

2026-27 Transitional Operational Funding Program Application Form

Form Preview

Eligibility

* indicates a required field

Instructions for Applicants

Before completing this application form, you should have read the [program guidelines](#).

Application Number

This field is read only.

Eligibility Questions

To check if your organisation is eligible to apply for this grant round, complete the questions below:

Was your organisation unsuccessful in its application for Create NSW 2-year multi-year funding for 2026 and 2027? *

☐ Yes ☐ No

Has your organisation previously received Create NSW multi-year funding OR annual organisational funding for activity in the 2025 calendar year? *

☐ Yes ☐ No

Is your organisation based in NSW, or can it demonstrate a significant contribution to the NSW arts and cultural sector or creative industries? *

☐ Yes ☐ No

Does your organisation have a valid ABN that matches its legal entity name? *

☐ Yes ☐ No

Does your organisation have a business bank account with an Australian financial institution? *

☐ Yes ☐ No

Can you please confirm the funding you are seeking will support your organisation to deliver arts and cultural programs between 1 January 2027 and 31 December 2028. *

☐ Yes ☐ No

Successful applicants will be expected to deliver on at least one of the following ACFP priorities

- First Nations stories and communities
- Western Sydney and/or Regional NSW

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- Next generation of creatives and audiences
- Broad and inclusive communities and content
- Accessibility and equity

See the [glossary](#) for definitions of Strategic Priority Areas.

Will your activities deliver on at least one of the Strategic Priority Areas? *

☐ Yes ☐ No

Unable to continue

Based on your response to the above eligibility question, you are unable to continue. Refer to the guidelines for more details.

Create NSW staff are here to help you and can be contacted between 9am and 5pm Monday to Friday (excluding public holidays) via:

- Email: multiyear@create.nsw.gov.au

Eligibility Confirmation

Please declare this application meets the Program eligibility criteria:

I confirm that I have read the guidelines and that all eligibility information provided is accurate. *

☐ Yes

Organisation Contact Details

* indicates a required field

Is your organisation a Local Government Authority located in NSW?

☐ Yes ☐ No

Local Government Authority located in NSW

As you are applying on behalf of a Local Government Authority (LGA) please ensure that the Organisation Name must be the legal name of the relevant Council/LGA.

The Organisation Name provided must exactly match the entity name registered with the Australian Business Register (ABR) for the corresponding ABN you will be supplying below.

The business unit name and details, (such as a gallery, museum, festival team or arts and culture team), will be collected below.

Organisation Details

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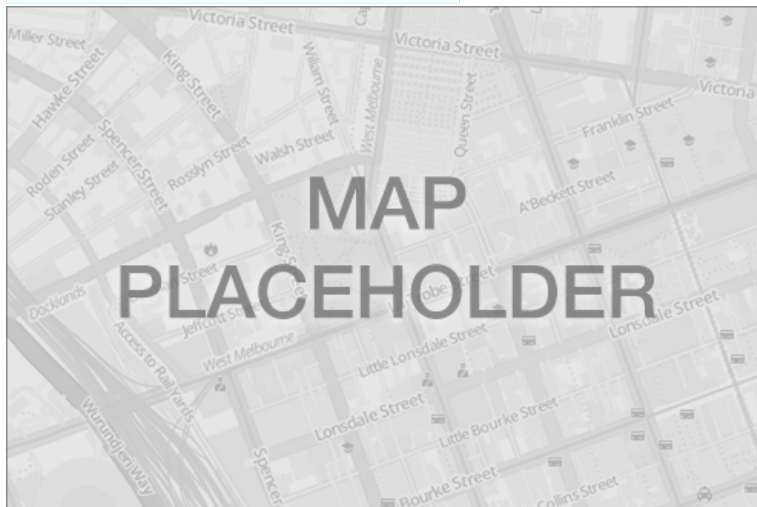
Organisation Name *

Organisation Name

Please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Primary Address *

Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Coordinates Required. Country must be Australia

Postal Address

Address

Primary Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Other Phone Number

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Email Address *

Must be an email address.

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Website

Must be a URL.

Does the applicant have an Australian Business Number (ABN)? *

☐ Yes

☐ No

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Unable to continue

Based on your response to the above ABN question, you are unable to continue. Refer to the guidelines for more details.

