2026-27 Creative NSW Collaboration Fund Application Form
Form Preview

Eligibility

* indicates a required field

Instructions for Applicants

Before completing this application form, we encourage you to read these **guidelines** and any published **FAQs**.

Incomplete applications will not be considered.

To contact Create NSW staff, please email **arts.funding@create.nsw.gov.au** and quote this application number.

Application Number

This field is read only.

Eligibility Questions

To check if you are eligible to apply for this funding round, complete the questions below:

Are you applying as: *
- ○ Local Government Authority (must be a distinct business unit)
- ○ Organisation (has legal status and ABN)
- ○ None of the above

For more information on applicant types please read the fact sheet here.

To be eligible, applicants must be one of the following legal entity types:

- a NSW Cultural Institution
- an incorporated trustee on behalf of a trust
- an incorporated association
- a joint (consortia) application with a lead organisation as the primary applicant
- a registered charity or not-for-profit organisation
- a tertiary institution currently delivering programs for the creative industries sector
- an NSW local government body
- an Aboriginal and/or Torres Strait Islander Corporation

Is the applicant one of the eligible legal entity types listed above? *
○ Yes ○ No

Does the applicant have an Australian Business Number (ABN)? *
○ Yes ○ No

Is the applicant registered for GST? *
○ Yes ○ No

Does the applicant have a business account with an Australian financial institution? *
○ Yes ○ No

Is the applicant solvent? *
○ Yes ○ No

Is the project being delivered by/with a NSW Cultural Institution, or by/with an existing festival or event with more than 5,000 attendees? *
○ Yes ○ No
The festival or event must have a primary focus on arts, culture or creative industries activity, such as arts, screen or music.

Is the project a genuine collaboration across multiple artistic practices? *
○ Yes ○ No

Will the proposed project activities be delivered in NSW? *
○ Yes ○ No

Will the majority of the project activity be delivered during either the summer period from December to February or the winter period from June to August? *
○ Yes ○ No
Activity may also be delivered outside these periods, but the majority of the project activity must occur during the summer or winter period between 1 January 2027 and 29 February 2028.

Unable to continue

Based on your response to the above eligibility question, you are unable to continue. Refer to the guidelines for more details.

Create NSW staff are here to help you and can be contacted between 9am and 5pm Monday to Friday (excluding public holidays) via:

- Email: **arts.funding@create.nsw.gov.au**

Eligibility Confirmation

I confirm that I have read the Program Guidelines and that the eligibility information provided is complete and accurate. *
○ Yes

Applicant Details

* indicates a required field

Applying as an Organisation (has legal status and ABN)

You have indicated that you are applying as an **Organisation**. Your Organisation Name must be the same as the Entity Name as per the Australian Business Register (ABN).

Please select the applicant type below as 'Organisation'.

Applying as a Local Government Authority (must be a distinct business unit)

As you are applying on behalf of a Local Government Authority (LGA) please ensure that the Organisation Name must be the legal name of the relevant Council/LGA.

The Organisation Name provided must exactly match the entity name registered with the Australian Business Register (ABR) for the corresponding ABN you will be supplying below.

The business unit name and details, (such as a gallery, museum, festival team or arts and culture team), will be collected below.

Please select the applicant type below as 'Organisation'.

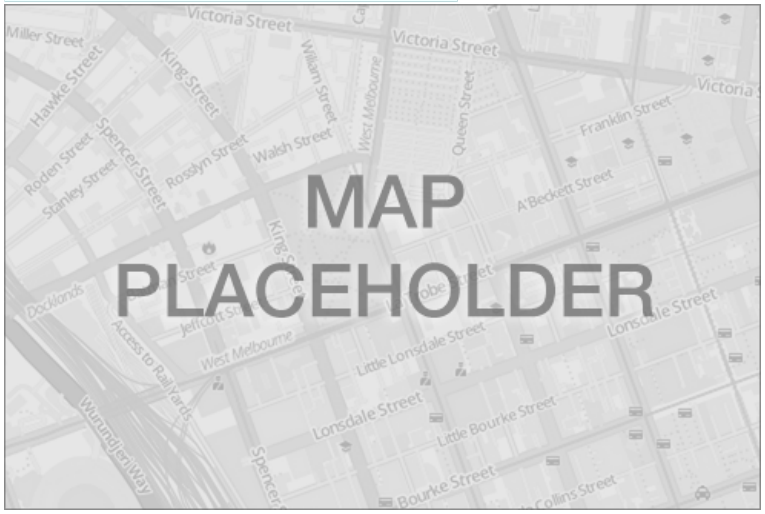
Applicant Details

Applicant *
○ Individual ○ Organisation
Organisation Name

Title | First Name | Last Name

Please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Primary Address *
Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Coordinates Required. Country must be Australia

Postal Address
Address

Primary Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Other Phone Number

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Email Address *

Must be an email address.

