the activities and dates for the proposed project, including any partnerships or collaborations.

Add more rows if you want to list additional activities.

Brief description of Activity	Start date	End date	Who would you partner with or collaborate for this activity?
--------------------------------------	-------------------	-----------------	---

One per row. Add more rows if you want to list additional activities. Must be no more than 100 words.	Must be a date and between 1/9/2026 and 31/12/2027.	Must be a date and between 1/9/2026 and 31/12/2027.	Add notes if you need to provide more context. Must be no more than 100 words.

Question 4: How will the activities ensure you achieve the project goals?

You may want to consider the following:

- What activities will you undertake to deliver the results you described in the 'Idea' section.
- Do the activities align with the intended outcomes you described for the artists, arts and cultural workers, communities and/or audiences?
- If the project includes partnerships or collaborations, how will they each contribute and what will they deliver and when?
- Consider why the outlined activities are appropriate for the project. Are they sequenced at the right time with the right people to achieve the project goals?

Question 4: How will the activities ensure you achieve the project goals? *

Word count:

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Must be no more than 300 words.

Tell us **how will the activities ensure you achieve the project goals** by uploading a short video or audio file of **no more than 3 minutes**.

Attach your answer to Criteria Three, Question 4: How will the activities ensure you achieve the project goals? *

Attach a file:

A maximum of 1 file may be attached.

Experience

List the relevant expertise and skills of those involved in the project.

Add more rows if you want to list additional key personnel.

Name	What is their role?	What is their expertise and/or skills?
Must be no more than 20 words.	Must be no more than 30 words.	Must be no more than 100 words.

Question 5: Who is involved and why are they the right people for this project? *

You may want to consider the following:

- What experience do you/the individuals/organisation bring to this project?
- What skills and expertise do they have that will ensure your project is a success?
- Is the project providing employment and/or skill development?
- What experience do the partners or collaborators bring? (if applicable)
- Do they have creative or technical skills that are relevant / significant to the artform / area of practice
- How will the project help build organisational capacity or the careers and professional skills of those involved?

Question 5: Who is involved and why are they the right people for this project? *

Word count:

Must be no more than 300 words.

Tell us **who is involved and why are they the right people for this project** by uploading a short video or audio file of **no more than 3 minutes**.

Attach your answer to Criteria Three, Question 5: Who is involved and why are they the right people for this project? *

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Attach a file:

A maximum of 1 file may be attached.

Budget

Outline the costs involved to deliver your project. We strongly recommend you provide a detailed breakdown of your income and expenses.

When completing your budget, you may want to consider the following:

- Have you included all the costs involved to deliver your project?
- Is the budget realistic and achievable for what you want to do?
- Have you included adequate wages and fees to pay the artists, arts and cultural workers and/or community involved in the project?
- Have you calculated any in-kind contributions?
- Have you included costs for community consultation or engagement? For example, if First Nations artists, cultural workers, Elders and/or communities are involved there may be expenses relating to First Nations protocols and ICIP.
- Include any expenses related to accessibility and inclusion, for example marketing materials, Auslan interpretation or access adjustments for participants or audiences with disability or who are d/Deaf.
- Include all sources of funding in your application, not only the funding amount requested.
- Demonstrate any collaborations and/or partnerships that will be engaged in the delivery of your project
- Add budget notes if you want to explain any particular items in more detail, or provide more information.

If successful, you may be required to provide a more detailed budget prior to contracting.

Funding Request

Individuals and groups can **apply** for funding from \$10,000 up to \$75,000.

Funding requests must:

- not be more than 90% of project's income
- be realistic and supported by the application and budget.

Create NSW does not fund 100% of your project's income. You must contribute at least 10% from other cash or in-kind support towards your project's income. The definition of in-kind can be seen in the [glossary](#).

If successful, you may be required to provide a more detailed budget prior to contracting.

Total Project Cost *

Must be a whole dollar amount (no cents).

What is the total budgeted cost (dollars) of your project?

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Total Amount Requested

*

What is the total financial support you are requesting under this grant?

Action required: Please update the amount requested.

The amount entered is outside the eligible funding range for individuals and groups (\$10,000 to \$75,000). **Applications will not proceed to assessment unless this is corrected.**

When updating the amount, you must also update the Create NSW income item/amount so the total income matches the total project budget and the budget balances.

Income

Please outline details of any other funding that you are contributing as part of the project's income; whether it has been confirmed or not.

Note: Do not include the Total Amount Requested in this section, this will automatically be calculated for you in the Total Income section below.

