

2021 NSW Performing Arts COVID Support Package

Form Preview

Making an Application

To apply for NSW Performing Arts COVID-19 Support Package:

- **Read** the [2021 NSW Performing Arts COVID-19 Support Package Guidelines](#) and check your **eligibility** before applying
- Gather your supporting evidence:
 - Schedule of performances (template available for download later in application)
 - Average ticket price and total tickets available for each performance
 - Relevant Box Office reports
 - List of Related Parties (in case you are not the only party eligible)
 - Marketing material used to promote impacted performances
 - Statutory declaration (template available for download later in application)
- Fill out the application form

Funding will cover performances impacted by NSW Government Public Health Orders from 26th June 2021 to 30th September 2021.

Please note only ONE applicant can apply for support for the impacted performance and may be either the Venue, Producer or Promoter of the performance. This person or entity will be the “Primary Applicant” and will be required to ensure contractual arrangements that may exist between themselves and other “Related Parties” are honoured in line with the payments made by Create NSW.

If you require any clarification email us at sector.support@create.nsw.gov.au including your name and contact details.

Eligibility

* indicates a required field

To check your eligibility for NSW Performing Arts COVID-19 Support Package funding complete the following questions:

Are you applying as: *

- An eligible venue
- A producer of an eligible performance scheduled to perform at one of the eligible venues
- A promoter of an eligible performance scheduled to perform at one of the eligible venues
- Other

You can find the list of eligible venues included in the [Guidelines](#). Select 'Other' if you are a venue that is not currently listed as an Eligible Venue.

Unable to continue - Exceptional circumstances

Based on your response to the Eligibility - *Are you applying as* you are initially ineligible to apply.

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Note: If you can demonstrate a significant impact on the NSW performing arts sector, but do not meet all eligibility requirements, exceptions may be made on a limited case by case basis. Additional information may be required to support your case for consideration.

If you need more information or help email us at sector.support@create.nsw.gov.au including your name and contact details.

Would you like to be considered based on your exceptional circumstances? *

- Yes No

Outline the exceptional circumstances *

Word count:

Must be no more than 300 words.

Additional information may be required after consideration of your case for exception to eligibility.

Is your ticket sales managed through one of the eligible ticketing systems? *

- Yes No

You can find the list of eligible ticketing systems included in the [Guidelines](#).

Outline the ticketing system you use to manage ticket sales *

Word count:

Must be no more than 150 words.

Additional information may be required after consideration of your case.

Are you applying for support under this package for: *

- Theatrical performances (including dance and musical theatre) of running times of greater than 40 minutes
- Music performances (including opera) of running times of greater than 30 minutes
- Both of the above
- Other

Are you applying for support under this package for: *

- Film screenings at any of the eligible venues
- Theatrical or music performances produced or promoted by educational institutions other than those listed as eligible venues
- Workshops, classes, and any other educational related performances at any of the eligible venues
- Conventions and other corporate or private activity undertaken at the eligible venues
- Visual art exhibitions held at any of the eligible venues
- Two or more of the above
- None of the above

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You can find the list of eligible venues included in the [Guidelines](#).

Are you the only party eligible to apply for support for all performances in this application? *

Yes No

Do all eligible parties agree you are the Primary Applicant? *

Yes No

Based on your responses to the above Eligibility Criteria you can now proceed and complete your application. Confirmation of eligibility will be determined upon submission of your application.

Would you like to proceed to complete your application? *

Yes No

To complete your application please download the following templates. You will need to complete these templates and attach them when requested:

- [Schedule of performances](#)
- [Statutory declaration](#)

Unable to continue

Based on your response to the Eligibility *Are you applying as you are ineligible to apply*. Refer to [2021 NSW Performing Arts COVID Support Package](#) for more details or email us at sector.support@create.nsw.gov.au including your name and contact details.

Unable to continue

Based on your response to the Eligibility *Eligible Performance* you are ineligible to apply. Refer to [2021 NSW Performing Arts COVID Support Package](#) for more details or email us at sector.support@create.nsw.gov.au including your name and contact details.

Unable to continue

Based on your response to the Eligibility *Ineligible Performance* you are ineligible to apply. Refer to [2021 NSW Performing Arts COVID Support Package](#) for more details or email us at sector.support@create.nsw.gov.au including your name and contact details.