Website

Must be a URL.

Wrong Selection

On the eligibility page you selected that you were applying as an **Organisation (has legal status and ABN) or Local Government Authority (must be a distinct business unit)**, however, you have selected you are applying as an *Individual*.

To continue select **Applicant** as **Organisation** and ensure that the **Applicant Name** you provide is the name of your Organisation.

About Your Organisation

Are you a First Nations Organisation? *

○ Yes ○ No

For a definition of this please see the glossary.

Are any of your organisation's staff or board members currently members of a Create NSW Artform Board? *

○ Yes ○ No

Your responses will not affect your application.

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Primary Contact Details

Name *

Title | First Name | Last Name

Position *

e.g., Manager, Board Member or Fundraising Coordinator.

Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Other Phone Number

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Email Address *

Must be an email address.

Head of Organisation

This must be the **Chair**, **President** or **General Manager.**

Name *
Title First Name Last Name

Position *

Phone Number *
Must be an Australian phone number.

Email Address *
Must be an email address.

Business Unit Contact Information

Complete these details for the LGA business unit. This may be a local gallery, museum, festival team, or arts and culture team.

Enter the LGA legal name, followed by the business unit name in brackets, for example: Example Council (Example Regional Gallery).

Name of Business Unit *
Organisation Name

Primary Address *
Address
Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

Postal Address *
Address
Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

Phone Number *
Must be an Australian phone number.

Email Address *

Must be an email address.

Website

Must be a URL.

Will the contact person from the Business Unit be the same as the Primary Contact person identified above?

○ Yes ○ No

Business Unit Contact

Name *

Title | First Name | Last Name

Position *

Phone Number *

Must be an Australian phone number.

Email Address *

Must be an email address.

Application Details

* indicates a required field

Title *

Word count:
Must be no more than 25 words.
Provide a name for your initiative. Your title should be short but descriptive.

Brief description *

Word count:
Must be no more than 50 words.
What is the project and who is it for?

Anticipated start date *

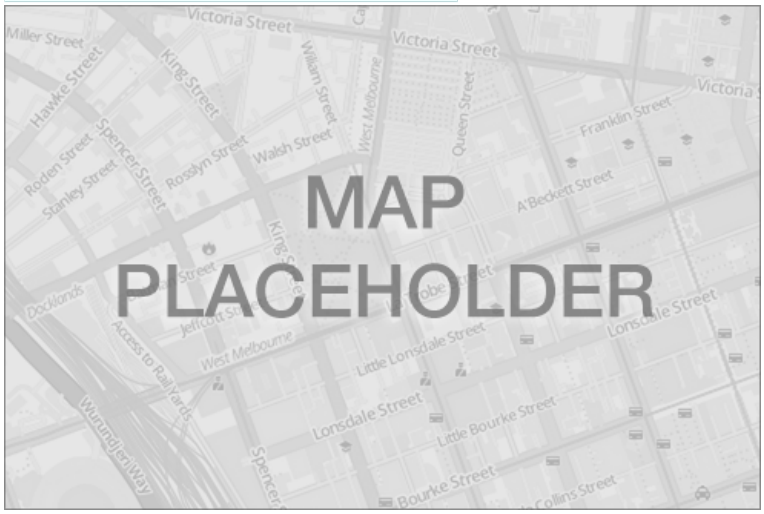
Must be a date and between 1/1/2027 and 29/2/2028.

Anticipated end date *

Must be a date and between 1/1/2027 and 29/2/2028.

Primary location of your initiative *

Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Coordinates Required. Country must be Australia

Please update anticipated start/end date

You have indicated above that your project either starts before 01/01/2027 or after 29/2/2028, the timeframe for delivery under this Program.

Please update the details to ensure your dates fit within these timeframes.

First Nations Acknowledgement

Create NSW acknowledges and respects First Nations peoples as the Traditional Custodians of the lands on which we walk, live, and work. We value their enduring connection to these lands and their rich cultural heritage.

We respectfully acknowledge the Traditional Owners of the lands and waters of Western Sydney, including the Dharug (Burramattagal and Cabrogal Clans), Bidjigal, Darkinjung, Gundungurra, and Dharawal peoples.

