

# 2026-27 Creative Western Sydney Micro-Grants Program

## Application Form

### Form Preview

## Eligibility

\* indicates a required field

### Instructions for Applicants

Before completing this application form, you should have read the program guidelines. Incomplete applications will not be considered.

To contact Create NSW staff, please email [westernsydney@create.nsw.gov.au](mailto:westernsydney@create.nsw.gov.au) and quote this application number.

### Application Number

This field is read only.

### Eligibility Questions

To check if you are eligible to apply for this funding round, complete the questions below:

#### Are you applying as: \*

- ☐ An unincorporated collective administered by an appropriate organisation
- ☐ Individual
- ☐ Organisation (has legal status and ABN)
- ☐ None of the above

For more information on applicant types please read the fact sheet [here](#).

#### Is your place of residence or business address/es located in, one or more of the Western Sydney LGAs? \*

- ☐ Yes
- ☐ No

If you are applying as an unincorporated collective, the majority of the members must be living, working, practicing or studying in Western Sydney. For the list of Western Sydney LGAs, please refer to the [glossary](#).

#### Are you an Australian citizen or permanent resident? \*

- ☐ Yes
- ☐ No

#### Are you/all members in your collective, 18 years and above? \*

- ☐ Yes
- ☐ No

To be eligible, organisations must be one of the following legal entities:

- an incorporated trustee on behalf of a trust
- an incorporated association
- a joint (consortia) application with a lead organisation as the primary applicant
- a registered charity or not-for-profit organisation

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- an Aboriginal and/or Torres Strait Islander Corporation.

**Can you confirm that you are one of the above legal entity types? \***

☐ Yes ☐ No

**Are you an independent organisation with an annual turnover of \$2.5m or less? \***

☐ Yes ☐ No

**Do you have an account with an Australian financial institution? \***

☐ Yes ☐ No

**Are you seeking funding for activities related to contemporary music, films, TV shows, or film festivals? \***

☐ Yes ☐ No

The definition of contemporary music can be found [here](#). For filmmaking opportunities, please click [here](#).

## Unable to continue

Based on your response to the above eligibility question, you are unable to continue. Refer to the guidelines for more details.

Create NSW staff are here to help you and can be contacted between 9am and 5pm Monday to Friday (excluding public holidays) via:

- Email: [westernsydney@create.nsw.gov.au](mailto:westernsydney@create.nsw.gov.au)
- Booking a meeting: [Microsoft Booking](#).
- 

## Eligibility Confirmation

**I confirm that I've read the guidelines and the information supporting my/our eligibility is accurate \***

☐ Yes

## Applicant Details

**\* indicates a required field**

**Applying as an Unincorporated Collective administered by an appropriate organisation**

You have indicated that you are applying as an **Unincorporated Collective** administered by an appropriate organisation.

Please select the applicant type below as '**Individual**'.

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This is because if successful, an individual from the Unincorporated Collective will be asked to sign the contract on the entity's behalf. Please input this individual's details below.

### Applying as an Individual

You have indicated that you are applying as an **Individual**.

Please select '**Individual**' as the applicant type below.

### Applying as an Organisation (has legal status and ABN)

You have indicated that you are applying as an **Organisation**.

The Organisation Name must be the same as the Entity Name on the ABN you will provide as per the Australian Business Register (ABR).

Please select '**Organisation**' as the applicant type below.

### Applicant Details

**Applicant \***

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

|                      |                      |                      |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|

Please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

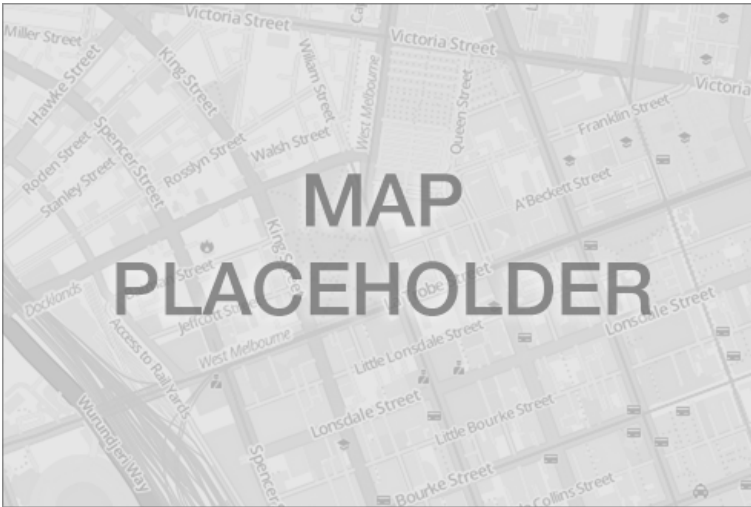
**Primary Address \***

Address

|                      |
|----------------------|
| <input type="text"/> |
| <input type="text"/> |

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Coordinates Required. Country must be Australia

### Postal Address

Address

### Primary Phone Number \*

Must be an Australian phone number.  
Country code not required, area code for landlines is required.