The Income Types are:

- Other NSW Government funding -This includes any other funding NSW Government.
- Other non-NSW Government funding -This includes Commonwealth/Local Government funding (not NSW Government).
- Earned Income - This includes philanthropic support and fundraising.
- Donations and Sponsorship - This includes gifts of money from individuals or groups, and money raised through events.
- In-kind - This can be things like using a free venue, getting free materials, or using free equipment. Do not include money paid to artists here.
- All other income.

Add more rows if you want to list additional income types.

Add \$0 (zero) for any that are not relevant.

Type	Amount	Status	Income Description
	Must be a whole dollar amount (no cents).		Must be no more than 50 words.
Other NSW Government funding	\$		
Other non-NSW Government funding			
Earned Income			
Donations and Sponsorship			
In-kind			
All other income			
Other NSW Government funding	\$		
Other non-NSW Government funding			
Earned Income			

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Donations and Sponsorship In-kind All other income			
Other NSW Government funding Other non-NSW Government funding Earned Income Donations and Sponsorship In-kind All other income	\$		
Other NSW Government funding Other non-NSW Government funding Earned Income Donations and Sponsorship In-kind All other income	\$		
Other NSW Government funding Other non-NSW Government funding Earned Income Donations and Sponsorship In-kind All other income	\$		
Other NSW Government funding Other non-NSW Government funding Earned Income Donations and Sponsorship In-kind All other income	\$		

Project Income

Create NSW does not fund 100% of your project income. This is the total monetary amount (cash or in-kind support) you will be contributing to the project income.

Your contribution *

This number/amount is calculated.

The Total Income is the combined amount of funding you are requesting from Create NSW plus the amount of your contribution.

Total Income *

This number/amount is calculated.

You must contribute at least 10% from other cash or in-kind support towards your project's income.

Your Contribution Percentage *

This number/amount is calculated.

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Expenditure

Please include all expenditure items that you are seeking to fund under the grant.

Note: These items must be eligible under the grant as according to the guidelines.

The Expenditure Types are:

- Wages and fees - This is for artists, arts and cultural workers.
- Travel and accommodation - This includes per diems and other allowances.
- Venue and Production costs - This includes costs directly related to your project such as administration, materials, equipment and lighting hire, freight and insurance.
- Promotion and Marketing - This includes advertising, social media ads, and things like posters and flyers.
- Aboriginal Protocols Expenses - This includes Indigenous Cultural and Intellectual Property (ICIP), Welcome to Country and Elders fees.
- Accessibility Expenses - This is to enable increased accessibility and inclusion.
- Freight and Transport Expenses - This includes freighting and transport costs for proposals.
- In-Kind Expenses - This must equal the in-kind income indicated above.
- All Other Expenses - This includes environmental impact reduction and wellbeing support.

Add more rows if you want to list additional expenditure types.

Add \$0 (zero) for any that are not relevant.

Expenditure Type	Amount	Expenditure Description
	Must be a whole dollar amount (no cents).	Must be no more than 50 words.
Wages and fees Travel and Accommodation Venue and Production costs Promotion and Marketing Aboriginal Protocols Expenses Accessibility Expenses Freight and Transport Expenses In-Kind Expenses All Other Expenses		
Wages and fees Travel and Accommodation Venue and Production costs Promotion and Marketing Aboriginal Protocols Expenses Accessibility Expenses Freight and Transport Expenses In-Kind Expenses All Other Expenses		
Wages and fees Travel and Accommodation Venue and Production costs Promotion and Marketing Aboriginal Protocols Expenses Accessibility Expenses Freight and Transport Expenses In-Kind Expenses All Other Expenses		
Wages and fees		

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Travel and Accommodation Venue and Production costs Promotion and Marketing Aboriginal Protocols Expenses Accessibility Expenses Freight and Transport Expenses In-Kind Expenses All Other Expenses		
Wages and fees Travel and Accommodation Venue and Production costs Promotion and Marketing Aboriginal Protocols Expenses Accessibility Expenses Freight and Transport Expenses In-Kind Expenses All Other Expenses		
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Wages and fees Travel and Accommodation Venue and Production costs Promotion and Marketing Aboriginal Protocols Expenses Accessibility Expenses Freight and Transport Expenses In-Kind Expenses All Other Expenses		

Project Expenditure

This value must be 0 (zero). If it isn't, adjust either

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This amount is automatically calculated from the item costs you listed above.

Total Expenditure *

This number/amount is calculated.

This amount is automatically calculated from the total project cost you listed above.

Total Project Cost *

This number/amount is calculated.

your Total Project Cost above AND/OR one or more of your Expenditure amounts so that they match.

Validation *

This number/amount is calculated.