Create NSW encourages you to consider how your project connects to and honours the oldest continuing culture in human history. Reflect on the ways your project can engage with and support First Nations communities and their cultural practices.

On which First Nations Country/Countries is the majority of your project taking place on? *

Please select all that apply.

Disclaimer and Respectful Notice:

This list serves as a general guide, indicating the locations of larger communities, which may encompass smaller subsets such as groups, dialects, or individual languages. The list of Nations and boundaries provided are not intended to be precise or definitive.

If you're uncertain about the First Nations community or Nation, explore the **AIATSIS map** of Indigenous Australia to find the First Nations region.

For more information please see the **glossary**.

Strategic Priority Areas

The NSW Government is committed to ensuring fair access by all communities and individuals across the state.

See the **glossary** for definitions of the Strategic Priority Areas.

Which of the Strategic Priority Areas will your program/project be engaging with?

First Nations stories and communities *
○ Yes ○ No

Western Sydney *
○ Yes ○ No

Broad and inclusive communities and content *
○ Yes ○ No

Accessibility and equity *
○ Yes ○ No

Regional NSW *
○ Yes ○ No

Next generation of creatives and audiences *
○ Yes ○ No

First Nations Cultural Elements

Are you adhering to the NSW Aboriginal Arts and Culture Protocols? *

○ Yes ○ No

If yes, please include details in your answers to the assessment criteria. If successful, you may need to provide more information later. This could include letters from artists, elders and communities, details about ICIP policies and procedures, and acknowledgement of NSW Aboriginal Arts & Culture protocols.

Provide a rationale for why you are not adhering to the Create NSW Aboriginal Arts and Culture Protocols *

Word count:
Must be no more than 200 words.

Artform

The primary artform you select will not affect your application. To see definitions of the artforms listed please see the **glossary.**

Select the primary artform of your project: *

Criterion 1 - Creative ambition and audience experience (20%)

* indicates a required field

Save your progress

This page contains several detailed questions.

Select *Save Progress* at least once every 10 to 15 minutes to reduce the risk of losing your work.

On this page, describe the creative ambition of the proposed activity and the audience experience it will provide.

Applicants should demonstrate:

- the extent to which the proposal delivers new or significantly expanded activity
- how the activity diversifies or uplifts an existing event, institution or precinct offer
- the quality and distinctiveness of the proposed audience experience
- the applicant's demonstrated track record in developing and delivering innovative work at scale, including evidence of significant audience reach
- whether the project is a genuine collaboration across multiple artistic practices
- the creative contribution and integration of each practice

What is new or significantly expanded about the proposed activity, and how will it enhance the existing offer and audience experience? *

Word count:
Must be no more than 300 words.

Artistic practices and integration.

Identify each artistic or creative practice involved in the project and describe its creative contribution.

Artistic or creative practice	Creative contribution
Name one distinct artistic or creative practice involved in the project. Add each practice as a separate row.	Describe what this artistic or creative practice will contribute to the project and the audience experience. Must be no more than 100 words.

How will the artistic practices work together to form one integrated project? *

Word count:
Must be no more than 300 words.

What evidence demonstrates the applicant's track record of delivering innovative work at scale and reaching significant audiences? *

Word count:
Must be no more than 300 words.

Evidence of previous work (Optional)
Attach a file:

A maximum of 3 files may be attached.

Criterion 2 - Partnership strength and sector benefit (20%)

* indicates a required field

Save your progress

This page contains several detailed questions.

Select *Save Progress* at least once every 10 to 15 minutes to reduce the risk of losing your work.

On this page, provide details of the project partnerships, including each partner's role, contribution and level of commitment. Explain how the partnership will be governed and how it will build lasting collaboration, knowledge and capability across the sector.

Applicants should demonstrate:

- strength of partnerships, including evidence that partnerships have been established
- clarity of roles and governance structure
- contributions from partner organisations
- the extent to which the proposal builds lasting collaboration, sector knowledge sharing, capacity building and ongoing delivery capability
- the strength and status of the partnership with an eligible medium-to-large arts, music or cultural event, or a NSW Cultural Institution

- evidence that the partner event's primary focus is arts, screen, music or other creative industries activity

Partnership Details

Use the table below to provide details of each key project partner, including the eligible medium-to-large arts, music or cultural event or NSW Cultural Institution.

For an eligible event partner, the evidence must also confirm that the event:

- has a primary focus on arts, screen, music or another creative industries activity
- has attracted more than 5,000 attendees.
    - The 5,000-attendee requirement applies only to the eligible event partner, not other project partners or a NSW Cultural Institution.