### Other Phone Number

Must be an Australian phone number.  
Country code not required, area code for landlines is required.

### Email Address \*

Must be an email address.

### Website

Must be a URL.

Enter the name of your Unincorporated Collective

\*

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#### Wrong Selection

On the eligibility page you selected that you were applying as an **Individual or Unincorporated Collective**.

However, you have selected you are applying as an *Organisation* above.

To continue select **Applicant** as **Individual** and ensure that you fill in the **Title, First Name and Last Name**.

#### Wrong Selection

On the eligibility page you selected that you were applying as an **Organisation (has legal status and ABN)**, however, you have selected you are applying as an *Individual*.

To continue select **Applicant** as **Organisation** and ensure that the **Applicant Name** you provide is the name of your Organisation.

#### Primary Contact Details

##### Primary Contact \*

| Title                | First Name           | Last Name            |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

This is the person we will correspond with about this grant.

##### Primary Contact Position \*

e.g., Manager, Board Member or Fundraising Coordinator.

##### Primary Contact Phone Number \*

Must be an Australian phone number.  
Country code not required, area code for landlines is required.

##### Primary Contact Other Phone Number

Must be an Australian phone number.  
Country code not required, area code for landlines is required.

##### Primary Contact Email \*

Must be an email address.  
This is the address we will use to correspond with you about this grant.

#### Head of Organisation

This must be the **Chair, President** or **General Manager**.

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**Name \***

Title

First Name

Last Name

**Position \*****Phone Number \***

Must be an Australian phone number.

**Email \***

Must be an email address.

## About Your Organisation

**Are you an Aboriginal organisation or Land Council? \***☐ Yes☐ No

For a definition of this please see the [glossary](#).

**What was your organisation's total income for the 2026 financial year (ending either 31 December 2025 or 30 June 2026, depending on your reporting period)? \***

Must be a whole dollar amount (no cents).

## Australian Business Number (ABN) Details

For Unincorporated Collectives who are successful, you will need to be administered by an organisation that meets the eligibility criteria applied to an organisation.

**As you are required to use a Funds Administrator, please select 'NO' to the next question.**

If successful, we will collect their details from you at the contracting stage.

## Australian Business Number (ABN) Details

**For individuals who are successful, you will need:**

- an active ABN that matches the applicant's name.
  - The ABN entity type must be:
    - an Individual Sole Trader ABN or
    - a private company ABN (only if you're the sole director and shareholder)
- an account with an Australian financial institution.

OR

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- be administered by an organisation that meets the eligibility criteria applied to an organisation.

For more information on applicant types please read the fact sheet [here](#).

**The following question is asking if you already have a Sole Trader or Private Company ABN. If you do not have one of these ABN entity types or you will be administered by an organisation, please select 'NO' to the next question.**

If successful, we will collect these details from you at the contracting stage.

**Does the applicant have an Australian Business Number (ABN)? \***

- ☐ Yes ☐ No

**ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

| Information from the Australian Business Register |                                  |
|---------------------------------------------------|----------------------------------|
| ABN                                               |                                  |
| Entity Name                                       |                                  |
| ABN Status                                        |                                  |
| Entity Type                                       |                                  |
| Goods & Services Tax (GST)                        |                                  |
| DGR Endorsed                                      |                                  |
| ATO Charity Type                                  | <a href="#">More information</a> |
| ACNC Registration                                 |                                  |
| Tax Concessions                                   |                                  |
| Main Business Location                            |                                  |

Must be an ABN.

## ABN Entity Type

**What is the Entity Type of the ABN you have provided above? \***

- ☐ Individual / Sole Trader  
☐ Australian Private Company (Pty Ltd)

If the entity type of the ABN you provided is not listed here, your ABN is ineligible. Please change your response to "No" for the question "Does the applicant have an Australian Business Number (ABN)?".

**Please upload a recent ASIC extract which shows the current directors and shareholders of the company. \***

Attach a file:

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A maximum of 1 file may be attached.  
Applicant must be the sole director and shareholder.