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Unable to continue

Based on your response to the Eligibility *all eligible parties agree you are the Primary Applicant* you are ineligible to apply. Refer to [2021 NSW Performing Arts COVID Support Package](#) for more details or email us at sector.support@create.nsw.gov.au including your name and contact details.

Unable to continue

Based on your response to *Would you like to proceed to complete your application?* you are not able to continue and apply. Refer to [2021 NSW Performing Arts COVID Support Package](#) for more details or email us at sector.support@create.nsw.gov.au including your name and contact details.

Primary Applicant Details

* indicates a required field

Privacy Notice

I acknowledge that the data supplied in this application may be shared with other NSW Government agencies such as Service NSW and NSW Liquor & Gaming. The data will otherwise be maintained in accordance to Privacy and Personal Information Protection Act 1998 and Create NSW Privacy Policy. By allowing us to share this data between these NSW Government agencies improvements will assist in streamlining services in the future. *

- I acknowledge
- I do not acknowledge

For the full Create NSW Privacy Notice click [here](#).

Primary Applicant Details

Primary Applicant is the agreed applicant for this funding package. If there is more than one eligible party, the primary applicant will need to provide a statutory declaration that all other related parties have agreed that they are the primary applicant and that they have also agreed how funds provided by Create NSW will be distributed.

Name *

Organisation Name

Trading Name (if applicable)

If you trade under a different name to your ABN / Registered Business Name.

ABN *

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The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Email *

Must be an email address

Phone Number *

Must be an Australian phone number, include area code, numbers only, no spaces.

Street Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

Postal Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Must be an Australian post code

Primary Applicant Bank Account Details

Provide Primary Applicant bank details here: *

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

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This information is required so that if you are successful in your application your will receive your funding as quickly as possible.

Primary Applicant Contact Details

Applicant Admin Contact Name *	Title	First Name	Last Name
	<input type="text"/>	<input type="text"/>	<input type="text"/>
Position *	<input type="text"/>		
Phone Number *	<input type="text"/>		
	Must be an Australian phone number.		
Email *	<input type="text"/>		
	Must be an email address.		

Evidence Material

* indicates a required field

Restrictions on Attachments:

- Files must not exceed 25MB.
- Please provide attachments in .pdf format where possible.
- Zip files cannot be accepted.

Schedule of Performances

Please upload your completed [schedule of performances template](#) to provide details of eligible performance/s, venue/s, related parties, average ticket price, total tickets on sale etc.

Attach your schedule of performances here *

Attach a file:

A maximum of 1 file may be attached.

Box Office Information

Please upload information from your ticketing system to substantiate that the performance was on sale and to provide further information on your average ticket price and total number of tickets on sale data. For example a box office reconciliation report or an advanced ticket sales report.

Attach your sales data here *

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Attach a file:

A maximum of 3 files may be attached.

Marketing Material

Please provide any marketing material that demonstrates you have marketed this performance and that tickets were on sale to public when NSW Government COVID-19 Public Health Orders commenced 26 June 2021. Provide images/copies of any brochures, flyers, web postings etc.

How would you like to submit your marketing material? *

- Links/URLs
- Uploading files
- Both of the above

Provide links and passwords to any externally hosted marketing material.

Link / URL	Password	Description
Must be a URL.		

Attach your marketing material here *

Attach a file:

A maximum of 7 files may be attached.

Optional Additional Information

Please provide any additional information relevant to this application if required

Word count:

Must be no more than 300 words.

Attach your additional information here

Attach a file:

A maximum of 3 files may be attached.

Declaration

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* indicates a required field

Please read and sign the [attached statutory declaration](#) and have the statement countersigned by an authorised witness. A list of authorised witnesses is included in the declaration template provided.

Upload your signed and witnessed Statutory Declaration *

Attach a file:

A maximum of 1 file may be attached.

You have now completed all areas of your application.

The following page allows you to review your application.

If there are any problems, you will be prevented from submitting until any highlighted areas are addressed. You will have the opportunity to correct the problem by clicking **Go to Page**. Once you have made corrections, you can return to the **Review and Submit** page and click **Submit Application**.

When your application is submitted you will receive a confirmation message that the application has been received. If you see this message you can be sure that we have received your application.

You will also see your application number, which you can use should you need to contact Create NSW about your application.

For more details please email us at sector.support@create.nsw.gov.au including your name and contact details.