For a NSW Cultural Institution, the evidence must confirm the institution's role and commitment to the project.

Partner organisation name	**Partnership type**	**What is this organisation's role and contribution to the project?**	**Partnership status**	**Evidence of partnership and commitment**
		Describe the organisation's responsibilities, financial or in-kind contribution, creative or delivery contribution, and how the organisation will work with the other partners. Must be no more than 100 words.		A maximum of 1 file may be attached.

Evidence of event or institution eligibility *
Attach a file:

A maximum of 1 file may be attached.
Upload evidence confirming the event or institution meets the eligibility requirements above.

Partnership governance

How will the partnership be governed and how will project decisions be made? *

Word count:
Must be no more than 300 words.

Lasting collaboration and sector benefit

How will the project build lasting collaboration, knowledge and sector capability? *

Word count:
Must be no more than 300 words.

Criterion 3 - Audience development, access and participation (20%)

* indicates a required field

Save your progress

This page contains several detailed questions.

Select *Save Progress* at least once every 10 to 15 minutes to reduce the risk of losing your work.

On this page, applicants should demonstrate:

- the extent to which the proposal will grow, diversify or deepen audiences through:
  - targeted engagement
  - geographic reach
  - inclusive programming
  - strategies to attract under-served audiences
  - potential to tour domestically or internationally
- the proposed audience reach and how the collaboration will use the partner event's established audience base of more than 5,000 attendees, where the applicant is not a NSW Cultural Institution

Audience reach and basis of estimates

How many people will pay to see your project? *

People who pay money to access content or experiences.

How many people will see your project for free? *

People who access content or experiences for free.

Estimated number of digital audiences *

This is the number of people who log into standalone digital activities which may include online presentations, workshops, live streaming events for NSW artists/audiences.

Total estimated audiences

This number/amount is calculated.

What geographic audience reach do you expect, and how did you calculate the audience estimates above? *

Word count:
Must be no more than 300 words.
Include where audiences are expected to come from, such as the local area, wider NSW, interstate, international or online. Explain the evidence or assumptions used to calculate the estimates, such as previous attendance, ticketing data, venue capacity, digital analytics, partner audience data, or comparable projects.

Audience development, access and inclusion

How will the project grow, diversify or deepen audiences, including under-served audiences? *

Word count:
Must be no more than 300 words.
Consider targeted engagement, geographic reach, inclusive programming and strategies to attract under-served audiences.

Use of the partner event’s audience base

How will the project use the established audience base of the partner event or NSW Cultural Institution? *

Word count:
Must be no more than 300 words.

Touring or remounting potential

Does the project have potential to tour or be remounted? *

○ Yes ○ No

Describe the opportunities for touring/remounting and how have you identified them. *

Word count:
Must be no more than 300 words.

Criterion 4 - Place activation, seasonal impact and strategic alignment (25%)

* indicates a required field

Save your progress

This page contains several detailed questions.

Select *Save Progress* at least once every 10 to 15 minutes to reduce the risk of losing your work.

In this section, applicants should demonstrate:

- the potential to activate public or underused spaces
- the potential to strengthen precinct-based cultural experiences
- how the proposed program of activity contributes to NSW's peak summer or winter activity period
- alignment with relevant NSW Government creative industries, visitor economy, cultural infrastructure or night-time economy priorities, including Creative Communities, the 24-Hour Economy Strategy, Contemporary Music Strategy or Screen Sector Strategy

Activities

Use the table below to list the main public-facing activities to be delivered through the project.

Add one row for each activity. If the same activity will take place in multiple locations, add a separate row for each location.

Activity	NSW suburb	Venue or specific location	Start date	End date	Status	Additional details

Briefly describe the public-facing activity. Add one activity per row.	Enter the suburb where the activity will take place.	Enter the venue, precinct, public space or other specific location where the activity will take place.	Must be a date and between 1/1/2027 and 29/2/2028.	Must be a date and between 1/1/2027 and 29/2/2028.	What is the status of this activity?	Add notes if you need to provide more context. Must be no more than 100 words.

Place and precinct activation

How will the project activate public or underused spaces or strengthen a precinct's cultural offer? *

Word count:
Must be no more than 300 words.

Seasonal contribution

How will the project contribute to NSW's peak summer or winter activity period? *

Word count:
Must be no more than 300 words.