## UNABLE TO CONTINUE

You have indicated that you are applying as an **Individual or Unincorporated Collective**.  
However, you have selected *Organisation as the applicant* in the **Applicant Details** section.

**You will be unable to continue with the rest of the application form until you select Individual as the Applicant Type above.**

## Application Details

\* indicates a required field

### Title \*

Word count:

Must be no more than 25 words.

Provide a name for your initiative. Your title should be short but descriptive.

### Brief description \*

Word count:

Must be no more than 50 words.

What is the project and who is it for?

### Anticipated start date \*

Must be a date and between 1/2/2027 and 30/6/2028.

### Anticipated end date \*

Must be a date and between 1/2/2027 and 30/6/2028.

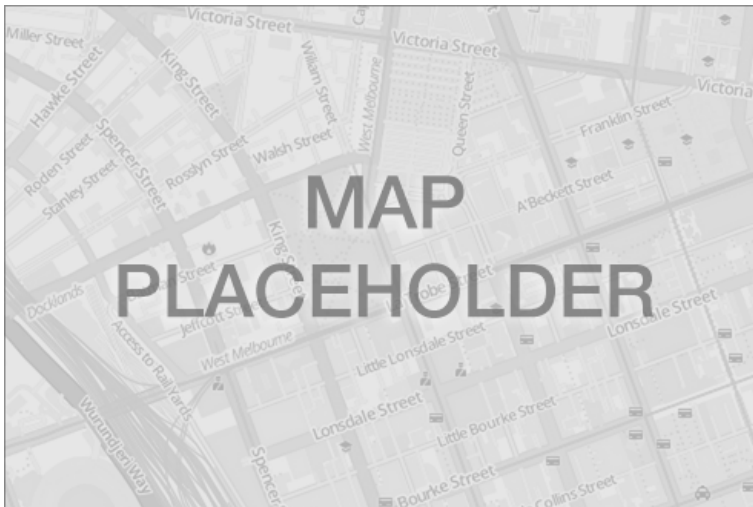
### Primary location of your initiative \*

Address

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Coordinates Required. Country must be Australia

### Please update anticipated start/end date

You have indicated above that your project either starts before 01/02/2027 or after 30/06/2028, the timeframe for delivery under this Program.

Please update the details to ensure your dates fit within these timeframes.

### First Nations Acknowledgement

Create NSW acknowledges and respects First Nations peoples as the Traditional Custodians of the lands on which we walk, live, and work. We value their enduring connection to these lands and their rich cultural heritage.

We respectfully acknowledge the Traditional Owners of the lands and waters of Western Sydney, including the Dharug (Burramattagal and Cabrogal Clans), Bidjigal, Darkinjung, Gundungurra, and Dharawal peoples.

Create NSW encourages you to consider how your project connects to and honours the oldest continuing culture in human history. Reflect on the ways your project can engage with and support First Nations communities and their cultural practices.

### On which First Nations Country/Countries is the majority of your project taking place on? \*

Please select all that apply.

### Disclaimer and Respectful Notice:

This list serves as a general guide, indicating the locations of larger communities, which may encompass smaller subsets such as groups, dialects, or individual languages. The list of Nations and boundaries provided are not intended to be precise or definitive.

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If you're uncertain about the First Nations community or Nation, explore the [AIATSIS map](#) of Indigenous Australia to find the First Nations region.

For more information please see the [glossary](#).

### Artform

The primary artform you select will not affect your application. To see definitions of the artforms listed please see the [glossary](#).

**Select the primary artform of your project: \***

### Assessment Criteria 1 - 3

*\* indicates a required field*

#### Criteria 1 - Artistic merit (25%)

**Describe the artistic merit of your proposal. \***

Word count:

Must be no more than 300 words.

Include relevant prior creative projects/programs and a brief overview and rationale for the project.

**Provide evidence of relevant track record for delivering similar programs and activities (Optional)**

Attach a file:

A maximum of 3 files may be attached.

### Key Project Personnel

Please provide information on the key personnel involved in the project and their relevant experience.

Please include only one person per row. Add more rows if you want to list additional personnel.

| Name | What is their role? | What experience do they have to deliver this project? | Involvement Status |
|------|---------------------|-------------------------------------------------------|--------------------|
|      |                     | Must be no more than 100 words.                       |                    |
|      |                     |                                                       |                    |

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### Criteria 2 - Benefit to Western Sydney's creative ecology (25%)

Describe how your project will benefit arts, culture and creative industries in Western Sydney, including:

- the unique value of your proposal for Western Sydney creative practitioners, participants and audiences, where relevant
- how the project or program will create connections and opportunities within Western Sydney.