Create NSW staff are here to help you and can be contacted between 9am and 5pm Monday to Friday (excluding public holidays) via:

- Email: multiyear@create.nsw.gov.au

Primary Contact Details

Name *

Title

First Name

Last Name

Position *

e.g., Manager, Board Member or Fundraising Coordinator.

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Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Other Phone Number

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Email *

Must be an email address.

Head of Organisation

Must be the **Chair, President** (Organisation), **General Manager** or equivalent (Local Council).

Name *

Title

First Name

Last Name

Position *

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Business Unit Contact Information

Complete these details for the LGA business unit. This may be a local gallery, museum, festival team, or arts and culture team.

Enter the LGA legal name, followed by the business unit name in brackets, for example: Example Council (Example Regional Gallery).

Name of Business Unit *

Organisation Name

Business Unit Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

Business Unit Postal Address *

Address

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

Phone Number *

Must be an Australian phone number.

Website

Must be a URL.

Email *

Must be an email address.

Will the contact person from the Business Unit be the same as the Primary Contact person identified above? *

☐ Yes

☐ No

Business Unit Contact

Name *

Title

First Name

Last Name

Position *

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

About your Organisation

Is your organisation a NSW First Nations organisation? *

☐ Yes

☐ No

For a definition of this please see the [glossary](#).

Are any of your organisation's staff or board members currently members of a Create NSW Artform Board? *

☐ Yes

☐ No

Your responses will not affect your application.

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Application Details

* indicates a required field

Title *

Word count:

Must be no more than 25 words.

Provide a name for your initiative. Your title should be short but descriptive.

Brief description *

Word count:

Must be no more than 50 words.

Include a brief summary of who will benefit from this initiative, what activities you will do and what outcomes you expect from your activities.

Anticipated start date *

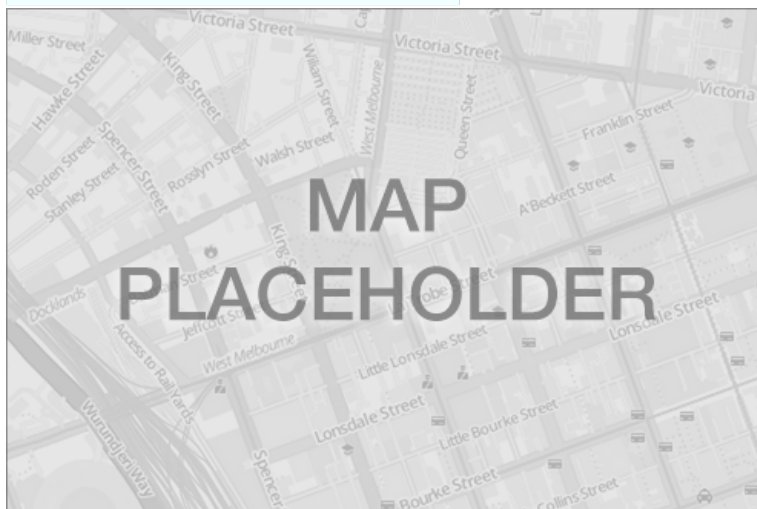
Must be a date and between 1/1/2027 and 31/12/2028.

Anticipated end date *

Must be a date and between 1/1/2027 and 31/12/2028.

Primary location of your initiative *

Address



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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Coordinates Required. Country must be Australia

When entering the primary location of your initiative below, it refers to where your activities will mostly take place.

Create NSW First Nations acknowledgement

Create NSW acknowledges and respects First Nations peoples as the Traditional Custodians of the lands on which we walk, live, and work. We value their enduring connection to these lands and their rich cultural heritage. Create NSW encourages you to consider how your project connects to and honours the oldest continuing culture in human history. Reflect on the ways your project can engage with and support First Nations communities and their cultural practices.

First Nations Regions and Countries

Please select all that apply. If your activities do not take place within Australia, select the First Nations Country that you are located on.

Disclaimer and Respectful Notice:

This list serves as a general guide, indicating the locations of larger communities, which may encompass smaller subsets such as groups, dialects, or individual languages. The list of Nations and boundaries provided are not intended to be precise or definitive.

If you're uncertain about the First Nations community or Nation, explore the [AIATSIS map](#) of Indigenous Australia to find the First Nations region.

For more information please see the [glossary](#).