Strategic alignment

Explain how the proposed project aligns with relevant NSW Government creative industries, visitor economy, cultural infrastructure or night-time economy priorities, including:

- Creative Communities
- 24-Hour Economy Strategy
- Contemporary Music Strategy
- Screen Sector Strategy

Which relevant NSW Government priorities does the project align with, and how? *

Word count:
Must be no more than 300 words.

Criterion 5 - Feasibility and value for money (15%)

* indicates a required field

Save your progress

This page contains several detailed questions.

Select *Save Progress* at least once every 10 to 15 minutes to reduce the risk of losing your work.

In this section, demonstrate that the project is achievable, appropriately resourced and represents value for money.

Applicants should demonstrate:

- the applicant team's capability to deliver innovative work at the proposed scale
- deliverability within the proposed seasonal window
- evidence of confirmed partner roles and contributions
- a realistic budget split between project and operational costs
- an appropriate risk management plan

Funding Request

You may request up to $750,000, excluding GST.

Total Amount Requested *

$

What is the total financial support you are requesting under this grant?

Please update the amount requested

The amount requested exceeds the maximum grant of $750,000. Update the amount before continuing.

Income

Please outline details of any other funding that you are seeking as part of the program/ project, whether it has been confirmed or not.

Note: Do not include the amount requested from Create NSW in this table. It will be automatically calculated in the total program/project income calculation below.

The Income Types listed below in this order are:

- **Other NSW Government funding** - This includes any other funding from the NSW Government
- **Other non-NSW Government funding** - This includes Commonwealth/Local Government funding (not NSW Government)
- **Partner Contributions** - This includes financial contributions provided by partner organisations involved in the program/project
    - If a partner contribution is marked as confirmed, provide supporting evidence in Criterion 2, Partnership strength and sector benefit, under Partnership details.
- **Earned Income** - This includes philanthropic support and fundraising
- **Donations and Sponsorship** - This includes gifts of money from individuals or groups, and money raised through events
- **In-kind** - This can be things like using a free venue, getting free materials, or using free equipment. Do not include money paid to artists here
- **All other income** - Include any other sources of money you are receiving for your program/project budget.

Add $0 (zero) in the amount field for any income types that are not relevant and put N/A (not applicable) in the description field.

Add more rows if you want to list additional income types. Up to 20 rows can be inserted.

Income Type	Income Amount	Income Status	Income Description
	Enter 0 (zero) for any income types that are not relevant.	Confirmed/ Unconfirmed	Enter N/A (not applicable) for any income types that are not relevant. Must be no more than 50 words.
Other NSW Government funding Other non-NSW Government funding Partner Contributions Earned Income Donations and Sponsorship In-kind All other income			
Other NSW Government funding Other non-NSW Government funding Partner Contributions Earned Income Donations and Sponsorship In-kind All other income			
Other NSW Government funding Other non-NSW Government funding Partner Contributions			

Earned Income Donations and Sponsorship In-kind All other income			
Other NSW Government funding Other non-NSW Government funding Partner Contributions Earned Income Donations and Sponsorship In-kind All other income			
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Other NSW Government funding Other non-NSW Government funding Partner Contributions Earned Income Donations and Sponsorship In-kind All other income			
Other NSW Government funding Other non-NSW Government funding Partner Contributions Earned Income Donations and Sponsorship In-kind All other income			

Total Program/Project Income *

This number/amount is calculated.
Total program/project income includes the total amount requested from Create NSW.

Expenditure

Funding may support project costs and associated operating costs, with an indicative split of 70% project costs and 30% operational costs.

Project costs

Please include all direct project costs required to develop, produce and present the funded artistic, cultural or creative activity.

Project costs are costs directly related to developing, producing and presenting the artistic, cultural or creative components of the funded project.

The project expenditure types are:

- **Artist and creative practitioner fees:** fees paid to artists and creative practitioners directly involved in the project
- **Creative development and rehearsals:** costs associated with developing, testing and rehearsing the creative work
- **Artistic direction, curation and dramaturgy:** costs for the artistic direction, curation or creative development of the work
- **Production, technical and stage crew:** fees and wages for workers directly supporting production or presentation
- **Set, costume, props, fabrication and installation:** costs of creating, fabricating and installing physical or design elements
- **Venue or site hire:** costs of hiring a venue, site or public space for project delivery or presentation
- **Equipment hire:** costs of hiring equipment directly required for the creative work or presentation
- **Rights, licences and permissions:** costs of obtaining rights, licences or permissions required for the creative work
- **Artist travel, accommodation and freight:** travel, accommodation, allowances and freight directly related to artists, creative personnel or project materials
- **Project-specific accessibility costs:** costs that provide accessibility as part of the audience or participant experience
- **In-kind project costs:** the value of goods, services or resources provided free of charge that directly support the development, production or presentation of the project
- **Other project costs:** direct project costs that do not fit another expenditure type

For **Other project costs**, provide a clear description explaining how the expense directly supports the development, production or presentation of the funded project.