**Describe how your project will benefit arts, culture and creative industries in Western Sydney. \***

Word count:

Must be no more than 300 words.

### Criteria 3 - Alignment with program outcomes and equity priorities (25%)

Describe how the proposal aligns with one or more of the program's purpose and outcomes, including:

- the specific outcome/s aligning with the program's intention
- how the proposal ensures equitable access and inclusion for participants, and what consultation has informed the proposed approach.

**Select the purpose area/s that best align with your program/project outcomes? \***

- ☐ Support the development of new creative work
- ☐ Strengthen Western Sydney's arts, culture and creative industries through connections and engagement
- ☐ Improve equity, access and career development across Western Sydney's creative sector
- ☐ Small-to-medium independent arts organisations to deliver projects that generate opportunities for local artists and audiences
- ☐ Projects that foster sustainability, experimentation and diverse creative careers in Western Sydney

At least 1 choice must be selected.

Select all that are applicable.

**Which intended outcome/s does your program/project aim to address? \***

- ☐ Increased opportunities for independent creatives and small-to-medium arts organisations in Western Sydney
- ☐ Develop the professional capacity and diversify the range of career opportunities of individual creatives and Western Sydney organisations
- ☐ Support creation, development and presentation of new artistic works
- ☐ Enhance collaboration, networks and sector connectivity in the region
- ☐ Increase access, participation and representation for priority communities, including young people, First Nations peoples, culturally and linguistically diverse (CaLD) communities and d/Deaf and disabled communities

At least 1 choice must be selected.

Select all that are applicable.

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**Explain how the proposed project will contribute to the Program purpose area/s and intended outcome/s selected above. \***

Word count:

Must be no more than 200 words.

**How will the proposed project ensure equitable access and inclusion for participants, and how has consultation informed the proposed approach. \***

Word count:

Must be no more than 200 words.

## Strategic Priority Areas

The NSW Government is committed to ensuring fair access by all communities and individuals across the state.

See the [glossary](#) for definitions of the Strategic Priority Areas.

**Which of the Strategic Priority Areas will your program/project be engaging with?**

Note: it is not compulsory that your program/project engages with people from the following strategic priority areas. Assessors will be looking for genuine and respectful engagement.

**First Nations stories and communities \***

☐ Yes

☐ No

**Western Sydney \***

☐ Yes

☐ No

**Broad and inclusive communities and content \***

☐ Yes

☐ No

**Accessibility and equity \***

☐ Yes

☐ No

**Regional NSW \***

☐ Yes

☐ No

**Next generation of creatives and audiences \***

☐ Yes

☐ No

## First Nations Cultural Elements

**Are you adhering to the NSW Aboriginal Arts and Culture Protocols? \***

☐ Yes

☐ No

If yes, please include details in your answers to the assessment criteria. If successful, you may need to provide more information later. This could include letters from artists, elders and communities, details about [ICIP policies and procedures](#), and acknowledgement of [NSW Aboriginal Arts & Culture protocols](#).

**Provide a rationale for why you are not adhering to the Create NSW Aboriginal Arts and Culture Protocols \***

Word count:

Must be no more than 200 words.

## Assessment Criteria 4

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\* indicates a required field

### Criteria 4 - Feasibility and capacity to deliver (25%)

Detail how the project will be delivered and your suitability to deliver it, including:

- a supporting budget for the project, including contributions from the applicant and/or partner organisations, if relevant
- key project milestones and timeframes.

### Funding Request

Individuals/Unincorporated Collectives can request funding between \$3,000 up to \$5,000.

Organisations can request funding between \$5,000 up to \$10,000.

#### Total Amount Requested

\*

\$

What is the total financial support you are requesting under this grant?

#### Please update the amount requested

You selected that you're applying as an individual or unincorporated collective, however, the amount you have requested is outside the range for the selected applicant type.

Individuals and collectives are able to request between \$3,000 - \$5,000. Please update the total amount requested.

#### Please update the amount requested

You selected that you're applying as an organisation, however, the amount you have requested is outside the range for the selected applicant type.

Organisations are able to request between \$5,000 - \$10,000. Please update the total amount requested.

### Income

Please outline details of any other funding that you are seeking as part of the program/project, whether it has been confirmed or not.