First Nations Cultural Elements

* indicates a required field

First Nations Cultural Elements

Is your project involving First Nations cultural elements, community or heritage? *

☐ Yes ☐ No

If yes please include details in your answers in the assessment criterias. If successful, you may need to provide more information later. This could include letters from artists, elders and communities, details about ICIP policies and procedures, and acknowledgement of [NSW Aboriginal Arts & Culture protocols](#). For more information, please read the [Indigenous Cultural and Intellectual Property \(ICIP\)](#).

Are you following the NSW Aboriginal Arts & Culture Protocols? *

☐ Yes ☐ No

Refer to [NSW Aboriginal Arts & Culture Protocols here](#). If yes please include details in your answers in the assessment criterias.

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If no, explain why you are not following the Create NSW Aboriginal Arts & Culture Protocols. *

Word count:

Must be no more than 250 words.

Assessment Criteria - Page One

*** indicates a required field**

Criteria One: Need (35%)

In this section you should demonstrate need by describing one or more of the following:

- delivery of programs that provide arts and cultural experiences to the people of NSW
- benefit to artists and arts and cultural workers including career pathways and skills development
- building and maintaining strong governance and financial management
- delivery of improved business systems
- engagement of external expertise to strengthen organisational capacity.

How will the funding enable your organisation to contribute to the NSW arts and cultural ecosystem? *

Word count:

Must be no more than 300 words.

Artistic / Service plan of activities

Please complete the Artistic/Service plan of activities template and attach it below. Use of the template is mandatory.

Please download the template [here](#).

Attach your Artistic/service plan of activities *

Attach a file:

A maximum of 1 file may be attached.

Criteria Two: Impact including value for money (30%)

In this section you should demonstrate impact by describing in the program of activities the following.

- The primary beneficiaries of your programs (for example, communities, audiences, artists, arts workers, priority groups, organisations, or places) and the proposed impact.

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- Your response should be a summary of the targeted audience/stakeholders and expected outcomes from your program of activity.
- Partners who will assist in the delivery of your program and the role they will play.

Beneficiaries

Outline who are the primary beneficiaries of your programs and the proposed impact? *

Word count:

Must be no more than 300 words.

Provide a summary of the targeted audience/stakeholders and expected outcomes from your program of activity.

How will your partnerships, co-contributions, and other resources enhance the impact of the grant funding? *

Word count:

Must be no more than 300 words.

Criteria Three: Alignment with NSW Government policy objectives (15%)

Which of the five guiding principles of the Creative Communities Policy does your program of activities align with? *

- ☐ Prioritise First Nations culture
- ☐ Embrace the arts, culture and creative industries
- ☐ Advocate for the value of culture
- ☐ Support sustainable growth
- ☐ Take our creativity to the world and bring the world to our stories

At least 1 choice must be selected.

Describe how your program of activities aligns with the guiding principle/s you have selected. *

Word count:

Must be no more than 300 words.

Refer to [Creative Communities policy here](#).

Which of the below Strategic Priority Area will your program of activities support?

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You will be expected to deliver on at least one of the following ACFP priorities.

Select **ONE** priority area only.

Choose the priority area that best reflects the main focus and intended outcomes of your program.

Please select 'No' for the remaining priorities which are not your main priority.

First Nations stories and communities *

☐ Yes

☐ No

Western Sydney *

☐ Yes

☐ No

Broad and inclusive communities and content *

☐ Yes

☐ No

Accessibility and equity *

☐ Yes

☐ No

Regional NSW *

☐ Yes

☐ No

Next generation of creatives and audiences *

☐ Yes

☐ No

Describe how your program address the main, and any other ACFP priority areas.

*

Word count:

Must be no more than 300 words.

Assessment Criteria - Page Two

* indicates a required field

Criteria Four: Capacity and expertise (20%)

In this section you should consider your track history of delivering programs of similar scale and/or the skills and experience of key personnel involved in program delivery.

Describe your capacity and expertise to deliver the proposed program including any governance structures in place. *

Word count:

Must be no more than 300 words.

Budget Template

Using the template, provide an organisational budget showing income and expenditure for 2027 and enter the summary data into this income and expenditure section of this form. Use of the budget template is mandatory.

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The budget figures for 2027, in the template must match the figures inputted into the budget fields below.