If an in-kind contribution is included as income, include the same amount as **In-kind project costs** so the budget reflects the full value of the contribution.

Add $0 (zero) in the amount field for any project cost types that are not relevant and put N/A (not applicable) in the description field.

Add more rows if you want to list additional income types. Up to 20 rows can be inserted.

Project Expenditure Type	Project Expenditure Amount	Project Expenditure Description
	Enter 0 (zero) for any expenditure types that are not relevant.	Enter N/A (not applicable) for any expenditure types that are not relevant. Must be no more than 50 words.

	Must be a whole dollar amount (no cents).	

Operational costs

Please include all operational costs required to manage, administer and support delivery of the funded project.

Operational costs are costs incurred in managing, administering and supporting delivery of the funded project but are not part of its direct artistic, cultural or creative components. This may include an appropriate proportion of existing employee and organisational costs, calculated according to the resources or time allocated to the project.

The operational expenditure types are:

- **Project administration and coordination:** costs of administering, coordinating and managing project delivery
- **Existing employee salary allocation:** the proportion of an existing employee's salary attributable to time spent managing or supporting the project
- **Finance, payroll, procurement and contract administration:** costs associated with financial processing, payroll, purchasing and contract management
- **Executive oversight and governance:** reasonable costs associated with project oversight, governance and senior decision-making
- **Reporting, acquittal and evaluation administration:** costs of preparing project reports, financial acquittals and evaluation information
- **Human resources and staff management:** costs associated with managing project-related staff and employment requirements
- **Office, IT and communications support:** reasonable office, system and communication costs that support project delivery
- **Rent, utilities and insurance allocation:** a reasonable proportion of organisational rent, utilities or insurance directly supporting the project
- **Project meetings, scheduling and partner coordination:** costs associated with coordinating meetings, schedules and partner working arrangements
- **Risk, compliance and work health and safety:** costs associated with project-specific risk management, compliance and safety administration
- **In-kind operational costs:** the value of administrative, coordination or organisational support provided free of charge to manage or support project delivery
- **Other operational costs:** operational costs that do not fit another expenditure type

For existing employee salaries and other shared organisational costs, include only the proportion attributable to the funded project and explain how the amount was calculated.

For **Other operational costs**, provide a clear description explaining how the expense supports the management, administration or delivery of the funded project.

If an in-kind contribution is included as income, include the same amount as **In-kind operational costs** so the budget reflects the full value of the contribution.

Add $0 (zero) in the amount field for any operational cost types that are not relevant and put N/A (not applicable) in the description field.

Add more rows if you want to list additional income types. Up to 20 rows can be inserted.

Operational Expenditure Type	Operational Expenditure Amount	Operational Expenditure Description
	Enter 0 (zero) for any expenditure types that are not relevant. Must be a dollar amount.	Enter N/A (not applicable) for any expenditure types that are not relevant. Must be no more than 50 words.

Total Project Expenditure *

This number/amount is calculated.
This amount is calculated from the total project costs and total operational costs entered above.

Total Project Cost *

This number/amount is calculated.

Total Operational Cost *

This number/amount is calculated.

Project Cost Percentage

This number/amount is calculated.
Indicative split of 70%

Operational Cost Percentage

This number/amount is calculated.
Indicative split of 30%

Operational costs exceed the indicative 30% share. Explain why this cost allocation is necessary and reasonable for the project. *

Word count:
Must be no more than 300 words.

Co-contribution %

Create NSW will fund up to 80% of the total eligible project cost. The applicant and project partners must contribute at least 20% of the overall program cost.

You must provide at least 20% of the total income from sources OTHER than this

This is the total cost of delivering the proposed project, including both project costs and operational costs.

The funding request will not cover the full cost of the delivery of the proposed program or project. You must

grant. It can include an in-kind contribution.

Applicant and Partner Contributions

This number/amount is calculated.

It is automatically calculated from the Project costs and Operational costs sections.

Total Program Cost

This number/amount is calculated.

contribute at least 20% of total eligible project cost required for the delivery of the program.

Your Contribution Percentage

This number/amount is calculated.