**Note: Do not include the amount requested from Create NSW in this table. It will be automatically calculated in the total program/project income calculation below.**

The Income Types listed below in this order are:

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- Other NSW Government funding - This includes any other funding from the NSW Government
- Other non-NSW Government funding - This includes Commonwealth/Local Government funding (not NSW Government)
- Partner Contributions - This includes financial contributions provided by partner organisations involved in the program/project
- Earned Income - This includes philanthropic support and fundraising
- Donations and Sponsorship - This includes gifts of money from individuals or groups, and money raised through events
- In-kind - This can be things like using a free venue, getting free materials, or using free equipment. Do not include money paid to artists here
- All other income - Include any other sources of money you are receiving for your program/project budget.

**Add \$0 (zero) in the amount field for any income types that are not relevant and put N/A (not applicable) in the description field.**

**Add more rows if you want to list additional income types. Up to 20 rows can be inserted.**

| Income Type                                                                                                                                                            | Income Amount                                              | Income Status             | Income Description                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|---------------------------|----------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                        | Enter 0 (zero) for any income types that are not relevant. | Confirmed/<br>Unconfirmed | Enter N/A (not applicable) for any income types that are not relevant.<br>Must be no more than 50 words. |
| Other NSW Government funding<br>Other non-NSW Government funding<br>Partner Contributions<br>Earned Income<br>Donations and Sponsorship<br>In-kind<br>All other income |                                                            |                           |                                                                                                          |
| Other NSW Government funding<br>Other non-NSW Government funding<br>Partner Contributions<br>Earned Income<br>Donations and Sponsorship<br>In-kind<br>All other income |                                                            |                           |                                                                                                          |
| Other NSW Government funding<br>Other non-NSW Government funding<br>Partner Contributions<br>Earned Income<br>Donations and Sponsorship                                |                                                            |                           |                                                                                                          |

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|                                                                                                                                                                        |  |  |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| In-kind<br>All other income                                                                                                                                            |  |  |  |
| Other NSW Government funding<br>Other non-NSW Government funding<br>Partner Contributions<br>Earned Income<br>Donations and Sponsorship<br>In-kind<br>All other income |  |  |  |
| Other NSW Government funding<br>Other non-NSW Government funding<br>Partner Contributions<br>Earned Income<br>Donations and Sponsorship<br>In-kind<br>All other income |  |  |  |
| Other NSW Government funding<br>Other non-NSW Government funding<br>Partner Contributions<br>Earned Income<br>Donations and Sponsorship<br>In-kind<br>All other income |  |  |  |
| Other NSW Government funding<br>Other non-NSW Government funding<br>Partner Contributions<br>Earned Income<br>Donations and Sponsorship<br>In-kind<br>All other income |  |  |  |

### Total Program/Project Income \*

This number/amount is calculated.

Total program/project income includes the total amount requested from Create NSW.

### Expenditure

Please include all expenditure items that you are seeking to fund under the grant. What you need to spend to complete your project.

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**Please note, these items must be eligible under the grant as according to the guidelines.**

The Expenditure Types listed below in this order are:

- Wages and fees - This is for artists, arts and cultural workers. Paying wages and fees of artists and arts/cultural workers based on industry rates. See the [glossary](#) for further details on industry rates
- Travel and accommodation - This includes per diems and other allowances
- Venue and Production costs - This includes costs directly related to your project such as administration, materials, equipment and lighting hire, freight and insurance
- Promotion and Marketing - This includes advertising, social media ads, and things like posters and flyers
- First Nations Protocols Expenses - This includes [Indigenous Cultural and Intellectual Property \(ICIP\)](#), Welcome to Country and Elders fees
- Accessibility Expenses - This is to enable increased accessibility and inclusion
- Freight and Transport Expenses - This includes freighting and transport costs for proposals
- In-Kind Expenses - If you included in-kind support as income, include the same value as in-kind expenditure so the total program/project budget reflects the full value of the contribution
- All Other Expenses - Include explanations of all these other expenses in the text box below.