The budget template can be downloaded [here](#).

Attach your budget template here. *

Attach a file:

A maximum of 1 file may be attached.

Funding Request

The maximum grant value is \$150,000 (exclusive of GST). This amount will support the activity for both 2027 and 2028.

The funding will not cover the full cost of the delivery of the proposed program or project.

At least 20% of your projected total income must be from sources other than the requested funding. This can include other earned income and in-kind contribution from the applicant.

Funding requests must be realistic, substantiated, and be commensurate with the proposed level of activity.

Total Amount Requested

*

\$

This is the total amount you are requesting across 2027 and 2028.

Income (2027)

Please enter income figures below (whole numbers only) from the summary page of your budget here.

Please only include figures for 2027.

Create NSW multi-year funding *

\$

From the total amount requested, the portion of your requested funds you will use in 2027.

Other NSW Government Funding *

\$

Other non-NSW Government Funding *

\$

Earned Income - Performance / Exhibition / Workshops *

\$

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Donation and Sponsorship *

\$

All Other Income *

\$

In-Kind Support - Income *

\$

Total Income *

This number/amount is calculated.

Co-contribution %

You must provide at least 20% of the total income from sources OTHER than this grant. It can include an in-kind contribution.

The Total Income is the combined amount of funding you are requesting from Create NSW plus the amount of your contribution.

The funding request will not cover the full cost of the delivery of the proposed program or project. You must contribute at least 20% of income required for the delivery of the program other sources.

Your contribution

This number/amount is calculated.

Total Income

This number/amount is calculated.

Your Contribution Percentage

This number/amount is calculated.

Action required: Review your budget income

Your co-contribution % is below the required amount of 20%. Please increase income from sources other than Create NSW or reduce the amount requested from Create NSW until your contribution meets the minimum requirement.

Expenditure (2027)

Please enter expenditure figures below (whole numbers only) from the summary page of your budget here.

Please only include figures for 2027.

Wages, salaries and fees including on-costs and allowances *

\$

Direct Program Costs including Travel and Accom, devolved funding *

\$

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Marketing, Communication and Publications *

\$

Administrative expenses *

\$

Aboriginal Arts and Cultural Protocols *

\$

This includes Indigenous Cultural and Intellectual Property (ICIP), Welcome to Country and Elders fees.

Accessibility Expenses *

\$

Other Expenses including capital works *

\$

In-kind Expenses *

\$

Total Expenditure *

This number/amount is calculated.

Surplus (Deficit)

This number/amount is calculated.

Describe the allocation of funding across 2027 and 2028. *

Word count:

Must be no more than 300 words.

Common Reporting Metrics

* indicates a required field

You can download the frequently asked questions to assist you with completing your common reporting metrics [here](#)

These metrics will help inform a baseline for 2027. As such, they are not assessed and you will not be penalized for responding with a zero.

You will have to report the "actuals" in your acquittals.

Use 0 (zero) for any items that do not apply. Whole numbers only.

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Works presented or published

Please update relevant figures. Use 0 (zero) for any items that do not apply. Whole numbers only.

New work is work that has not had a public presentation or been available to the public to consume. This may include theatre presentations, exhibitions.

Developed or in development may include commissions, workshops, small presentations.

Presentation means presented before an audience (paying or free entry) or published and distributed.

Number of new Australian works developed / in development * Number of new Australian works presented / published * Number of new works by NSW artists presented / published *

Number of existing Australian works presented / published *

Number of non-Australian Work presented / published *

Engagement and Activities with ACFP Priorities

Use 0 (zero) for any items that do not apply. Whole numbers only.

Activities are the workshops/ performances/exhibitions/events that are part of the creative outcome applicant sought funding for in a specific location, suburb or postcode.

Engagement may include employment from people who self identify as belonging to a group, or audiences, or creators, or participants.

You may have an activity which delivered on more than one priority area. Record that in each of the appropriate responses.

First Nations Stories and communities *

Next Generations of creatives and audiences *

Accessibility and equity *

Western Sydney *

Broad and inclusive communities and content 6PM *

Regional NSW *

Capacity Building

A capacity building program is where a organisation or individual undertakes some training (formal or informal) to build organisational sustainability or business operations skills.

If you are not facilitating or have not been engaged in capacity building program, please enter 0.