Action required: Please update your co-contribution

Your applicant and partner contributions are less than the required **20% of the total eligible project cost**.

Your application cannot proceed unless this is corrected.

Please update one or more of the following:

- applicant or partner contributions
- the amount requested from Create NSW
- project or operational expenditure

Ensure the updated amounts match the project budget and that total income equals total expenditure.

Balanced Budget (Must Break-Even)

This field is automatically calculated as Total Income minus Total Expenditure.

IMPORTANT: Your budget must balance, resulting in $0.

If the amount is not $0, your budget does not balance. To fix this, adjust:

- one or more of your Income items, AND/OR
- one or more of your Expenditure items.

Results (Break-Even) *

This number/amount is calculated.

Value for money

How does the proposed budget demonstrate value for money? *

Word count:
Must be no more than 300 words.

Key project personnel

Use the table below to provide details of the key personnel responsible for delivering the project at the proposed scale.

Name	Organisation	Position	Relevant experience and capability
		Describe the person's role and key responsibilities in delivering the project.	Describe the person's relevant skills and experience, including previous work of a similar scale or complexity. Must be no more than 100 words.

Key project milestones and timeframes

Milestone	How will the milestone be delivered?	Expected start date	Expected end date
One per row. Add more rows if you want to if you want to list additional milestones. Must be no more than 50 words.	Describe the main work required, the expected result and the person or partner responsible. Must be no more than 100 words.	Must be a date and between 1/1/2027 and 29/2/2028.	Must be a date and between 1/1/2027 and 29/2/2028.

Risk management

Identify the main risks that could affect project delivery, including the seasonal timeframe, budget, partnerships, audience safety or intended outcomes. Provide this information by uploading an existing project risk management plan or completing the risk table.

How will you provide the project's risk management plan? *
- ○ Upload an existing risk management plan
- ○ Complete the risk table in this application

Upload an existing risk management plan. *
Attach a file:

1 file must be attached.

Risk	Risk management action
Describe what could affect successful delivery of the project.	Explain how the risk will be prevented, reduced or managed and who will be responsible. Must be no more than 100 words.

Supporting Documents

* indicates a required field

Assessors will only be able to spend a limited time looking through support material, so please ensure you choose the most relevant and strongest material.

Samples can be submitted as:

- Written material - limit: 10 pages (provided as one document)
- Still images - limit: 10 images (provided as one document)
- Audio/visual - limit: maximum 5 minutes in one file, in electronic format

Restrictions on Attachments

- Each file uploaded must not exceed 25MB
- Please provide attachments in .pdf format where possible
- Zip files cannot be accepted

How would you like to submit your support material?

○ Links/URLs
○ Uploading files
○ Both of the above

Link/URL Upload

Provide up to 3 links and passwords to any externally hosted support material that best reflects your experience and the proposed program/project.

Note: Make sure the link/URL works and passwords are correct and remain accessible for the next 6 months during the assessment period. Please ensure links are accessible and do not require a login or account to access. For example Instagram, Facebook or Google documents.

Website	Password	Description
Must be a URL.		

File Upload

Upload your support material here *
Attach a file:

A maximum of 3 files may be attached.

Program/Project Evaluation

* indicates a required field

Program/Project Evaluation Instructions

This information will help us to understand and advocate for the arts and cultural sector.

Your responses to the following questions will not affect your application.

To see definitions and examples of the terms below, please refer to the glossary here.

Enter 0 (zero) for any that do not apply. Must be a whole number (no decimal place).

Breakdown of Activities

Estimate the number of activities in regions below.

Activity is defined as the creative outcome that the applicant is seeking funding for in a specific location, suburb or postcode. (This means there is only one activity per postcode). If the outcomes are over several days and are in same location (exhibition, performance, workshop) it is counted as one activity.

Estimated number of activities in Sydney (excluding Western Sydney) *

Estimated number of activities in Western Sydney *

Estimated number of activities in Regional NSW *

Estimated total number of activities

This number/amount is calculated.

Additional Information

Estimate the following:

How many new works will be made for this project? *

Only count works that have not been previously made or presented.

Estimated number of participants *

People who actively engage in workshops/forums/seminars/artist talks (paid and unpaid). This does not include audiences (above) or artists and arts and cultural workers employed in this project.

Estimated number of permanent artists, arts and cultural workers employed (headcount): includes permanent full-time and part-time *

Artists, arts and cultural workers must have a commitment to arts/cultural work as a major aspect of their working life, even if this work is not the main source of their income.