**Add \$0 (zero) in the amount field for any expenditure types that are not relevant and put N/A (not applicable) in the description field.**

**Add more rows if you want to list additional expenditure types. Up to 20 rows can be inserted.**

| Expenditure Type                                                                                                                                                                                                                              | Expenditure Amount                                              | Expenditure Description                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                                                                                               | Enter 0 (zero) for any expenditure types that are not relevant. | Enter N/A (not applicable) for any expenditure types that are not relevant.<br>Must be no more than 50 words. |
| Wages and fees<br>Travel and Accommodation<br>First Nations Protocols Expenses<br>Venue and Production costs<br>Promotion and Marketing<br>Accessibility Expenses<br>Freight and Transport Expenses<br>In-Kind Expenses<br>All Other Expenses |                                                                 |                                                                                                               |
| Wages and fees<br>Travel and Accommodation<br>First Nations Protocols Expenses<br>Venue and Production costs<br>Promotion and Marketing<br>Accessibility Expenses<br>Freight and Transport Expenses<br>In-Kind Expenses<br>All Other Expenses |                                                                 |                                                                                                               |
| Wages and fees                                                                                                                                                                                                                                |                                                                 |                                                                                                               |

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|                                                                                                                                                                                                                                               |  |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| Travel and Accommodation<br>First Nations Protocols Expenses<br>Venue and Production costs<br>Promotion and Marketing<br>Accessibility Expenses<br>Freight and Transport Expenses<br>In-Kind Expenses<br>All Other Expenses                   |  |  |
| Wages and fees<br>Travel and Accommodation<br>First Nations Protocols Expenses<br>Venue and Production costs<br>Promotion and Marketing<br>Accessibility Expenses<br>Freight and Transport Expenses<br>In-Kind Expenses<br>All Other Expenses |  |  |
| Wages and fees<br>Travel and Accommodation<br>First Nations Protocols Expenses<br>Venue and Production costs<br>Promotion and Marketing<br>Accessibility Expenses<br>Freight and Transport Expenses<br>In-Kind Expenses<br>All Other Expenses |  |  |
| Wages and fees<br>Travel and Accommodation<br>First Nations Protocols Expenses<br>Venue and Production costs<br>Promotion and Marketing<br>Accessibility Expenses<br>Freight and Transport Expenses<br>In-Kind Expenses<br>All Other Expenses |  |  |
| Wages and fees<br>Travel and Accommodation<br>First Nations Protocols Expenses<br>Venue and Production costs<br>Promotion and Marketing<br>Accessibility Expenses<br>Freight and Transport Expenses<br>In-Kind Expenses<br>All Other Expenses |  |  |
| Wages and fees<br>Travel and Accommodation<br>First Nations Protocols Expenses<br>Venue and Production costs<br>Promotion and Marketing<br>Accessibility Expenses<br>Freight and Transport Expenses<br>In-Kind Expenses<br>All Other Expenses |  |  |
| Wages and fees<br>Travel and Accommodation<br>First Nations Protocols Expenses<br>Venue and Production costs<br>Promotion and Marketing<br>Accessibility Expenses<br>Freight and Transport Expenses<br>In-Kind Expenses<br>All Other Expenses |  |  |
| Wages and fees<br>Travel and Accommodation<br>First Nations Protocols Expenses                                                                                                                                                                |  |  |

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|                                |  |  |
|--------------------------------|--|--|
| Venue and Production costs     |  |  |
| Promotion and Marketing        |  |  |
| Accessibility Expenses         |  |  |
| Freight and Transport Expenses |  |  |
| In-Kind Expenses               |  |  |
| All Other Expenses             |  |  |

### Total Expenditure \*

This number/amount is calculated.  
Total Program/Project Cost.

### Balanced Budget (Must Break-Even)

This field is automatically calculated as Total Income minus Total Expenditure.

**IMPORTANT: Your budget must balance, resulting in \$0.**

If the amount is not \$0, your budget does not balance. To fix this, adjust:

- one or more of your Income items, AND/OR
- one or more of your Expenditure items.

### Results (Break-Even) \*

This number/amount is calculated.

### Key project milestones and timeframes

| Milestone | How will the milestone be delivered and your suitability to deliver it? | Expected start date | Expected end date |
|-----------|-------------------------------------------------------------------------|---------------------|-------------------|
|-----------|-------------------------------------------------------------------------|---------------------|-------------------|

|                                                                                      |                                 |                                                    |                                                    |
|--------------------------------------------------------------------------------------|---------------------------------|----------------------------------------------------|----------------------------------------------------|
| One per row. Add more rows if you want to if you want to list additional milestones. | Must be no more than 100 words. | Must be a date and between 1/2/2027 and 30/6/2028. | Must be a date and between 1/2/2027 and 30/6/2028. |
|                                                                                      |                                 |                                                    |                                                    |

### Supporting Documents

\* indicates a required field

Assessors will only be able to spend a limited time looking through support material, so please ensure you choose the most relevant and strongest material.