Balanced Budget (Must Break-Even)

This field is automatically calculated as Total Income minus Total Expenditure.

IMPORTANT: Your budget must balance, resulting in \$0.

If the amount is not \$0, your budget does not balance. To fix this, adjust:

- one or more of your Income items, AND/OR
- one or more of your Expenditure items.

Results (Break-Even) *

This number/amount is calculated.

Supporting Documents

* indicates a required field

Support Material

Assessors have limited time to review support material. Please include only the most relevant examples that best show your experience and support your proposed project.

You can provide examples of work in one or more of the following formats:

- Written material - limit: 10 pages (provided as one document)
- Still images - limit: 10 images (provided as one document)
- Audio/visual - limit: maximum 5 minutes in one file, in electronic format.

File requirements:

- Each uploaded file must be no larger than 25MB
- Please submit files in PDF format where possible
- Zip files cannot be accepted.

How would you like to submit your support material? *

- Links/URLs
- Uploading Files
- Both of the above

Link/URL Upload

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Provide links and passwords to any externally hosted work samples that best reflect your experience and the proposed project.

Note: Make sure the link/URL works and passwords are correct and remain accessible for the next 6 months during the assessment period. Please ensure links are accessible and do not require a login or account to access. For example, Instagram, Facebook or Google documents.

Link/URL	Password	Description
Must be a URL.		Must be no more than 150 words.

File Upload

Attach your samples of work here *

Attach a file:

A maximum of 3 files may be attached.

Letters of invitation/collaboration or partnership (where applicable)

You can upload supporting letters or emails that show confirmed or proposed collaboration or partnership. This may include letters or emails from:

- Artist/s
- Organisations and/or
- Communities.

Upload letters and/or emails here

Attach a file:

A maximum of 3 files may be attached.

Outcomes

* indicates a required field

Outcomes Instructions

This information will help us to understand and advocate for the arts and cultural sector.

Your responses to the following questions will not affect your application.

To see definitions and examples of the terms below, please refer to the [glossary here](#).

Enter 0 (zero) for any that are not applicable.

Breakdown of Activities

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Estimate the number of activities in regions below.

This is the number of activities for each region you added in the Planning grid.

Activity is defined as the creative outcome that the applicant is seeking funding for in a specific location, suburb or postcode. (This means there is only one activity per postcode). If the outcomes are over several days and are in same location (exhibition, performance, workshop) it is counted as one activity.

Estimated number of activities in Sydney (excluding Western Sydney) *

Estimated number of activities in Western Sydney *

Estimated number of activities in Regional NSW *

Estimated number of national activities (excluding NSW) *

Estimated number of international activities *

Estimated total number of activities *

This number/amount is calculated.

Additional Information

Estimate the following:

How many new artworks will be made for this project? *

Only count works that have not been previously made or presented.

How many people will pay to see your project? *

This includes people who pay to access performances, exhibitions, events, or content.

How many people will experience your project for free? *

This includes people who access performances, exhibitions, events, or content without paying.

How many people will join your project online? *

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This includes people who log in to standalone digital activities, such as online presentations, workshops, or live-streamed events for NSW artists or audiences.

How many people will actively participate? *

This includes people who take part in workshops, forums, seminars, or artist talks (both paid and unpaid). Do not include audiences or artists and arts and cultural workers employed on the project.

How many permanent artists and cultural workers will you employ (full-time or part-time)? *

Artists and cultural workers should have an ongoing commitment to arts or cultural work, even if it is not their main source of income.

How many non-permanent artists and cultural workers will you hire (part-time, casual, temporary, or contracted)? *

First time applicant

Is this the first time you have applied for funding from Create NSW? *

- Yes No

Current Artform Board member

Are you a current Artform Board member? *

- Yes No

Stage of development/career

How would you describe your career stage? *

- Starting out - early career, beginning an arts and/or cultural practice
 Emerging - working towards an on-going arts and/or cultural practice
 Mid-career - have developed an ongoing arts and/or cultural practice
 Established - have achieved a sustainable, ongoing arts and/or cultural practice

Diversity Data

The questions below are voluntary. Create NSW is committed to promoting equity and diversity in the arts industry.

The data will be used to help us understand the industry and support future diversity initiatives. For more information, please refer to the Create NSW Privacy Notice available [here](#).

Do you or any of the group members identify with one or more of the diversity areas below?