Estimated number of non-permanent artists, arts and cultural workers employed (headcount): includes non-permanent part-time, casual, temporary or contracted *

First time applicant

Is this the first time you, your collective, or your organisation has applied for funding from Create NSW? *

○ Yes ○ No

Declaration and Authorisation

* indicates a required field

Disclaimer

You understand and agree that:

- Create NSW can ask questions about any information in this application and/or ask for more information. This only happens if it is necessary to help assess your application or manage the funding program.
- Create NSW may re-open your application after the closing date. This only happens if it is fair to all other applicants.
- the submission of this application does not guarantee funding will be granted for any application.
- Create NSW expressly reserves its right to accept or reject this application at its discretion.
- you must bear the costs of preparing and submitting this application and Create NSW does not accept any liability for such costs, whether or not this application is ultimately accepted or rejected.
- you have read the Funding Guidelines for the 2026-27 Creative NSW Collaboration Fund (Program) and have fully informed yourself of the relevant program requirements.
- applications and any additional materials cannot be submitted after the advertised closing date and time.
- applications cannot be modified after being submitted.
- Create NSW staff are available 9am-5pm Monday to Friday (excluding public holidays) during the grant round to provide technical and general guideline advice. Staff are not able to provide advice on content or choices required within my application.

Privacy Notice

Create NSW (part of the Department of Creative Industries, Tourism, Hospitality and Sport) is collecting your personal information. Personal information collected in managed in accordance with the *Privacy and Personal Information Protection Act*.

Create NSW collect your personal information for the purpose of:

- assessing your application against the eligibility criteria for the 2026-27 Creative NSW Collaboration Fund (Program) and contacting you to discuss your application;
- if your application is deemed eligible, to manage and administer the Program;
- to monitor and evaluate the Program.

Providing us with your personal information is not required by law. However, if you choose not to provide us with the requested information, Create NSW will be unable to assess your eligibility for the Program.

Your personal information may be disclosed by Create NSW:

- in accordance with the requirements of the NSW Government's Grants Administration Guide;
- to comply with our obligations under the *Government Information (Public Access) Act*;
- to comply with an order for the production of documents to Parliament under Standing Order 52.

Otherwise, your personal information will not be provided to a third party without your consent or unless it is authorised by law.

To access or seek amendment of your personal information, or for more information on our privacy obligations, contact the Department's Privacy Officer at **information@dciths.nsw.gov.au**. For more information about how Create NSW complies with its privacy obligations visit its **website.**

Use of Information

TheNSW Government's Grants Administration Guide requires the publishing of, at minimum, the following information for all successful grant recipients: the project name, the project location, the grant amount, the grant recipient name, and the grant recipient location or contact address, unless an exemption applies.

Media and Communications

If successful, Create NSW and/or the NSW Government would like to publish information for media and communication purposes.

Not agreeing to publication for media and communication purposes does not impact your applications assessment. This does not impact the requirements of theNSW Government's Grants Administration Guide to publish your information.

Do you agree for Create NSW and/or NSW Government to publish your name or organisation name, project title, project summary, location and amount of funding for media and communication purposes? *

○ Yes ○ No

Emails from Create NSW

Do you agree to receive emails about other grant opportunities, initiatives or events from Create NSW? *

○ Yes ○ No

Your response will not affect your application.

Do you agree to receive a regular email newsletter from Create NSW? *

○ Yes ○ No

Your response will not affect your application.

Declaration

Before you can complete and submit this application, you must accept the following conditions by declaring:

- If an entity is the applicant, I have the authority to complete and submit this application on the entity's behalf.
- All information supplied as part of this application is true and accurate to the best of my knowledge.
- All activities proposed by this application will be conducted in accordance with applicable law, including but not limited to, complying with Working with Children legislation.
- I acknowledge:
    - funding will not be granted or released if the applicant has outstanding acquittals for this or other projects/programs across Create NSW or the Department of Creative Industries, Tourism, Hospitality and Sport (DCITHS);
    - Create NSW may withdraw any offer of funding or demand the return of funds already paid if this declaration is found to be incorrect or misleading; and
    - Create NSW and DCITHS may disclose any information in this application as described in the NSW Government's *Grants Administration Guide*, or according to applicable law.

Authorisation

I agree * ☐ Yes

Name of authorised person *

Title | First Name | Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number *

Must be an Australian phone number.
We may contact you to verify that this application is authorised by the applicant organisation

Email *

Must be an email address.

GMS-SGA/Locn/2025 v2.0