Samples can be submitted as:

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- Written material - limit: 10 pages (provided as one document)
- Still images - limit: 10 images (provided as one document)
- Audio/visual - limit: maximum 5 minutes in one file, in electronic format

### Restrictions on Attachments

- Each file uploaded must not exceed 25MB
- Please provide attachments in .pdf format where possible
- Zip files cannot be accepted

### How would you like to submit your support material?

- ☐ Links/URLs  
☐ Uploading files  
☐ Both of the above

### Link/URL Upload

Provide up to 3 links and passwords to any externally hosted support material that best reflects your experience and the proposed program/project.

**Note:** Make sure the link/URL works and passwords are correct and remain accessible for the next 6 months during the assessment period. Please ensure links are accessible and do not require a login or account to access. For example Instagram, Facebook or Google documents.

| Website        | Password | Description |
|----------------|----------|-------------|
| Must be a URL. |          |             |
|                |          |             |

### File Upload

#### Upload your support material here \*

Attach a file:

A maximum of 3 files may be attached.

## Program/Project Evaluation

\* indicates a required field

### Program/Project Evaluation Instructions

**This information will help us to understand and advocate for the arts and cultural sector.**

**Your responses to the following questions will not affect your application.**

To see definitions and examples of the terms below, please refer to the [glossary here](#).

**Enter 0 (zero) for any that do not apply. Must be a whole number (no decimal place).**

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### Breakdown of Activities

#### Estimate the number of activities in regions below.

Activity is defined as the creative outcome that the applicant is seeking funding for in a specific location, suburb or postcode. (This means there is only one activity per postcode). If the outcomes are over several days and are in same location (exhibition, performance, workshop) it is counted as one activity.

#### Estimated number of activities in Sydney (excluding Western Sydney) \*

#### Estimated number of activities in Western Sydney \*

#### Estimated number of activities in Regional NSW \*

#### Estimated number of national activities (excluding NSW) \*

#### Estimated number of international activities \*

#### Estimated total number of activities

This number/amount is calculated.

### Additional Information

#### Estimate the following:

#### How many new works will be made for this project? \*

Only count works that have not been previously made or presented.

#### How many people will pay to see your project? \*

People who pay money to access content or experiences.

#### How many people will see your project for free? \*

People who access content or experiences for free.

#### Estimated number of digital audiences \*

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This is the number of people who log into standalone digital activities which may include online presentations, workshops, live streaming events for NSW artists/audiences.

#### Estimated number of participants \*

People who actively engage in workshops/forums/seminars/artist talks (paid and unpaid). This does not include audiences (above) or artists and arts and cultural workers employed in this project.

#### Estimated number of permanent artists, arts and cultural workers employed (headcount): includes permanent full-time and part-time \*

Artists, arts and cultural workers must have a commitment to arts/cultural work as a major aspect of their working life, even if this work is not the main source of their income.

#### Estimated number of non-permanent artists, arts and cultural workers employed (headcount): includes non-permanent part-time, casual, temporary or contracted \*

First time applicant

#### Is this the first time you, your collective, or your organisation has applied for funding from Create NSW? \*

☐ Yes ☐ No

Stage of development/career

#### What stage are you or your collective at in your career? \*

- ☐ Starting out - early career, beginning an arts and/or cultural practice
- ☐ Emerging - working towards an on-going arts and/or cultural practice
- ☐ Mid-career - have developed an ongoing arts and/or cultural practice
- ☐ Established - have achieved a sustainable, ongoing arts and/or cultural practice

Diversity Data

The questions below are voluntary. Create NSW is committed to promoting equity and diversity in the arts industry.

The data will be used to help us understand the industry and support future diversity initiatives. For more information, please refer to the Create NSW Privacy Notice available [here](#).

#### Do you or any of the members in your collective identify with one or more of the diversity areas below?

##### First Nations

☐ Yes ☐ No

##### Person with a Disability and/or who is d/Deaf

☐ Yes ☐ No

##### Culturally and linguistically diverse communities

☐ Yes ☐ No

##### Young and emerging practitioner

☐ Yes ☐ No

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**Live and/or work in Regional NSW**

☐ Yes ☐ No

**Live and/or work in Western Sydney**

☐ Yes ☐ No

**LGBTIQA+**

☐ Yes ☐ No

**Do you identify as:**

- ☐ Man or male
- ☐ Woman or female
- ☐ Non-Binary
- ☐ Prefer not to disclose
- ☐ Other:

If you are applying as a group, you may either leave this question blank or answer it on behalf of yourself as the lead applicant.