First Nations

- Yes

- No

Live and/or work in Regional NSW

- Yes

- No

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LGBTIQA+

Yes No

Young and emerging practitioner

Yes No

Culturally and linguistically diverse

Yes No

Live and/or work in Western Sydney

Yes No

Person with a Disability and/or who is d/Deaf

Yes No

Do you identify as:

- Man or male
- Woman or female
- Non-Binary
- Prefer not to disclose

If you are applying as a group, you may either leave this question blank or answer it on behalf of yourself as the lead applicant.

Declaration and Authorisation

* indicates a required field

Disclaimer

You understand and agree that:

- Create NSW can ask questions about any information in this application and/or ask for more information. This only happens if it is necessary to help assess your application or manage the funding program.
- Create NSW may re-open your application after the closing date. This only happens if it is fair to all other applicants.
- the submission of this application does not guarantee funding will be granted for any application and if you are successful, your application may not be funded to the full amount you requested.
- Create NSW expressly reserves its right to accept or reject this application at its discretion.
- you must bear the costs of preparing and submitting this application and Create NSW does not accept any liability for such costs, whether or not this application is ultimately accepted or rejected.
- you have read the Funding Guidelines for the Program and has fully informed yourself of the relevant program requirements.
- applications and any additional materials cannot be submitted after the advertised closing date and time.
- applications cannot be modified after being submitted.
- Create NSW staff are available 9am-5pm Monday to Friday (excluding public holidays) during the grant round to provide technical and general guideline advice. Staff are not able to provide advice on content or choices required within my application.

Privacy Notice

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Create NSW (part of the Department of Creative Industries, Tourism, Hospitality and Sport) is collecting your personal information. Personal information collected is managed in accordance with the *Privacy and Personal Information Protection Act*.

Create NSW collect your personal information for the purpose of:

- Assessing your application against the eligibility criteria for the **2026 Creative Steps - New Work Grant Round (Arts & Cultural Funding Program)** and contacting you to discuss your application;
- If your application is deemed eligible, to manage and administer the Program;
- To monitor and evaluate the Program.

Providing us with your personal information is not required by law. However, if you choose not to provide us with the requested information, Create NSW will be unable to assess your eligibility for the Program.

Your personal information may be disclosed by Create NSW:

- In accordance with the requirements of the NSW Government's Grants Administration Guide;
- To comply with our obligations under the *Government Information (Public Access) Act*;
- To comply with an order for the production of documents to Parliament under Standing Order 52.

Otherwise, your personal information will not be provided to a third party without your consent or unless it is authorised by law.

To access or seek amendment of your personal information, or for more information on our privacy obligations, contact the Department's Privacy Officer at information@dciths.nsw.gov.au. For more information about how Create NSW complies with its privacy obligations visit its [website](#).

Use of Information

The [NSW Government's Grants Administration Guide](#) requires the publishing of, at minimum, the following information for all successful grant recipients: the project name, the project location, the grant recipient name, and the grant recipient location or contact address, unless an exemption applies.

Media and Communications

If successful, Create NSW and/or the NSW Government would like to publish information for media and communication purposes.

Do you agree for Create NSW and or NSW Government to publish your name or group name, project title, project summary, location and amount of funding for media and communication purposes? *

- Yes No

Not agreeing to publication for media and communication purposes does not impact your applications assessment. This does not impact the requirements of the [NSW Governments Grants Administration Guide](#) to publish your information.

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Emails from Create NSW

Do you agree to get emails about other grant opportunities, initiatives or events from Create NSW? *

Yes No

Your response will not affect your application.

Do you agree to get a regular email newsletter from Create NSW? *

Yes No

Your response will not affect your application.

Declaration

Before you can complete and submit this application, you must accept the following conditions by declaring:

- If an entity is the applicant, I have the authority to complete and submit this application on the entity's behalf.
- All information supplied as part of this application is true and accurate to the best of my knowledge.
- All activities proposed by this application will be conducted in accordance with applicable law, including but not limited to, complying with Working with Children legislation.
- I acknowledge:
 - funding will not be granted or released if the applicant has outstanding acquittals for this or other projects/programs across Create NSW or the Department of Creative Industries, Tourism, Hospitality and Sport (DCITHS);
 - Create NSW may withdraw any offer of funding or demand the return of funds already paid if this declaration is found to be incorrect or misleading; and
 - Create NSW and DCITHS may disclose any information in this application as described in the NSW Government's *Grants Administration Guide*, or according to applicable law.

Authorisation Instructions

Name of authorised person: Please enter the name of the person completing this form. Position: Please enter **Applicant**.

Authorisation

I agree *

Yes

Name of authorised person *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

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Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number *

Must be an Australian phone number.
We may contact you to verify that this application is authorised by the applicant organisation

Email *

Must be an email address.

GMS-MGI/2025 v2.0