Number of capacity building programs *

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Skill Development Activities

Skill development activities may include artform practice development or capacity development for individuals.

These activities may include formal and informal programs. For example, acting in other roles, mentoring, understudying, working with a specialist artist to develop skills, planned workshops around governance, workplace practices etc.

If you have not run or your staff have not undertaken skill development activities please enter 0.

Number of mentorships and skill development activities offered for individuals *

Non-government Financial Partnerships

Non-government Financial Partnerships provide financial benefit/s for the applicant organisation to diversify income and support organisational sustainability and viability. This should exclude any government funding.

If you have no partnerships please enter 0.

Number of CASH financial partnerships *

Number of In-Kind financial partnerships *

Total Value of CASH financial partnerships *

Total Value of In-Kind financial partnerships *

Collaborations

A collaboration is when you work with another arts organisation or artists to deliver an outcome.

If you have no collaborations please enter 0.

Collaboration expenditure

\$0.00

Please enter a dollar value

Employment data

Enter your headcount numbers for staff for 2027 for the following employment types:

If you have no staff in any of the following categories please enter 0.

Don't forget to include all the artists you engage.

Full Time Staff *

Part Time Staff *

Contract / Seasonal Staff *

Casual Staff *

Volunteers *

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Areas of Employment

Enter the numbers of people employed within the following areas of operation.

If you have no staff in any of the following categories please enter 0.

Artistic *

Technical *

Disability / Cultural Support worker *

Someone engaged to support an employee, for example who may be disabled

Administrative *

Total number - Employment data & Areas of Employment

Please note: Your total number of "Employment data' should be same/equal as the total number of "Areas of Employment."

Employment data

This number/amount is calculated.

Areas of Employment

This number/amount is calculated.

Number of artists employed by usual place of residence

If you have no artist employed in any of the following categories please enter 0.

Number of NSW Artists employed *

Number of non-NSW Australian Artists employed *

Number of overseas artists employed *

Broad and inclusive approach to local and global audiences

Activities include performances, exhibitions, workshops/classes, events.

Please refer to the [guide](#) for the definition of the categories below.

If you have no activities in any of the following please enter 0.

PAID Activities in Sydney (excl. Western Sydney) *

FREE Activities in Sydney (excl. Western Sydney) *

PAID Activities in Western Sydney *

FREE Activities in Western Sydney *

PAID Activities in Regional NSW *

FREE Activities in Regional NSW *

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PAID Activities elsewhere in Australia *

FREE Activities elsewhere in Australia *

PAID Internationally Activities *

FREE Internationally Activities *

Grow the next generation of audiences

Please enter your audience/attendance numbers,

If you have no activities in any of the following please enter 0.

PAID Audiences at Activities in Sydney (excl. Western Sydney) *

FREE Audiences at Activities in Sydney (excl. Western Sydney) *

PAID Audiences at Activities in Western Sydney *

FREE Audiences at Activities in Western Sydney *

PAID Audiences at Activities in Regional NSW *

FREE Audiences at Activities in Regional NSW *

PAID Audiences at Activities elsewhere in Australia *

FREE Audiences at Activities elsewhere in Australia *

PAID Audiences at Internationally Activities *

FREE Audiences at Internationally Activities *

Supporting Documentation (optional)

* indicates a required field

Supporting Documents

Assessors will only be able to spend a limited time looking through support material, so please ensure you choose the most relevant and strongest material.

Support material is optional and can be submitted as:

- Written material - limit: 10 pages (provided as one document)
- Still images - limit: 10 images (provided as one document)
- Audio/visual - limit: maximum 5 minutes in one file, in electronic format

Restrictions on Attachments

- Each file uploaded must not exceed 25MB
- Please provide attachments in .pdf format where possible
- Zip files cannot be accepted

How would you like to submit your support material?

- ☐ Links/URLs

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- ☐ Uploading files
- ☐ Both of the above

Link/URL Upload

Provide up to 3 links and passwords to any externally hosted support material that best reflects your experience and the proposed program/project.

Note: Make sure the link/URL works and passwords are correct and remain accessible for the next 6 months during the assessment period. Please ensure links are accessible and do not require a login or account to access. For example Instagram, Facebook or Google documents.

Website	Password	Description
Must be a URL.		