## Declaration and Authorisation

\* indicates a required field

### Disclaimer

You understand and agree that:

- Create NSW can ask questions about any information in this application and/or ask for more information. This only happens if it is necessary to help assess your application or manage the funding program.
- Create NSW may re-open your application after the closing date. This only happens if it is fair to all other applicants.
- the submission of this application does not guarantee funding will be granted for any application.
- Create NSW expressly reserves its right to accept or reject this application at its discretion.
- you must bear the costs of preparing and submitting this application and Create NSW does not accept any liability for such costs, whether or not this application is ultimately accepted or rejected.
- you have read the Funding Guidelines for the *2026-27 Creative Western Sydney Micro-Grants Program* (Program) and have fully informed yourself of the relevant program requirements.
- applications and any additional materials cannot be submitted after the advertised closing date and time.
- applications cannot be modified after being submitted.
- Create NSW staff are available 9am-5pm Monday to Friday (excluding public holidays) during the grant round to provide technical and general guideline advice. Staff are not able to provide advice on content or choices required within my application.

### Privacy Notice

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Create NSW (part of the Department of Creative Industries, Tourism, Hospitality and Sport) is collecting your personal information. Personal information collected is managed in accordance with the *Privacy and Personal Information Protection Act*.

Create NSW collect your personal information for the purpose of:

- assessing your application against the eligibility criteria for the *2026-27 Creative Western Sydney Micro-Grants Program* (Program) and contacting you to discuss your application;
- if your application is deemed eligible, to manage and administer the Program;
- to monitor and evaluate the Program.

Providing us with your personal information is not required by law. However, if you choose not to provide us with the requested information, Create NSW will be unable to assess your eligibility for the Program.

Your personal information may be disclosed by Create NSW:

- in accordance with the requirements of the NSW Government's Grants Administration Guide;
- to comply with our obligations under the *Government Information (Public Access) Act*;
- to comply with an order for the production of documents to Parliament under Standing Order 52.

Otherwise, your personal information will not be provided to a third party without your consent or unless it is authorised by law.

To access or seek amendment of your personal information, or for more information on our privacy obligations, contact the Department's Privacy Officer at [information@dciths.nsw.gov.au](mailto:information@dciths.nsw.gov.au). For more information about how Create NSW complies with its privacy obligations visit its [website](#).

## Use of Information

The [NSW Government's Grants Administration Guide](#) requires the publishing of, at minimum, the following information for all successful grant recipients: the project name, the project location, the grant amount, the grant recipient name, and the grant recipient location or contact address, unless an exemption applies.

## Media and Communications

If successful, Create NSW and/or the NSW Government would like to publish information for media and communication purposes.

Not agreeing to publication for media and communication purposes does not impact your applications assessment. This does not impact the requirements of the [NSW Government's Grants Administration Guide](#) to publish your information.

**Do you agree for Create NSW and/or NSW Government to publish your name or organisation name, project title, project summary, location and amount of funding for media and communication purposes? \***

☐ Yes

☐ No

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### Emails from Create NSW

**Do you agree to receive emails about other grant opportunities, initiatives or events from Create NSW? \***

☐ Yes ☐ No

Your response will not affect your application.

**Do you agree to receive a regular email newsletter from Create NSW? \***

☐ Yes ☐ No

Your response will not affect your application.

### Declaration

Before you can complete and submit this application, you must accept the following conditions by declaring:

- If an entity is the applicant, I have the authority to complete and submit this application on the entity's behalf.
- All information supplied as part of this application is true and accurate to the best of my knowledge.
- All activities proposed by this application will be conducted in accordance with applicable law, including but not limited to, complying with Working with Children legislation.
- I acknowledge:
  - funding will not be granted or released if the applicant has outstanding acquittals for this or other projects/programs across Create NSW or the Department of Creative Industries, Tourism, Hospitality and Sport (DCITHS);
  - Create NSW may withdraw any offer of funding or demand the return of funds already paid if this declaration is found to be incorrect or misleading; and
  - Create NSW and DCITHS may disclose any information in this application as described in the NSW Government's *Grants Administration Guide*, or according to applicable law.

### Authorisation

**I agree \***

☐ Yes

**Name of authorised person \***

Title First Name Last Name

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Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

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Position held in applicant organisation (e.g. CEO, Treasurer)

**Phone number \***

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Must be an Australian phone number.  
We may contact you to verify that this application is authorised  
by the applicant organisation

Email \*

Must be an email address.

GMS-SGA/Locn/2025 v2.0