File Upload

Upload your support material here *

Attach a file:

A maximum of 3 files may be attached.

Declaration and Authorisation

* indicates a required field

Disclaimer

You understand and agree that:

- Create NSW can ask questions about any information in this application and/or ask for more information. This only happens if it is necessary to help assess your application or manage the funding program.
- Create NSW may re-open your application after the closing date. This only happens if it is fair to all other applicants.
- the submission of this application does not guarantee funding will be granted for any application.
- Create NSW expressly reserves its right to accept or reject this application at its discretion.
- you must bear the costs of preparing and submitting this application and Create NSW does not accept any liability for such costs, whether or not this application is ultimately accepted or rejected.
- you have read the Funding Guidelines for the **2026-27 Transitional Operational Funding Program** and have fully informed yourself of the relevant program requirements.

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- applications and any additional materials cannot be submitted after the advertised closing date and time.
- applications cannot be modified after being submitted.
- Create NSW staff are available 9am-5pm Monday to Friday (excluding public holidays) during the grant round to provide technical and general guideline advice. Staff are not able to provide advice on content or choices required within my application.

Privacy Notice

Create NSW (part of the Department of Creative Industries, Tourism, Hospitality and Sport) is collecting your personal information. Personal information collected is managed in accordance with the *Privacy and Personal Information Protection Act*.

Create NSW collect your personal information for the purpose of:

- Assessing your application against the eligibility criteria for the **2026-27 Transitional Operational Funding Program** and contacting you to discuss your application;
- If your application is deemed eligible, to manage and administer the Program;
- To monitor and evaluate the Program.

Providing us with your personal information is not required by law. However, if you choose not to provide us with the requested information, Create NSW will be unable to assess your eligibility for the Program.

Your personal information may be disclosed by Create NSW:

- In accordance with the requirements of the NSW Government's Grants Administration Guide;
- To comply with our obligations under the *Government Information (Public Access) Act*;
- To comply with an order for the production of documents to Parliament under Standing Order 52.

Otherwise, your personal information will not be provided to a third party without your consent or unless it is authorised by law.

To access or seek amendment of your personal information, or for more information on our privacy obligations, contact the Department's Privacy Officer at information@dciths.nsw.gov.au. For more information about how Create NSW complies with its privacy obligations visit its [website](#).

Use of Information

The [NSW Government's Grants Administration Guide](#) requires the publishing of, at minimum, the following information for all successful grant recipients: the project name, the project location, the grant recipient name, and the grant recipient location or contact address, unless an exemption applies.

Media and Communications

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If successful, Create NSW and/or the NSW Government would like to publish information for media and communication purposes.

Not agreeing to publication for media and communication purposes does not impact your applications assessment. This does not impact the requirements of the [NSW Government's Grants Administration Guide](#) to publish your information.

Do you agree for Create NSW and or NSW Government to publish your name or group name, project title, project summary, location and amount of funding for media and communication purposes? *

☐ Yes ☐ No

Emails from Create NSW

Do you agree to get emails about other grant opportunities, initiatives or events from Create NSW? *

☐ Yes ☐ No

Your response will not affect your application.

Do you agree to get a regular email newsletter from Create NSW? *

☐ Yes ☐ No

Your response will not affect your application.

Declaration

Before you can complete and submit this application, you must accept the following conditions by declaring:

- If an entity is the applicant, I have the authority to complete and submit this application on the entity's behalf.
- All information supplied as part of this application is true and accurate to the best of my knowledge.
- All activities proposed by this application will be conducted in accordance with applicable law, including but not limited to, complying with Working with Children legislation.
- I acknowledge:
 - funding will not be granted or released if the applicant has outstanding acquittals for this or other projects/programs across Create NSW or the Department of Creative Industries, Tourism, Hospitality and Sport (DCITHS);
 - Create NSW may withdraw any offer of funding or demand the return of funds already paid if this declaration is found to be incorrect or misleading; and
 - Create NSW and DCITHS may disclose any information in this application as described in the NSW Government's *Grants Administration Guide*, or according to applicable law.

Authorisation

I agree * ☐ Yes

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Name of authorised person *

Title	First Name	Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number *

Must be an Australian phone number.
We may contact you to verify that this application is authorised by the applicant organisation

Email *

Must be an email address.

GMS-SGO/Locn/2025 v2.0